

Minutes of the meeting of Olney Town Council
Held on Monday 01 October 2018 at 7.30 pm
at The Olney Centre

Present: Jeremy Rawlings, Deirdre Bethune, John Boardman, Stephen Clark, Paul Collins, Tony Evans, Peter Geary, Graham Harrison, Colin Rodden, Kevin Viney

In attendance: Liam Costello (Town Clerk), Jane Brushwood (Deputy Clerk), 2 PCSO's and 2 members of the public.

Public Forum:

- PCSO Terry Rhodes introduced himself as the dedicated officer for Olney having taken over from Tina. He has been working with the speedwatch team already had some success with MKC about repainting double yellow lines. He and PCSO Kirsty Martinson are aware of problems at the drop kerb outside McColl's. He will arrange his shifts to be in the area when there are events on but if there is anything going on, please let him know.
- Richard Hillier introduced himself as a mobility scooter user who finds that when cars park at the dropped kerb outside the old Nat West, he then goes to the dropped kerb outside McColl's to find that also has a car parked over it, so ends up having to go some considerable distance to cross the road. PCSO Rhodes confirmed that they are only able to issue a ticket for obstruction.

1. Apologies for absence

Apologies received from Desmond Eley, Joanne Eley, Malcolm Messenger, Dr Sally Pezaro and Chris Tennant.

2. Declarations of interests on items on the agenda

None

3. To approve the minutes of the meeting held on 03 September 2018

RESOLVED: To approve the minutes of the meeting held on 03 September 2018.

9. MKC Community Infrastructure Fund (replacement for Parish Grants) – application deadline end of October

CIF manager is Penny Fletcher who spoke at the Community Forum, a statement of interest need to be submitted by 31 October. It was agreed to apply for “Highways Improvements at Market Place” to cover areas of dropped kerbs.

RESOLVED: To seek Highways advice on dropped kerbs and bollards, improved parking at Market Place and High Street and motorcycle parking.

4. Correspondence regarding litter

Council considered an email from Robert Marchant and Mike Price regarding litter in the hedgerows. It was commented that volunteers can't be asked to pick up litter on a main road for health and safety reasons. MKC only litter pick once a year now. Suggestion made to ask MKC for a copy of their risk assessments, the cost of providing additional litter picks along busy roads.

RESOLVED: to reply to the email confirming it is not OTC responsibility and thank them for their initiative and inform them of actions being taken.

5. Overgrown trees along the High Street

Cllr Bethune declared a personal interest as a High Street resident and confirmed that a dense tree canopy blocks the light into her house. MKC does have a budget but it is kept in case of storm damage. At the time of the new street lights, Bob Widd prepared an extensive plan of the trees and their needs.

RESOLVED: To write to Nick Hannon to request action be taken, Cllr Geary requested being copied in.

6. Milton Keynes East – Sustainable Urban Extension

Council received an update on the forum meetings, and discussed correspondence from Newport Pagnell TC. Workshops are taking place on 10 and 17 October. Transport Infrastructure Delivery Plan stakeholder workshop is also being held on 18 October.

RESOLVED: councillors to contact Town Clerk if they wish to attend workshop

7. Approval of use of Olney Centre for civil ceremonies – renewal of licence

The license to hold civil ceremonies at The Olney Centre is due for renewal in early 2019. The license fee is £2,500 for 3 years, up from £1,500 in 2016

RESOLVED: To renew the licence but to write to Robin Bradburn to challenge the cost.

8. World War One centenary – Beacon Lighting

OTC has agreed to take part in the nationwide event, the “Battles Over – A Nations Tribute” on 11 November 2018. Oration to be read out at 18.50, the beacon will be lit at 19.00, the church bells will be rung at 18.55. Bugler to be invited.

RESOLVED: Cllr Rawlings to read the narration supplied, Roger Mann to arrange for lighting of the path and field.

10. Armed Forces Day lunch 2019 – create working group to consider arrangements

Some regulars were not invited to this year’s event. In the past RBL only give the list of their members, Jock Smail has previously added to this.

RESOLVED: Steve Clark, Joanne Eley and Paul Collins to form the group and organise arrangement for next year’s event.

11. To receive minutes, or reports from chairman, of committees that have met since the last council meeting:

- a. **Planning – 10 September** – noted
- b. **HR – 17 September** – the staff handbook is with MKC to check final version. Job Descriptions have been agreed. Job evaluations going through moderation. All councillors need to read again the Code of Conduct.
- c. **Dickens – 24 September** – a group will look at stalls to invite.

RESOLVED: To note the minutes and reports

12. List of outstanding actions

Town Clerk submitted a report and elaborated on the following points:

- Market electrics groundworks are complete, EON to complete minor works, £5,000 has been held back but it was suggested we demand a reduction.

Cables at Thursday market need to be risk assessed, perhaps use orange barriers to restrict public moving between stalls.

- Facilities for teenagers need to be addressed, Johnsons Field zip wire id broken, the hoop is broken and the ramp is covered in graffiti. The skate park needs to be resurrected.
- CCTV is still causing problems. BT's latest suggestion is to try it in different areas of the town.
- Oakdown Crescent parking is available behind, the gravelled area had 11 spaces available.
- Cllr Boardman requested that councillors walk East Street with him to see the state of the road and pavements.
- Website - work is progressing.
- The tennis track has received S106 approval. Work to commence on 15 October.

13. To approve Exclusive Rights of Burial and Memorials

RESOLVED: To approve the Exclusive Rights of Burial and Memorials

14. To receive reports from Representatives to Outside Bodies

- Cllr Clark attended the Olney Ward Forum, the new head of MKC Highways was not there but Penny Fletcher covered the new Community Infrastructure Fund, she also agreed that the "Report It" system was not really working very well. The next meeting is 5th December at Weston Underwood.
- Cllr Bethune advised that Olney Events are taking down the hanging baskets at 9am Sunday 7th October.

15. To approve the schedule of payments for September 2018

Date	Name	Memo/Description	Amount
Unity Trust - Current A/C			
01/09/2018	MKC Rates	NNDR - Library	258.00
01/09/2018	MKC Rates	NNDR - Market Place toilets	102.00
01/09/2018	MKC Rates	NNDR - Cemetery	36.00
01/09/2018	Katara Ltd	Quickbooks subscription	30.00
05/09/2018	Napier Parking Ltd	Car parking management	236.00
05/09/2018	Chubb Fire	Fire extinguisher testing	202.59
05/09/2018	A H Contract	Dog bin emptying	69.14

05/09/2018	R F Webster	Cemetery grounds mtce	800.00
11/09/2018	ESPO	cleaning supplies	56.59
11/09/2018	C T Wilson & Son	various	95.30
11/09/2018	Batchelor Air Conditioning	Service agreement charge	141.60
11/09/2018	Door-Wise Ltd	TOC front door	198.00
11/09/2018	JRB Enterprise Ltd (Mutts Buts)	Dog waste bags	298.80
11/09/2018	Jeremy Rawlings	Annual Mayoral Allowance	300.00
11/09/2018	George Browns Ltd	equipment hire Barn Field	450.00
11/09/2018	Marcus Young Landscapes Ltd	Dog Bin emptying August	1,032.00
11/09/2018	Wards of Olney	Caretaking August	1,488.00
12/09/2018	BHIB Insurance Brokers	additional building	126.30
13/09/2018	Wallgate Ltd	Cleaning Materials	154.68
13/09/2018	N Chambers	Allotment trophy	17.98
14/09/2018	Dods Parliamentary Communications	Neighbourhood Planning Policy and Practice	234.00
14/09/2018	E-ON	Market electrics (part payment)	31,278.40
14/09/2018	John Nicholls	Tree work @ Church hall	150.00
17/09/2018	Lloyds Bank	Credit Card	323.59
19/09/2018	Captain Carpet 1	Room 1 carpet	2,995.00
19/09/2018	Custom Glaze	Bi-fold door balance	9,907.00
19/09/2018	The Stone Barn	hedge cutting	652.89
19/09/2018	Hilary Brock Private Hire	Age UK lunch transport	120.00
19/09/2018	Paul Collins	expenses to Budget Setting training at Aylesbury	43.00
20/09/2018	Howard David Associates	Football Clubhouse condition report	600.00
20/09/2018	Door-Wise Ltd	TOC front door	456.00
20/09/2018	AES Control Systems	control panel investigation work	288.00
20/09/2018	Jade Tyres LLP	Call out and repair to puncture	177.60
21/09/2018	Anglian Water - Toilets	Water charges - Market toilets	54.50
22/09/2018	Total Gas & Power	electricity	260.00
22/09/2018	Anglian Water - Rec Gnd	Water charges - Recreation Ground	10.50
22/09/2018	Total Gas & Power	electricity	60.86
22/09/2018	Total Gas & Power	electricity	17.65
22/09/2018	Total Gas & Power	electricity	16.81
22/09/2018	Anglian Water - Allotments	Water charges - Allotments	161.00
22/09/2018	Anglian Water - Cemetery	Water charges - Cemetery	32.00
22/09/2018	Anglian Water - The Olney Centre	Water charges - Olney Centre	86.00
24/09/2018	Advanced Turf Machinery	overseeder hire	180.00
24/09/2018	Andrew Griffin	Market Place ladies	74.00
27/09/2018	HMRC PAYE	PAYE Mth 6	2,406.36
27/09/2018	Bucks LGPS	LGPS Mth 6	2,169.00
27/09/2018	Prudential AVC	AVC contribution	500.00
27/09/2018	Salaries	Salary Mth 6	7,166.97
28/09/2018	Adept Telecom	Telephone and broadband	59.06
30/09/2018	PHS01	Sanitary services	44.99
30/09/2018	PHS01	Sanitary services	118.87
30/09/2018	Cawleys	Waste collection	334.26

30/09/2018	PHS01	Sanitary services	377.30
30/09/2018	Unity Trust	Bank fees	68.10
Total for Unity Trust - Current A/C			67,516.69
Unity Trust - Corporate Card			
05/09/2018	Fasthosts Internet Ltd	Council email accounts	5.75
09/09/2018	Fasthosts Internet Ltd	exchange 2013 account	6.59
12/09/2018	Staples	stationery	29.99
19/09/2018	Fasthosts Internet Ltd	exchange 2013 account	60.28
05/09/2018	One Stop Shop	Office supplies	0.85
Total for Unity Trust - Corporate Card			103.46
TOTAL			67,620.15

16. Members Matters

- Jeremy Rawlings reported the wooden fence round the small playground at the recreation ground was falling down. It was agreed to apply to the CIF to replace it with the same metal fencing at one end.
- Colin Rodden highlighted the zebra crossing spotlights had been removed and the trees are obscuring light from the street lamps. It was agreed to request illuminated posts although the splitter crossing at the bottom of Spring Lane is the best place to cross on the High Street.

17. To consider exclusion of Public and Press Representatives pursuant to the Public Bodies (admission to meetings) Act 1960 on the basis that publicity would be prejudicial to the public interest by the confidential nature of the business to be transacted

RESOLVED: To exclude the Public and Press Representatives pursuant to the Public Bodies (admission to meetings) Act 1960 on the basis that publicity would be prejudicial to the public interest by the confidential nature of the business to be transacted

18. Update on Football Club situation.

Council received an update and discussed the clubhouse.

RESOLVED: To note the update and actions being take. Working group of Tony Evans Deirdre Bethune and Paul Collins to be formed to agree any actions arising between meetings.