

Minutes of the meeting of Olney Town Council
Held on Monday 04 March 2019 at 7.30 pm
at The Olney Centre

Present: Jeremy Rawlings, Deirdre Bethune, John Boardman, Stephen Clark, Paul Collins, Peter Geary, Malcolm Messenger, Dr Sally Pezaro, Chris Tennant, Kevin Viney.

Absent: Desmond Eley, Joanne Eley, Tony Evans and Graham Harrison, Colin Rodden

In attendance: Liam Costello (Town Clerk), Jane Brushwood (Deputy) and 1 member of the public.

Public Forum: no public speakers

1. Declarations of interests on items on the agenda

- Deirdre Bethune declared a personal interest in item 10b as member of the BOFF committee
- Sally Pezaro declared a personal interest in item 10a as member of the Riverfest committee

2. To approve the minutes of the meeting held on 14 January 2019

Deirdre Bethune requested it be minuted that she is unhappy that we have chosen to ignore the professional advice from our clerk about the changes in the standing orders.

RESOLVED: Item deferred. Working Group to meet with the clerk separately to discuss minutes.

3. To approve the minutes of the meeting held on 04 February 2019

RESOLVED: To approve the minutes.

4. Report of meeting with Barclays on 1st March

Kevin Viney reported on the meeting. Barclays would not be re-opening the branch. Mark Lancaster MP asked that we let him know the scale of opinion so he could take it to a senior level.

RESOLVED: To inform Mark Lancaster of the scale of opinion.

5. Consultation on the proposal to close Emberton School

The council considered the consultation document.

RESOLVED: Noted

6. Near Town Gardens – Proposed Parking and Waiting Restrictions

The council considered a proposed extension to the No Waiting restrictions in Near Town Gardens

RESOLVED: That the council has no comment

7. Sponsorship of Hanging Baskets

Wilson's have offered to take on the main sponsorship of the hanging baskets, they will pay for the purchase of the flowers and the baskets in return for a plaque on the street facing side of the lamppost. OTC will continue the administration, to offer sponsorship to residents and continue to water and care for them. Olney Events will continue to place and remove them.

RESOLVED: To formally thank Wilson's for taking on the main sponsorship

8. Library request for funding towards the Summer Reading Challenge

RESOLVED: To contribute £70 towards the Summer Reading Challenge

9. Events

a. Riverfest – weekend of 6th and 7th July

b. BOFF – weekend of 14th and 15th September

RESOLVED: To agree the requests for Riverfest and BOFF

10. Communications Policies

a. Communications Policy

Item 3 para 3 – to remove “.. councillors or..”

Item 7 change “for time to time” to “from time to time”

Item 9 to add “excessive sarcasm” to the list of behaviours

To add “These principles are what we would consider to be the behaviour expected of councillors and staff, and consider that non-compliance should be considered to be “bringing the council into disrepute” under the Council’s Code of Conduct”.

b. Social Media Policy

It was decided that they should remain as separate policies

RESOLVED: Agreed to adopt both policies subject to the above changes

11. To receive minutes, or reports from chairman, of committees that have met since the last council meeting:

a. Planning – 11 February

RESOLVED: To note the minutes

b. Olney Development Group – 25 February

There was a presentation from Tony Williamson of Angle Properties who confirmed that Sainsbury’s will be open at the end of the year. The owner’s preference for the remaining two acres was a McCarthy & Stone retirement homes for flats for the elderly. They have booked a room in The Olney Centre for an exhibition 27 March even though it is against the Neighbourhood Plan.

RESOLVED: To note the minutes and to use Social Media to reiterate that the proposed application on Site R is contrary to the Neighbourhood Plan.

12. Interim Internal Audit Report 2018/19

Council considered the interim internal audit report for 2018/19

RESOLVED: to note the contents of the report and that there were no actions arising.

13. Information Sharing Protocol with SaferMK

RESOLVED: To sign up and designate the clerk as the liaison officer

14. Proposed Disposal of the former Highways Depot Woad Corner, Newport Pagnell

RESOLVED: Noted

15. List of outstanding actions

The Town Clerk submitted a report on outstanding actions and elaborated thereon.

- Market Electrics – Eon have agreed an action of works
- CCTV – continues to work
- High Street trees – MKC are meeting with OTC groundsman
- Council were advised that Phoenix have been asked to quote for repairs or resurfacing at the Market Place, the MUGA and the paths between the MUGA and the bowls club and the play area and the bowls club. To be discussed further at next Recs and Services
- Market Place users have not responded to consultation on charges for events.
- Football clubhouse - the electrics have been tested and are in an unsatisfactory condition, awaiting quote for repairs. Dangerous items disconnected.

16. To approve Exclusive Rights of Burial and Memorials

RESOLVED: To approve the list of Exclusive Rights of Burial and Memorials

17. To receive reports from Representatives to Outside Bodies

- Paul Collins noted that the museum have completed works funded by the heritage fund.

18. To approve the schedule of payments for February 2019

Date	Name	Memo/Description	Amount
Unity Trust - Current A/C			
01/02/2019	Katara Ltd	Quickbooks subscription	30.00
01/02/2019	ESPO Energy	Gas - Olney Centre	616.52
01/02/2019	MKC Rates	Olney Centre rates	1,882.00
04/02/2019	Haines Watts	Interim internal audit	408.00
04/02/2019	Wards of Olney	Caretaking & cleaning	2,316.00
04/02/2019	C T Wilson & Son	various	73.49
04/02/2019	Hilary Brock Private Hire	Age UK lunch transport	110.00
05/02/2019	MKC	Civil ceremony license	2,500.00
06/02/2019	HMRC PAYE	PAYE	2,318.94
06/02/2019	Marcus Young Landscapes Ltd	dog bin emptying	948.00
06/02/2019	Napier Parking Ltd	Car parking management	220.02
07/02/2019	Olney & Clifton Fishing Club	Annual donation	200.00
11/02/2019	ESPO	Fridge - cemetery & cleaning items	190.92
11/02/2019	Jade Tyres LLP	repair puncture	138.00
11/02/2019	PW Maintenance	replace heat controller	1,500.00
11/02/2019	Brinnick Locksmiths	New lock - Rec workshop	197.68
12/02/2019	ESPO	cleaning products	134.82
14/02/2019	George Browns Ltd	Replacements - break in	1,891.60
14/02/2019	Sterling Installations	Boiler annual service	210.00
14/02/2019	Door-Wise Ltd	Automatic back door	2,982.00
19/02/2019	BHIB Insurance Brokers	Vehicle Insurance	2,001.08
19/02/2019	Neopost	Franking machine lease	90.43
19/02/2019	Signs of the Times Ltd	posts for new sign	229.77
22/02/2019	MKC Rates - Football Club	NNDR - Football Club	105.89
22/02/2019	Anglian Water - Toilets	Water charges - Market toilets	54.50
22/02/2019	Anglian Water - Cemetery	Water charges - Cemetery	32.00
22/02/2019	Anglian Water - The Olney Centre	Water charges - Olney Centre	91.00
22/02/2019	SA Welding Ltd	Equipment repair	48.00
22/02/2019	Anglian Water - Rec Gnd	Water charges - Recreation Ground	4.00
22/02/2019	Anglian Water - Allotments	Water charges - Allotments	161.00
25/02/2019	Sage	Payroll software license	234.00
25/02/2019	Total Gas & Power	electricity	26.40
25/02/2019	Total Gas & Power	electricity	94.43
25/02/2019	Total Gas & Power	electricity	199.64
25/02/2019	Total Gas & Power	electricity	419.70
27/02/2019	BHIB Insurance Brokers	General Insurance	2,513.30
28/02/2019	MKC	Goosey right of way gate	208.80
28/02/2019	Cawleys	Waste collection	322.78
28/02/2019	Adept Telecom	Telephone and broadband	58.96
28/02/2019	Prudential AVC	AVC contribution	500.00
27/02/2019	Bucks LGPS	LGPS Mth 11	2,190.14
28/02/2019	Salaries	Salary Mth 11	6,734.25

28/02/2019	C T Wilson & Son	various	63.83
Total for Unity Trust - Current A/C			35,251.89
Unity Trust - Corporate Card			
04/02/2019		Finance Charge	3.00
05/02/2019	Fasthosts Internet Ltd	Council email accounts	5.75
13/02/2019	One Stop Shop	Office supplies	0.85
18/02/2019	One Stop Shop	Office supplies	0.85
20/02/2019	Argos	Replacement backup HDD	74.99
26/02/2019	One Stop Shop	Office supplies	0.85
27/02/2019	Sandwich Land	Hospitality Barclays meeting	22.20
Total for Unity Trust - Corporate Card			108.49
TOTAL			35,360.38

RESOLVED: To note the schedule of payments

19. Members Matters

- Kevin Viney asked about the zebra crossing and was informed that it is scheduled for new illuminated posts and brightening of the street lamps, Peter Geary has requested it is for this year but not confirmed
- Peter Geary stated MKC are looking to issue recycling sacks on a click and collect service from the office. Liam Costello stated that he had been approached but the office would not have time to store, check lists and issue along with the inevitable arguments with residents and suggested MKC enlist their own staff in the library to hold and distribute them.
- Malcolm Messenger noted the number of large vehicles protruding onto the highway when parked.
- Jeremy Rawlings stated that in the December meeting we were presented with a petition re dropped kerbs and inconsiderate parking for mobility users; David Hosking is presenting this to cabinet.
- Jeremy Rawlings noted that Liam Costello has handed in his resignation, comments recorded for the minutes that council are grateful for Liam's service and are saddened that he will be leaving.

- 20. To consider exclusion of Public and Press Representatives pursuant to the Public Bodies (admission to meetings) Act 1960 on the basis that publicity would be prejudicial to the public interest by the confidential nature of the business to be transacted**

RESOLVED: To exclude the press and public on the grounds of the confidential business to be transacted.

- 21. Football Club Assets – Report on discussions with clubs.**

The council received a progress report from the working group

RESOLVED: To help the Colts cover the costs of purchasing the lights, it was agreed that they could have advertising banners on the Nursery pitch fencing for a maximum of 2 years.

Advanced Warning of Roadworks

Please be advised that road improvement works will be commencing around Olney Whirly Pit Roundabout. The works are being carried out as part the Sainsbury's development.

The works comprise of the redway connection from the superstore to Drift Way and Wellingborough Road, Zebra Crossing, 2 new Bus Stops and access junction on Lavendon Road, Sewer Connection under Wellingborough Road and delivery access on Warrington Road. The works will also include the update and relocation of a number of Street Lights and Traffic Signs.

Access through the works will comprise of 4 way temporary traffic light system. operational 24 hours and manually controlled Monday to Friday between the hours of 07:30-09:30 and 1530-1900.

7th April 2019 – 12th May 2019 – Phase 1

12th May 2019 – 23rd June 2019 – Phase 2

23rd June 2019 – 28th July 2019 – Phase 3

28th July 2019 – 25th August 2019 – Phase 4

Advanced warning signs will be erected on Chicheley Hill and the A428 to advise that there are works ahead between the dates above and delays are likely.