

OLNEY TOWN COUNCIL



To all members of Olney Town Council HR Committee

You are hereby summoned to attend a meeting of the **HR Committee** to be held at the Olney Centre, on **Monday 21 May 2018 at the conclusion of the Planning Committee or 7:30 p.m whichever is later** for the purpose of transacting the following business.

Liam Costello
Town Clerk

16 May 2018

AGENDA

1. To receive apologies for absence.
2. To receive any declarations of interests.
3. To consider exclusion of Public and Press Representatives pursuant to the Public Bodies (admission to meetings) Act 1960 on the basis that publicity would be prejudicial to the public interest by the confidential nature of the business to be transacted
4. Attendance of non-committee members during confidential sections of committee meetings and the 'Need to Know' test
5. Data Protection Officer role
6. Review of Job Descriptions
7. Occupational Health report

Town Clerk: Mr. Liam Costello
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