**Email Template: Make a Voting Plan**

**Subject Line:** Eggs, Milk, Cast My Ballot

Hello [Insert Name],

It’s time to make your voting plan! Here is a step-by-step checklist that you can follow (and share with others) to ensure you know how and when you will cast a ballot.

1. **Register to vote**: It is fast and easy to register to vote online in New Jersey. If you are already registered, check to ensure your voter registration is current.
2. **Get your ballot**: All active registered voters will automatically receive a vote-by-mail ballot for this election. If you don’t receive your ballot, or you need a replacement ballot, contact your county clerk.
3. **Do your research**: Visit [Vote411.org](http://www.vote411.org) to register to see what will be on the ballot, learn more about candidates' positions, learn more about how COVID is impacting the election, and more. Visit [www.lwvnj.org](http://www.lwvnj.org) for more information about filling out your ballot and ensuring it counts.
4. **Cast your ballot**: Voters can cast a ballot in one of five ways for this election. Voters can return their vote-by-mail ballot using a secure drop box, through the U.S. postal system, or in-person at their county Board of Elections office or at their polling place on Election Day. Voters can also vote in-person at their polling place using a provisional ballot. All ballots returned through the mail must be postmarked by November 3rd and received no later than 8 pm, November 10th. Ballots returned in-person or in drop boxes must be returned by 8 pm on Election Day, November 3rd.
5. **Track your ballot**: Voters can track their ballots using the “[Track My Ballot](https://nj.gov/state/elections/vote-track-my-ballot.shtml)” tool on the New Jersey Division of Elections website.
6. **Know where to get help**: Call the League of Women Voters of New Jersey at 1-800-792-VOTE(8683) with any questions.

Now head over to your calendar and schedule how and when you will vote. Pick a date, pick a time, and pick one of the options to cast your ballot - and stick to it! Then encourage your friends and family to do the same.

Happy voting,

[Insert Signature]