

Policies & Procedures

Exclusions Policy

Date policy approved	Spring 2018
Approving body	Local Governing Body
Next review date	Spring 2021
Previous review date	



Part of



Exclusions Policy

Background: "Exclusion from maintained schools, academies and pupil referral units in England: statutory guidance for those with legal responsibilities in relation to exclusion"

(Department for Education, September 2017)

- 1 A decision to exclude a student will only be taken:
 - In response to serious breaches of the Academy's behaviour policy; and
 - If allowing the student to remain in the Academy would seriously harm the education or welfare of the student or others in the Academy

Examples of serious breaches of the Academy's behaviour policy are

- Physical or verbal abuse against another student
 - Physical or verbal abuse against a member of staff
 - A series of incidents which affect the education of other students at the Academy
- 2 Only the Vice Principal (when deputising for the Principal), Principal or Executive Headteacher can exclude a student.
 - 3 Fixed term exclusions will normally be from 0.5 to 5 days.
 - 4 Students' behaviour outside Academy business is subject to the Academy's behaviour policy and will be dealt with as if it had taken place in Holy Trinity CE Academy, Rothwell. For behaviour outside the Academy but not on Academy business, the Principal/Executive Headteacher may exclude a student if there is a clear link between that behaviour and maintaining good discipline among the student body as a whole. This will be a matter for the Principal/Executive Headteacher. Students' behaviour in the immediate vicinity of the Academy, or on a journey to and from Holy Trinity CE Academy, Rothwell can be grounds for exclusion.
 - 5 A decision to exclude a student permanently is a serious one and will be the last resort. Unless circumstances are exceptional, it will usually be the final step in a long process of dealing with persistently disruptive behaviour following a wide range of other strategies which have been tried without success.

There will be circumstances, however, where the Principal/Executive Headteacher's judgement will be that it is necessary to permanently exclude a student for a first or "one off" offence. Examples of this type of behaviour would include

- Serious actual or threatened violence against another student or member of staff
- Sexual abuse or assault
- Supplying any illegal drug
- Carrying an offensive weapon

These examples are not exhaustive but indicate the severity of such offences and the fact that such behaviour can affect the discipline and wellbeing of the Academy community.

- 6 If a student is excluded, parents will receive a full explanation of the incident(s) leading to the exclusion and will be informed of their rights in relation to the Governors' Student Support Committee.
- 7 The Chair of the Governors and Leeds City Council will be informed of all exclusions.