

**Minutes of the Olney Centre Management Committee
Meeting held on Monday 21 January 2019 at 7.00 pm
at the Olney Centre**

Present: Councillors Deirdre Bethune (Chairman), Steve Clark, Paul Collins, Tony Evans and Jeremy Rawlings.

In attendance: Jane Brushwood (Deputy Town Clerk)

1. To receive apologies for absence

None

2. Declarations of interests in items on the agenda

Stephen Clark declared a personal interest as he has worked for the builder that has quoted for the office works.

3. To approve the minutes of the meeting held on 25 June 2019

RESOLVED: That the minutes of the meeting be approved and signed by the Chairman as a correct record.

4. To consider internal painting quotes of The Olney Centre

More quotes were required with a price to include the paint.

RESOLVED: to obtain further quotes

5. Office reconfiguration update

Several builders had been approached and all agreed that to remove the chimney would be a mammoth and unknown task.

RESOLVED: to obtain quotes with and without the chimney removal.

6. Caretaking staff cost comparison

RESOLVED: to continue the arrangement with the current caretakers.

7. To consider automatic opening of the rear door

RESOLVED: to arrange for the rear door to be changed as per the front door.

8. To consider Solar Panels for The Olney Centre

RESOLVED: to obtain quotes

9. To consider putting Swift boxes on The Olney Centre

RESOLVED: it was agreed to put swift boxes on the outside of The Olney Centre

10. Next meeting 17 June 2019