

Minutes of the meeting of Olney Town Council
Held on Monday 02 July 2018 at 7.30 pm
at The Olney Centre

Present: Jeremy Rawlings, Deirdre Bethune, Stephen Clark, Paul Collins, Desmond Eley, Joanne Eley, Graham Harrison, Colin Rodden, Kevin Viney and Chris Tennant

In attendance: Liam Costello (Town Clerk), Jane Brushwood (Deputy Town Clerk) and 7 members of the public.

Public Forum:

- Sue Warren - 2 ambulances recently could not get close to residents in need. Wondered if any S106 from Grace Park on East Street could be used. £7,000 is not much in the grand scheme of things bearing in mind that the elderly are being looked after by their relatives in their own homes, therefore saving money for the Council.
- Bethan Courtman – for Bodyforce and Cave Man Conditioning, whilst Stuart Dorrill is away, they wanted the council to know that they are still keen to take on the lease of the football club building. Bethan also invited councillors to their fundraising event 18th August and to get an idea of what they do.
- Ian Stokes – for Olney Town Colts has had dialogue with the football club about retaining the infrastructure, they have numerous teams and space has always been an issue. The nursery pitch would be a safety hazard and unplayable if the fence is removed and not the concrete path around it. He wants to support what Bodyforce are doing as they have similar needs.
- Julie Lane – wants to know what thoughts the council have on the purchase of the land either side of the Goosey Bridge. Her interests are environmental and natural history and stated that we are privileged to live in such a beautiful place. We need to keep it as such and teach our children the benefits of nature. It is an iconic part of the landscape with wonderful views and a sanctuary for wildlife. It can be enhanced with good management like the Barn Field.

1. Apologies for absence

Apologies received from John Boardman, Tony Evans, Peter Geary and Dr Sally Pezaro.

2. Declarations of interests on items on the agenda

Chris Tennant declared a personal interest in item 18 as his daughter plays for the Colts and he is a coach of one of the teams, but he is not involved in the management committee of the club.

Paul Collins declared a personal interest in item 18 as a member of the freemasons who have asked about the suitability of the club house as a masonic hall.

3. To approve the minutes of the meeting held on 4 June 2018

RESOLVED: To approve the minutes of the meeting held on 4 June 2018.

4. To receive minutes of committees that have met since the last council meeting:

a. Planning – 11 June

Chris Tennant, Kevin Viney and Sally Pezaro will be attending the meeting with Site R owner on 06 July

RESOLVED: To note the minutes.

b. HR - 21 May

The chairman gave a brief report. The committee expect to be able conclude some matters and report back at the September meeting.

RESOLVED: To note the report

c. Olney Centre – 25 June

RESOLVED: To note the minutes

d. Dickens – 25 June

RESOLVED: To note the minutes

5. Oakdown Crescent – Request from MKC to fund survey work

The letter from MKC Business Liaison Team was not clear if the request for £7k was for the whole amount or for 50% of it. Jeremy Rawlings proposed we do not support the request until we have clarification of what we're being asked to fund, to see the existing plans and detailed costings.

RESOLVED: The Town Council does not support the request at this present time and would like clarification on a number of points before it can make a decision.

- Are we being asked to fund up to £7K, or is our maximum liability £3.5K on a matched funding basis.
- What is the proposed scheme that the survey work will be carried out in support of? Should there be a detailed and agreed scheme before the survey work is carried out. It seems like a chicken and egg situation.
- Councillors have queried where detailed drawings showing the STATS still exist from the time that the area was developed by the former Newport Pagnell Rural District Council.

6. Olney War Memorial – designation as listed building

The Town Council have already written to Historic England to convey that we did not support the listing.

RESOLVED: to write again to reiterate our objection to it being listed.

7. To consider purchasing a Deputy Mayor Chain of Office

The current Mayor's Consort Chain also serves as the Deputy Mayor's Chain of Office. As the Mayor doesn't have a consort, it should be made available to Deputy Mayor.

RESOLVED: to make the Chain of Office available to the Deputy Mayor.

8. Milton Keynes East Local Stakeholder Group – Appointment of representative

Milton Keynes Council are establishing a stakeholder group to assist in the preparation of a Development Framework for the Milton Keynes East Sustainable Urban Extension. The Town Council were asked to appoint one or more representatives to the group. The inaugural meeting would take place week commencing 23 July.

The proposed SUE would increase pressure on local roads and raise the need for the Olney bypass. Air quality problems could be increased.

RESOLVED:

- To appoint Des Eley and Steve Clark will attend the meetings with Chris Tennant as a reserve.

- Ask the Development Group to look at the potential air quality issues arising from the SUE, and ask David Parrish (MKC) to give an update to councillors on air quality in Olney.

9. Website Proposal

Deirdre Bethune declared a personal interest as her niece works for the proposed supplier.

RESOLVED: to ask seek clarification that content management is flexible and not further charged and it can be taken over by anyone else. To ask Nuwave-Design to give a presentation to the Council in August.

10. MKC Devolved Landscaping funding through 2022/23

Council received correspondence from MKC regarding a proposal to extend the landscape agreement to 2023. Grant to Olney Town Council would be £15,070 each year, with possible inflation adjustment

RESOLVED: it was resolved to accept the proposal

11. List of outstanding actions

- Tony Evans & Town Clerk met with EON about the drainage and the damaged unit. Action Plan agreed to install aco drain under the ground units and connect to surface water drains on east side of market. Awaiting further details from EON.
- The MUGA surface is in poor condition and could do with being upgraded. Development Group to investigate.
- Instructions for the NatWest Clock refurbishment have been given to Covingtons, Facia to be inspected when tower erected.
- The CCTV has been repaired by BT and reinstalled at no cost.
- The broken SID is being repaired and MKC are picking up the cost. The Aspreys and Driftway data has been sent to TVP and they have already been out to survey sites on to carry out enforcement work.

RESOLVED: To note the report

12. To approve Exclusive Rights of Burial and Memorials

- EROB and ashes burial of Donald Peters 14 June 2018 and to erect a memorial "In loving memory of Donald Peters 1924-2017"

- EROB and ashes burial of Pamela Lily Cooper and memorial “in loving memory of Pamela Lily Cooper 17th January 1933 10th March 2018 To live in the hearts of those we love is not to die
- Application for additional inscription “and Derek Richardson 1927-2017 together again” and on the back of the monument “softly the leaves of memory fall gently I gather and treasure them all unseen unheard you are always near so missed so loved so very near

RESOLVED: To approve the above exclusive rights of burial and memorials

13. To receive reports from Representatives to Outside Bodies

- Steve Clark attended the Olney Ward Forum and the minutes have been circulated.
- Joanne Eley reported that the Senior Citizens are pleased with the help they receive from the office.
- Jeremy Rawlings was pleased with the turnout of councillors at the Armed Forces Day lunch.

14. To approve the schedule of payments

a. May 2018

| Date | Name | Memo/Description | Amount |
|----------------------------------|---------------------------|--------------------------------------|----------|
| Unity Trust - Current A/C | | | |
| 01/05/2018 | Greg Hardie Roofing | Repair to lychgate & workshop roof & | 3,360.00 |
| 01/05/2018 | Wards of Olney | Caretaking and cleaner cover March | 2,136.00 |
| 01/05/2018 | A H Contract | Dog bin emptying | 872.44 |
| 01/05/2018 | MKC Rates | NNDR - Library | 258.00 |
| 01/05/2018 | MKC Rates | NNDR - Market Place toilets | 102.00 |
| 01/05/2018 | Olney Chamber of Trade | Membership | 40.00 |
| 01/05/2018 | Katara Ltd | Quickbooks subscription | 30.00 |
| 01/05/2018 | MKC Rates | NNDR - Cemetery | 36.00 |
| 02/05/2018 | Royal B Legion | Silent Soldier | 250.00 |
| 03/05/2018 | Hilary Brock Private Hire | Age UK lunch transport | 150.00 |
| 03/05/2018 | GLS | Cleaning products | 167.90 |
| 03/05/2018 | Environment Agency | Drainage charge | 26.45 |
| 08/05/2018 | R F Webster | Cemetery grounds mtce | 640.00 |
| 10/05/2018 | Wards of Olney | Caretaking April | 1,440.00 |
| 10/05/2018 | Dave Boddy Electrical | replace socket and light | 102.00 |
| 10/05/2018 | Bucks Best Kept Village | Best kept village entry fee | 25.00 |
| 13/05/2018 | Allstar | Fuel | 60.51 |
| 16/05/2018 | Lloyds Bank | Credit Card | 412.75 |

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| 18/05/2018 | T'Tees Ann Hopkins Smith | Charity Field rent | 3,000.00 |
| 18/05/2018 | The Cheese Store - Peter Tressler | Hospitality Town Meeting - cheese | 45.00 |
| 22/05/2018 | Anglian Water - Allotments | Water charges - Allotments | 161.00 |
| 22/05/2018 | Anglian Water - The Olney Centre | Water charges - Olney Centre | 86.00 |
| 22/05/2018 | Anglian Water - Toilets | Water charges - Market toilets | 85.50 |
| 22/05/2018 | Anglian Water - Cemetery | Water charges - Cemetery | 32.00 |
| 22/05/2018 | Anglian Water - Rec Gnd | Water charges - Recreation Ground | 10.50 |
| 23/05/2018 | Stuart Thomas Associates | Structural report Goosey | 900.00 |
| 23/05/2018 | Pitchcare | Weedkiller | 467.61 |
| 23/05/2018 | Haines Watts | Audit fee | 408.00 |
| 23/05/2018 | MKC | Annual waste charge Olney Centre | 372.00 |
| 23/05/2018 | Napier Parking Ltd | Car parking management | 236.00 |
| 23/05/2018 | Phonebox | Town Meeting ad | 180.00 |
| 23/05/2018 | T-T Pumps | Sewerage pump mtce Rec | 150.00 |
| 23/05/2018 | Jade Tyres LLP | Tyre repair | 111.60 |
| 23/05/2018 | SignPost | Signpost banding | 91.66 |
| 23/05/2018 | Neopost | Franking machine | 90.43 |
| 23/05/2018 | Advanced Turf Machinery | blade, grease, front wheel assy | 87.84 |
| 23/05/2018 | Wallgate Ltd | Supplies handwasher | 69.50 |
| 23/05/2018 | C T Wilson & Son | Misc items | 25.34 |
| 24/05/2018 | Total Gas & Power | Elec - Rec | 250.11 |
| 24/05/2018 | Total Gas & Power | Elec - Olney Centre | 342.31 |
| 24/05/2018 | Total Gas & Power | Elec - Market | 80.11 |
| 24/05/2018 | Total Gas & Power | Elec - Cemetery | 17.17 |
| 29/05/2018 | Clymac | Fire alarm contract | 408.35 |
| 29/05/2018 | Wicksfix | fix curtain rail room 4 | 45.00 |
| 29/05/2018 | Francis Jackson Homes Ltd | Repairs mower | 21.00 |
| 30/05/2018 | A H Contract | Dog bin emptying | 900.94 |
| 30/05/2018 | Clymac | Fire alarm monitoring Contract No 4241/2 | 551.71 |
| 30/05/2018 | Cawleys | Waste collection | 219.12 |
| 30/05/2018 | Plumber Dave | Repairs Market toilets | 72.00 |
| 30/05/2018 | Jade Tyres LLP | Tyre repair | 66.00 |
| 31/05/2018 | Adept Telecom | Telephone and broadband | 56.98 |
| 31/05/2018 | Salaries | Salary Mth 2 | 6,982.07 |
| Total for Unity Trust - Current A/C | | | 26,731.90 |
| Unity Trust - Corporate Card | | | |
| 02/05/2018 | MKC | planning application windows room 1 | 103.00 |
| 02/05/2018 | Lloyds Bank | Finance Charge | 3.00 |
| 05/05/2018 | Fasthosts Internet Ltd | Council email accounts | 5.75 |
| 08/05/2018 | Kaspersky | Kaspersky license for CCTV laptop | 29.16 |
| 08/05/2018 | One Stop Shop | Office supplies | 2.89 |
| 09/05/2018 | Fasthosts Internet Ltd | exchange 2013 account | 6.59 |
| 11/05/2018 | One Stop Shop | Office supplies | 0.49 |
| 17/05/2018 | One Stop Shop | Town meeting hospitality | 69.70 |
| 23/05/2018 | One Stop Shop | Office supplies | 0.89 |

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| 31/05/2018 | The Flower Shop | Flowers for S Pezaro | 30.00 |
| Total for Unity Trust - Corporate Card | | | 251.47 |
| TOTAL | | | 26,983.37 |

RESOLVED: to approve the schedule of payments

b. June 2018

| Date | Name | Memo/Description | Amount |
|----------------------------------|-----------------------------------|------------------------------|----------|
| Unity Trust - Current A/C | | | |
| 01/06/2018 | Bucks LGPS | LGPS Mth 2 | 2,109.23 |
| 01/06/2018 | HMRC PAYE | PAYE Mth 2 | 2,292.07 |
| 01/06/2018 | Prudential AVC | AVC contribution | 500.00 |
| 01/06/2018 | MKC Rates | NNDR - Library | 258.00 |
| 01/06/2018 | Lunesdale Pumps | Bowser pump | 155.76 |
| 01/06/2018 | Des Eley | Travel expenses | 111.60 |
| 01/06/2018 | MKC Rates | NNDR - Market Place toilets | 102.00 |
| 01/06/2018 | Katara Ltd | Quickbooks subscription | 30.00 |
| 01/06/2018 | MKC Rates | NNDR - Cemetery | 36.00 |
| 06/06/2018 | Medigold Health Consultancy Ltd | Occupational health report | 540.00 |
| 06/06/2018 | JRB Enterprise Ltd (Mutts Buts) | Dog waste bags | 298.80 |
| 06/06/2018 | C T Wilson & Son | Misc items | 119.53 |
| 06/06/2018 | Total Signs & Graphics | Signage market closures | 228.00 |
| 06/06/2018 | Aqua Jet Maintenance Services Ltd | Clear blockage TOC | 117.00 |
| 07/06/2018 | Advanced Turf Machinery | repair Hayter L324 | 308.76 |
| 07/06/2018 | R F Webster | Cemetery grounds mtce | 800.00 |
| 07/06/2018 | Napier Parking Ltd | Car parking management | 228.01 |
| 07/06/2018 | Jade Tyres LLP | Tyre repairs | 102.00 |
| 07/06/2018 | Hilary Brock Private Hire | Age UK lunch transport | 120.00 |
| 07/06/2018 | Farma | Membership | 210.00 |
| 11/06/2018 | Olney Bowling Club | Grant | 500.00 |
| 12/06/2018 | Olney Tennis Club | Annual payment | 618.00 |
| 12/06/2018 | Allstar | Unleaded fuel | 54.17 |
| 14/06/2018 | Hilary Brock Private Hire | Age UK lunch transport | 150.00 |
| 14/06/2018 | ESPO | cleaning supplies | 74.14 |
| 14/06/2018 | Francis Jackson Homes Ltd | Fit new water pump to bowser | 48.00 |
| 15/06/2018 | Certas Energy | Diesel fuel | 1,084.41 |
| 18/06/2018 | Lloyds Bank | Credit Card | 371.60 |
| 19/06/2018 | Andrew Griffin | unblock sinks TOC | 195.00 |
| 19/06/2018 | MKALC | Annual Membership | 115.00 |
| 19/06/2018 | ESPO | stationery | 52.75 |
| 19/06/2018 | John Nicholls | Expenses | 65.65 |
| 22/06/2018 | Strictly Tables & Chairs | Replacement chairs TOC | 2,625.00 |
| 22/06/2018 | Richard Mynard | safety boots | 26.99 |
| 25/06/2018 | Total Gas & Power | Electricity - Olney Centre | 322.10 |

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|---|--|-----------------------------------|------------------|
| 25/06/2018 | Total Gas & Power | Electricity - Rec | 194.24 |
| 25/06/2018 | Anglian Water - Allotments | Water charges - Allotments | 161.00 |
| 25/06/2018 | Anglian Water - The Olney Centre | Water charges - Olney Centre | 86.00 |
| 25/06/2018 | Anglian Water - Toilets | Water charges - Market toilets | 85.50 |
| 25/06/2018 | Total Gas & Power | Electricity - Market | 78.52 |
| 25/06/2018 | Anglian Water - Cemetery | Water charges - Cemetery | 32.00 |
| 25/06/2018 | Total Gas & Power | Electricity - Cemetery | 17.25 |
| 25/06/2018 | Anglian Water - Rec Gnd | Water charges - Recreation Ground | 10.50 |
| 28/06/2018 | HMRC PAYE | PAYE Mth 3 | 2,635.37 |
| 28/06/2018 | Bucks LGPS | LGPS Mth 3 | 2,288.56 |
| 28/06/2018 | Prudential AVC | AVC contribution | 500.00 |
| 28/06/2018 | Salaries | Salary Mth 3 | 7,536.35 |
| 29/06/2018 | A H Contract | Dog bin emptying | 831.79 |
| 29/06/2018 | ESPO Energy | Gas - Olney Centre | 511.12 |
| 29/06/2018 | Adept Telecom | Telephone and broadband | 61.20 |
| 30/06/2018 | | Service Charge | 69.15 |
| Total for Unity Trust - Current A/C | | | 30,068.12 |
| Unity Trust - Corporate Card | | | |
| 01/06/2018 | One Stop Shop | Office supplies | 1.89 |
| 02/06/2018 | Insight | Replacement PC monitor | 151.18 |
| 04/06/2018 | Lloyds Bank | Finance Charge | 3.00 |
| 05/06/2018 | Fasthosts Internet Ltd | Council email accounts | 5.75 |
| 06/06/2018 | Bucks & Milton Keynes Ass Local Councils | Training D Eley & J Eley | 119.76 |
| 06/06/2018 | Bucks & Milton Keynes Ass Local Councils | Training D Eley & J Eley | 37.06 |
| 07/06/2018 | One Stop Shop | Office supplies | 6.89 |
| 09/06/2018 | Fasthosts Internet Ltd | exchange 2013 account | 6.59 |
| 11/06/2018 | Bucks & Milton Keynes Ass Local Councils | Training P Collins | 38.32 |
| 12/06/2018 | Bucks & Milton Keynes Ass Local Councils | Training P Collins | 38.32 |
| 20/06/2018 | One Stop Shop | Office supplies | 0.85 |
| 26/06/2018 | One Stop Shop | Office supplies | 0.85 |
| Total for Unity Trust - Corporate Card | | | 410.46 |
| TOTAL | | | 30,478.58 |

RESOLVED: to approve the schedule of payments

15. Members Matters

- Paul Collins proposed that Des Eley be appointed onto the Finance Committee to fill the vacancy.
- Colin Rodden reported mulch on Weston Road pavement.

Bennetts shop looks a mess. Town Clerk wrote but has not received a response.

Path to Weston Underwood is a mess. To be raised at the Olney Ward Forum.

- Kevin Viney reported that Peter Geary is progressing issues regarding One-Stop crossing.

He reported concerns regarding safety at the 'railway bridge' bend on the Yardley Road. Kevin Viney to suggest to Ward Councillors a sign "Oncoming traffic in middle of the Road".

- Steve Clark reported that ETRA have a meeting on 11 July. They are looking to establish a railway through Olney on a line that proposes demolishing the new Office Estate.

He suggested establishing a working group to decide invitees to next years Armed Forces Day lunch, to be discussed further at the October meeting.

- JR – thanked councillors for their support at the Armed Forces Day lunch.

He thanked organisers of Riverfest for a successful event.

RESOLVED: To appoint Des Eley to the Finance Committee

- 16. To consider exclusion of Public and Press Representatives pursuant to the Public Bodies (admission to meetings) Act 1960 on the basis that publicity would be prejudicial to the public interest by the confidential nature of the business to be transacted**

RESOLVED: To exclude the Public and Press Representatives pursuant to the Public Bodies (admission to meetings) Act 1960 on the basis that publicity would be prejudicial to the public interest by the confidential nature of the business to be transacted

- 17. Goosey Islands - Proposal from local residents**

Council received an update on a proposal from local residents regarding the joint purchase of Goosey Islands.

RESOLVED: to continue discussions and negotiations.

- 18. Update on Football Club situation.**

Town Clerk reported on discussions and correspondence from all interested parties.

RESOLVED: The decision is set out in the confidential minutes of the meeting.