

Minutes of the meeting of Olney Town Council
Held on Monday 03 December 2018 at 7.30 pm
at The Olney Centre

Present: Jeremy Rawlings, Deirdre Bethune, John Boardman, Paul Collins, Desmond Eley, Joanne Eley, Tony Evans, Peter Geary, Graham Harrison, Malcolm Messenger, Dr Sally Pezaro, Colin Rodden, Chris Tennant, Kevin Viney

In attendance: Liam Costello (Town Clerk), Jane Brushwood (Deputy Clerk) and 3 members of the public.

Public Forum:

- Martin Allen asked the council if there was S106 money available to resurface the area between the play area and the MUGA. He was informed this would be passed to the R&S Committee.

1. Apologies for absence

Apologies were received from Stephen Clark.

2. Declarations of interests on items on the agenda

- Kevin Viney declared an interest in item 4 as he has signed the petition.
- Desmond Eley declared an interest in item 4 as he has signed the petition.
- Joanne Eley declared an interest in item 4 as he has signed the petition, and also in item 19
- Chris Tennant declared a personal interest on item 17 as his daughter plays for Olney Town Colts FC
- The Mayor said that he had taken advice about item 19 on the agenda, and has been advised that Desmond Eley should also declare an interest in that item, and that Joanne Eley should also declare an interest in some of the matters to be discussed in item 18. Both Joanne Eley and Desmond Eley declined to add to their declarations.

3. To approve the minutes of the meeting held on 05 November 2018

RESOLVED: To approve the minutes of the meeting held on 05 November 2018 with the amendment to item 10, 3rd line to be amended to “may be prepared...”.

4. To receive a petition regarding problems encountered by mobility impaired residents (approx. 230 signatures)

Peter Geary went today with the MKC Head of Highways to look at the parking, lines and dropped kerbs. They will look into altering the line of the pavement outside the chemists and installing bollards. They agreed that the lines are not clear enough.

RESOLVED: Peter Geary and Jeremy Rawlings to present the petition to MKC meeting on 23rd January. Town Clerk to inform MKC that a petition will be presented.

5. To discuss and agree actions to be taken following the unauthorised fireworks display on Goosey.

The council discussed the events on 17th November regarding the unauthorised fireworks display on Goosey. The land is owned by the town council and leased to Brian Reynolds for agricultural purposes. Neither party were asked by Joseph Wheeler, the organiser of the event, for permission. The fireworks company were Illusion Fireworks. On the evening of the event, Brian Reynolds reluctantly gave permission for the event to go ahead to avoid a conflict with Joseph Wheeler.

RESOLVED: to write to the Fireworks company, Mr Wheeler and the tenant farmer to say they were not given permission to use private land for this purpose. To also write to the complainant to let them know what actions are being taken.

6. Purchase of replacement Chipper

Town Clerk submitted a report on options for the purchase of a replacement chipper.

RESOLVED: to purchase the chipper as per the recommendation

7. To note that the Deed of Surrender of the Football Clubhouse building has been agreed by the Football Club.

The deed of surrender has been finalised and the required signatures were expected to complete the document.

RESOLVED: to note the deed of surrender of the Football Clubhouse.

- 8. Standing Orders – To agree a process for reviewing changes, and request that a schedule of proposed changes and reasons be supplied by the working group.**

They need further consideration, everyone, particularly the chairmen of each committee to review changes.

RESOLVED: Town Clerk to obtain a tracked changes version of the proposed changes from Cllr Des Eley for distribution and comment by councillors.

- 9. To receive minutes, or reports from chairman, of committees that have met since the last council meeting:**

- a. **Planning – 12 November** - noted
- b. **HR – 15 October** – the job descriptions have been finalised.
- c. **Dickens – 19 November** – Joanne Eley requested some changes

RESOLVED: To note the minutes and reports

- 10. To approve schedule of meetings**

It was suggested that monthly HR meetings are required. Recs and Service date in February to be moved.

RESOLVED: To note the schedule

- 11. List of outstanding actions**

Town Clerk submitted a report and elaborated on the following points:

- Market Electrics, clerk to put in a formal complaint about the outstanding works.
- To add Deputy Mayors chain to list
- To combine the communication and social media policies.
- To inform the person who requested the disabled parking space at Cattlemarket Car Park of the MKC response

- 12. To approve Exclusive Rights of Burial and Memorials**

RESOLVED: To circulate the Exclusive Rights of Burial and Memorials

13. To receive reports from Representatives to Outside Bodies

- Des Eley stated that he and Graham Harrison attended the Oxford-Cambridge Arc in MK. They have the detail of the expected traffic increase on the A509 and will forward this on when they have it.
- Peter Geary update on the HIF bid, MKC have signed a housing deal giving away rights, one bid has been declined, the government will be scrutinising them before awarding any money.
- Joanne Eley attended the Community Forum in Lavendon, it was agreed to change to name to Olney Ward NAG, all parishes have issues with speeding, some are purchasing ANPR's.
- Kevin Viney met with David Parish (MKC) and agreed the environmental monitoring was outdated, new equipment is being installed in January. With 17,000 vehicles per day through Olney the pollution is low, being half way towards the threshold. Air pollution is significantly better.
- Colin Rodden met with 'Men in Sheds' and are looking for a meeting location.

14. To approve the schedule of payments for November 2018

Date	Name	Memo/Description	Amount
Unity Trust - Current A/C			
01/11/2018	MKC Rates	NNDR - Olney Centre	1,882.00
01/11/2018	Wards of Olney	Caretaking and cleaning Oct	2,316.00
01/11/2018	MKC Rates	NNDR - Library	258.00
01/11/2018	Andrew Griffin	disabled toilet water heater	173.00
01/11/2018	Dave Boddy Electrical	defib install	150.00
01/11/2018	Hi-Design	Dickens signage	139.20
01/11/2018	C T Wilson & Son	various	121.14
01/11/2018	MKC Rates	NNDR - Market Place toilets	102.00
01/11/2018	Clymac	Protective covers fire alarm points	80.10
01/11/2018	Dave Boddy Electrical	water heater connection	48.00
01/11/2018	MKC Rates	NNDR - Cemetery	36.00
01/11/2018	Katara Ltd	Quickbooks subscription	30.00
02/11/2018	Video Drone Services	Drone footage of Olney Centre	30.00
05/11/2018	Garrard & Allen	Legal Fees OTFC	900.00
05/11/2018	Marcus Young Landscapes Ltd	dog bin emptying	900.00
05/11/2018	Napier Parking Ltd	Car parking management	228.01
08/11/2018	Cervine Limited	Portaloos Dickens	120.00
08/11/2018	Tudor Environmental	road signs	211.80
08/11/2018	Hilary Brock Private Hire	Age UK lunch transport	120.00

08/11/2018	John Nicholls	Expenses - Saltex	57.30
08/11/2018	ESPO	cleaning materials	42.22
15/11/2018	SCH Supplies Ltd	Turf groomer modifications	214.56
15/11/2018	Advanced Turf Machinery	Repairs to machinery	893.05
15/11/2018	SA Welding Ltd	Christmas tree socket	120.00
15/11/2018	Liam Costello	FB ad for Battle's Over	17.00
15/11/2018	Private Booking 1	Refund	32.25
20/11/2018	Acorn	shrubs @ Market Place	281.40
20/11/2018	Buildbase Civils & Lintels	sand & cement	116.92
21/11/2018	SLCC	SLCC membership	260.00
21/11/2018	Neopost	Franking	90.43
22/11/2018	Anglian Water - Allotments	Water charges - Allotments	161.00
22/11/2018	Anglian Water - The Olney Centre	Water charges - Olney Centre	91.00
22/11/2018	Anglian Water - Toilets	Water charges - Market toilets	54.50
22/11/2018	Anglian Water - Cemetery	Water charges - Cemetery	32.00
22/11/2018	Anglian Water - Rec Gnd	Water charges - Recreation Ground	4.00
26/11/2018	Dave Boddy Electrical	Xmas lights install	1,842.00
26/11/2018	MKC	Library staff	6,240.00
26/11/2018	Advantage Africa	Dickens refund	24.00
26/11/2018	SignPost	Banding Xmas lights	357.33
26/11/2018	Total Signs & Graphics	Signage various events	1,090.80
29/11/2018	Salaries	Salary Mth 8	6,688.84
29/11/2018	Prudential AVC	AVC contribution	500.00
29/11/2018	HMRC PAYE	PAYE Mth 8	2,286.96
29/11/2018	Bucks LGPS	LGPS Mth 8	2,169.00
30/11/2018	ESPO Energy	Gas - Olney Centre	380.02
30/11/2018	Total Gas & Power	electricity	364.52
30/11/2018	Total Gas & Power	electricity	23.40
30/11/2018	Adept Telecom	Telephone and broadband	60.26
30/11/2018	Total Gas & Power	electricity	75.62
30/11/2018	Total Gas & Power	electricity	119.02
30/11/2018	Cawleys	Waste collection	209.34
Total for Unity Trust - Current A/C			£ 32,743.99
Unity Trust - Corporate Card			
01/11/2018	MKC	Temp Event Notice fee	21.00
02/11/2018	Lloyds Bank	Finance Charge	3.00
05/11/2018	Fasthosts Internet Ltd	Council email accounts	5.75
08/11/2018	Autoglass	Repair kubota glass	106.34
09/11/2018	Screwfix	Socket tester	9.99
13/11/2018	One Stop Shop	Office supplies	0.85
27/11/2018	Land Registry	Land registry search	6.00
27/11/2018	Land Registry	Land registry search	6.00
Total for Unity Trust - Corporate Card			£ 158.93
TOTAL			£ 32,902.92

RESOLVED: To note the list of payments

15. Members Matters

- Tony Evans mentioned the Yardley Road closure seemed unnecessary, it appeared passable and asked why traffic lights were not in place.
- Desmond Eley requested that dog bins were upgraded to larger capacity to avoid the need for a second empty, this will be discussed at R&S's. Had Anglian Water been written to about their inaccurate signage, which resulted in additional costs at the tennis club works. He asked about S106 carbon neutral money, Chris Tennant has the updated full list of spend and will take it to the Development Group Committee.
- Kevin Viney informed that a group of people had attempted to steal a lot of goods and one brave member of staff confronted them.
- Peter Geary informed the zebra crossing solution is coming forward and will probably be illuminated poles. He had a constructive meeting with John Boardman and 2 MKC highways officials about East Street, feels sure there will be some progress. A small stakeholder group of John Boardman, Chris Tennant and Kevin Viney to meet January/February at MKC for a full consultation and report back.

- 16. To consider exclusion of Public and Press Representatives pursuant to the Public Bodies (admission to meetings) Act 1960 on the basis that publicity would be prejudicial to the public interest by the confidential nature of the business to be transacted**

RESOLVED: To exclude the Public and Press Representatives pursuant to the Public Bodies (admission to meetings) Act 1960 on the basis that publicity would be prejudicial to the public interest by the confidential nature of the business to be transacted

- 17. Football Club building**

The council considered the proposals from interested parties.

RESOLVED: Tony Evans, Deirdre Bethune and Paul Collins to meet with interested parties to discuss proposals and see if there is scope for joint working.

Liam Costello and Jane Brushwood left the meeting at this point

- 18. To consider any recommendations from HR Ctte regarding Job Evaluations**

The council considered recommendation from the HR Committee regarding Job Evaluations.

Dr Sally Pezaro left the meeting during the discussion of this item.

RESOLVED: to approve the recommendations as set out in the confidential minutes.

Joanne Eley left the meeting at this point.

- 19. Approve costs of mediation process**

RESOLVED: to approve the costs as set out in the confidential minutes.

