

**Minutes of the meeting of Olney Town Council
Olney Development Group held on Monday 06 August 2018
at 8.30 pm at the Olney Centre**

Present: Jeremy Rawlings, Deirdre Bethune, Desmond Eley, Tony Evans, Graham Harrison, Dr Sally Pezaro, Colin Rodden, Chris Tennant, Kevin Viney

In attendance: Liam Costello (Town Clerk)

1. To elect a chairman

Chris Tennant was proposed and seconded. As there were no other nominations Chris Tennant was elected unopposed.

RESOLVED: To elect Chris Tennant as chairman of the group.

Deirdre Bethune left the meeting at this point

2. Apologies for absence

Apologies were received from Joanne Eley

3. Declarations of interest

None declared

4. Review of Terms of Reference of group

The committee reviewed the Terms of Reference of the group, and the purpose of the group.

RESOLVED: To make the following amendments:

- The group to be known as the Olney Development Group
- Change item (7) to read "...and up to 5 co-opted representatives"
- Correct typo in item (6)

5. Consider resource requirement for the group

The group discussed the resource requirement for the group's work. As developments, and therefore funds, come forward, there needs to be an assessment of the needs, both in terms of manpower and budget.

It was agreed that the group will review the list of projects, decide on priorities and review resource requirements as needed. Chairman aware that production of the Neighbourhood Plan did place extra workload on steering group members and the town clerk.

RESOLVED: Review list of projects and keep resource requirements on the agenda for next meeting.

Desmond Eley left the meeting at this point

6. Current status of Neighbourhood Plan delivery

The group considered a report submitted by the town clerk on the status of developments in the town related to the sites allocated in the Neighbourhood Plan. A busy 1st year in respect of the Plan. Chairman talked through the status of all the sites allocated in the Plan.

RESOLVED:

- To note the report;
- Chris Tennant to contact MKC planning officers for all the major sites for update.

7. Consider whether The Olney Plan needs to be reviewed in the light of the new NPPF and emerging Plan:MK to ensure continuing general conformity.

The committee considered whether the Olney Plan needs to be reviewed in the light of the new NPPF and emerging Plan:MK to ensure continuing general conformity. The Chairman explained the position with the NPPF published on 24th July 2018 and Plan: MK felt that there wasn't any need at the moment to prepare a new Plan. The Chairman advised that the group will need to be mindful of potential changes to Plan:MK following the public examination to ensure continued general conformity with Plan:MK.

RESOLVED: That the Olney Plan does not need to be reviewed at this stage, but the group should keep a watching brief on the outcome of the Plan:MK examination.

8. Review of S106 schedules

The group reviewed a discussed the latest schedule of contributions due under S106 agreements in the town.

RESOLVED:

- To note the report; and
- Review the previous list of potential development projects at the next meeting of the group.

9. Person Specification for co-opted members of the group

The group discussed the proposed role of co-opted members, their accountability to the public, and what type of professional skills were needed. It was thought that it would be best to draw up the list of projects for the group to focus on and then consider the need for co-option on a project by project basis.

10. Process for recruitment of co-opted members

Chairman proposed to issue a status report of the Neighbourhood Plan informing the public what the next steps are in terms of the projects that are being considered and see what interest and response there is from the community.

11. Frequency of meetings of group

RESOLVED: Group to meet on a quarterly basis, with next meeting to be held in October.

