

**Minutes of the meeting of Olney Town Council**  
**Held on Monday 06 August 2018 at 7.30 pm**  
**at The Olney Centre**

**Present:** Jeremy Rawlings, Deirdre Bethune, John Boardman, Stephen Clark, Paul Collins, Desmond Eley, Tony Evans, Peter Geary, Graham Harrison, Dr Sally Pezaro, Colin Rodden, Chris Tennant, Kevin Viney

**In attendance:** Liam Costello (Town Clerk), and 4 members of the public.

**Public Forum:**

- Mike Totton addressed the council representing the Allotment Association. He requested that the association be given permission to erect streetsigns at the allotments to reflect present and historic figures associated with the allotments. The names would be agreed by the association and the council.

**RESOLVED:** To approve the proposal subject to details of the signs being agreed by the council.

- Howard Tanner addressed the council regarding the proposal to install Public Access Defibrillators in the town. In addition to the suggested locations discussed at Recs and Services, he proposed the following locations be considered:
  - BT Phonebox
  - St Johns HQ on Wellingborough Road
  - Move the one at the Olney Centre to an external wall.

**1. Apologies for absence**

Apologies received from Joanne Eley

**2. Declarations of interests on items on the agenda**

None.

**3. To approve the minutes of the meeting held on 02 July 2018**

**RESOLVED:** To approve the minutes of the meeting held on 02 July 2018.

**6. Agree locations for two public access defibrillators**

Proposed locations considered included BT Phonebox - Market Place; Market Place toilet block inside the bus shelter; Market Place toilet block outside wall, St Johns ambulance, Wellingborough Road, Bus Shelter - Dartmouth Road and Aspreys bus shelter

**RESOLVED:** To approve the following:

1. Inside the bus shelter at the Market Place
2. Move the Olney Centre defibrillator to an external wall
3. Look at site along Aspreys near the school

**4. Website proposal - Presentation from Nuwave Design**

Matt McAuliffe gave a presentation to the council on his proposal for a new website for the council and answered questions from members. At the conclusion of his presentation Matt McAuliffe left the meeting for members to discuss his proposal.

**RESOLVED:** To accept the proposal from Nuwave Design as set out in his email dated 19 June 2018

**5. To receive minutes, or reports from chairman, of committees that have met since the last council meeting:**

- a. **Planning - 13 July**
- b. **HR - 20 July**
- c. **Finance - 23 July**
- d. **Recs & Services - 30 July**

**RESOLVED:** to note the minutes and reports

**7. Premises License application - Sainsbury's**

The council considered the consultation on the Premises License application for Sainsbury's who wish to supply alcohol Monday to Sunday 06:00 to 24:00 and provide Late Night Refreshments Monday to Sunday 23:00 to 24:00

**RESOLVED:** That the council has no comments

## 8. To approve the schedule of payments for July 2018

Date	Name	Memo/Description	Amount
<b>Unity Trust - Current A/C</b>			
01/07/2018	MKC Rates	NNDR - Library	258.00
01/07/2018	MKC Rates	NNDR - Market Place toilets	102.00
01/07/2018	MKC Rates	NNDR - Cemetery	36.00
01/07/2018	Katara Ltd	Quickbooks subscription	30.00
02/07/2018	Wards of Olney	Caretaking & Cleaner May	1,956.00
02/07/2018	PHS01	Sanitary services	280.72
02/07/2018	Cawleys	Waste collection	224.16
02/07/2018	CF Corporate Financial Limited	Printer lease	101.56
03/07/2018	R F Webster	Cemetery grounds mtce	640.00
03/07/2018	SANGER	Web hosting	75.00
03/07/2018	Napier Parking Ltd	Car parking management	224.02
03/07/2018	PHS01	Sanitary services	253.68
04/07/2018	MK Citizens Advice Bureau	C.A.B. Services	1,353.85
04/07/2018	C T Wilson & Son	Misc items	85.16
05/07/2018	Mrs Jane Brushwood	Expenses	21.87
05/07/2018	Dave Boddy Electrical	Remove & refit CCTV for repair	90.00
06/07/2018	Wards of Olney	Caretaking & Cleaner cover June	1,800.00
09/07/2018	Custom Glaze	Bi-fold door deposit	1,074.00
09/07/2018	Phonebox	Printing	30.00
09/07/2018	ESPO	pressure washer	447.54
11/07/2018	Andrew Griffin	Disabled toilet repair	53.00
12/07/2018	ESPO	vacuum replacement	148.80
12/07/2018	Sefer Ustabas	Refund payment received in error	15.00
13/07/2018	Neill Elliott	PA modifications Olney Centre	424.97
16/07/2018	Lloyds Bank	Credit Card	384.33
16/07/2018	Dave Boddy Electrical	wiring for speakers	216.00
22/07/2018	Anglian Water - Allotments	Water charges - Allotments	161.00
22/07/2018	Anglian Water - The Olney Centre	Water charges - Olney Centre	86.00
22/07/2018	Anglian Water - Rec Gnd	Water charges - Recreation Ground	10.50
22/07/2018	Anglian Water - Cemetery	Water charges - Cemetery	32.00
22/07/2018	Anglian Water - Toilets	Water charges - Market toilets	85.50
23/07/2018	Brinnick Locksmiths	repair radar lock	80.00
23/07/2018	Royal Mail	Freepost service	13.28
23/07/2018	Ethos (formerly Walters)	Office printer	141.95
24/07/2018	Buildbase Civils & Lintels	post mix	60.77
25/07/2018	Stuart Thomas Associates	Tennis track plans	900.00
25/07/2018	Total Gas & Power	Electricity - Olney Centre	305.50
25/07/2018	Total Gas & Power	Electricity - Rec	110.39
25/07/2018	Wolverton & Greenley T C	Social media training	78.00
25/07/2018	Total Gas & Power	Electricity - Market	75.07
25/07/2018	Total Gas & Power	Electricity - Cemetery	16.56
26/07/2018	HMRC PAYE	PAYE Mth 4	2,718.16

26/07/2018	Bucks LGPS	LGPS Mth 4	2,369.10
26/07/2018	Salaries	Salaries Mth 4	7,608.33
26/07/2018	Prudential AVC	AVC contribution	500.00
27/07/2018	Hilary Brock Private Hire	Age UK lunch transport	120.00
27/07/2018	ESPO Energy	Gas - Olney Centre	119.08
30/07/2018	PHS01	Sanitary services	64.80
30/07/2018	Cawleys	Waste collection	299.38
30/07/2018	Allstar	Petrol	56.09
31/07/2018	A H Contract	Dog bin emptying	970.60
31/07/2018	Nordis	flowerbed sponsor sign	48.00
31/07/2018	Adept Telecom	Telephone and broadband	57.64
31/07/2018	ESPO	cleaning supplies	185.53
31/07/2018	Neopost	Franking machine top-up	200.00
<b>Total for Unity Trust - Current A/C</b>			<b>27,798.89</b>
<b>Unity Trust - Corporate Card</b>			
02/07/2018	ACS Business Supplies Ltd	windows 10 upgrade	126.94
02/07/2018	Lloyds Bank	Finance Charge	3.00
05/07/2018	ACS Business Supplies Ltd	Windows 10	149.42
05/07/2018	Fasthosts Internet Ltd	Council email accounts	5.75
09/07/2018	Fasthosts Internet Ltd	exchange 2013 account	6.59
24/07/2018	One Stop Shop	Office supplies	0.85
30/07/2018	One Stop Shop	Office supplies	0.85
31/07/2018	Acronis	Cloud backup subscription	109.00
31/07/2018	Acronis	Cloud backup subscription	109.00
<b>Total for Unity Trust - Corporate Card</b>			<b>511.40</b>
<b>TOTAL</b>			<b>28,310.29</b>

**RESOLVED:** To approve the schedule of payments