



## Verona Borough

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[www.veronaborough.org](http://www.veronaborough.org)

### Regular Meeting Agenda Verona Borough Council Tuesday, May 11th, 2021

#### Members of Council

President-Dr. Nancy Carpenter  
Vice President -Dave Matlin  
Mike Forbeck  
Trish Hredzak-Showalter  
Janet Loalbo  
Sylvia Provenza  
Raymon Sucheich

#### Mayor

David Ricupero

#### Solicitor

Craig Alexander

#### Engineer

Senate Engineering  
Matt Pitsch

#### I. Call to Order

#### II. Pledge of Allegiance

#### III. Roll Call

Dr. Carpenter, President  
Mr. Matlin, Vice-President  
Mr. Forbeck  
Ms. LoAlbo  
Ms. Hredzak-Showalter  
Ms. Provenza  
Mayor Ricupero  
Mr. Sucheich  
Mr. Pitsch  
Mr. Alexander

#### IV. Registered Comments from the Public

#### V. Any additional agenda items

#### VI. Comments from the Public. Please approach the podium or raise your virtual hand and clearly state your name & address and limit your comments to **three (3) minutes**.

#### VII. Reports and Correspondence.

- A. President-Dr. Nancy Carpenter
  - 1. Meeting Minutes ??
  - 2. Covid protocol- revise?
  - 3. Report of Exec session ??
  - 4. Motion to approve temporary employee??
  - 5. Next Steps in Administrative Hiring
- B. Mayor's Report: David Ricupero
  - 1. Food Drive
  - 2. Handicap parking
  - 3. Street Closing
- C. Police Chief's Report
- D. Fire Chief Report

- E. EMS Report -Lower Valley Ambulance Service
- F. Solicitor: Mr. Craig Alexander
  - 1. IRS
- G. ENGINEER'S REPORT: Matt Pitsch
  - 1. PA Small Water and Sewer Grant  
All work completed, final reimbursement request submitted to CFA.
  - 2. First Street Reconstruction Grant  
Multimodal Transportation Grant bids opened on 2/18/21. Mele & Mele & Sons low bidder at \$317,842.50. (Grant \$222,489.75, Match \$95,352.75) Project awarded to Mele & Mele & Sons, contracts executed and I am scheduling a preconstruction meeting to review work schedule and road closures.
  - 3. CDBG 2019(Year 45)  
Demos on 4<sup>th</sup> St. of 866 and 870 \$6,000/\$24,000 total \$30,000  
Bids opened with COG on 1/11/21. Eveready Contracting was low bidder at \$13,400. Contract awarded to Eveready Contracting.  
No response has been received from County, so 423 North Avenue was applied for under ACT 152 demilitations
  - 4. DCED Greenway, Trails and Recreation Program Grant (GTRP)Cribbs Field Grant was awarded for \$200,000 (\$30,000 match), project awarded to Pampena Landscaping & Construction, we are also getting a quote for him to install a field drain.  
Base Bid and all 4 Add Items awarded for total contract of \$201,750  
Second pay request being executed.  
Awaiting sketch/rendering of marquee to submit for variance.
  - 5. CDBG 2020 (Year 46)  
Sanitary lining along First Street due to road reconstruction project.  
Bids opened, Jet Jack, Inc. was low bidder \$63,265. Project awarded to Jet Jack, Inc. (\$41,122.25 grant/ \$22,142.75 match), awaiting contracts from County. Update from COG was contractor was missing some paperwork. Paperwork is being corrected and work will be scheduled.
  - 6. PA Small Water and Sewer  
Applied for a comprehensive CCTV and Condition Rating of the Borough's storm sewer system. High level defects will also be prioritized and repaired as needed.  
Project was funded and contracts with the CFA have been executed. Verona received the full amount requested of \$125,638 and will have a \$33,294 match.  
Project specs and bid documents are being created so the project can be advertised and bid.
  - 7. Center Avenue Storm Sewer Extension  
I had a meeting with Oakmont Water and Peoples Gas to locate their pipes on 8/6/20. Project was not selected for CDBG47 project. ?Is project still budgeted for 2021?
  - 8. CDBG 2021 (Year 47)  
Projects applied for include, Wildwood Culvert Repair and Demolitions of 473 Union, 558 Church and 856 2<sup>nd</sup>.  
This year is the Borough guaranteed year to receive a grant and I was informed the Borough will receive the grant for the Wildwood Culvert Repair.
  - 9. Tree Trimming/Pruning  
Beaver Jack Tree Service was the low quoter out of three at \$11,520.  
There have been some issues with the trimming of the trees. The Borough is reviewing what action to take.  
Portion of work for decorative trees is \$1,920, remainder of invoice should be paid except this amount. (We have not paid them to date)
  - 10. 2021 Greenways, Trail and Recreation Program Grant (GTRP)  
DCED/CFA are currently accepting applications for grants related to parks and recreation facilities.

Grants are a maximum of \$250,000 with a 15% required match. Applications are due May 31, 2021. Proposed project scope included upgrades and repairs applied for in the CIFT application and the proposed work from the DCNR application. Resolution needs to be passed.

**VIII. Council Committee Reports**

- A. Public Works/Refuse/Sewers (DPW): Mike Forbeck
  - 1. Walk Works Grant
  - 2. Aluminum Can collection
  - 3. Milt’s lawn care - fertilizing
- B. Budget/Finance/Pension/Grants: Dave Matlin
  - 1. April Finance Statements
- C. Ordinances: Trish Hredzak-Showalter
  - 1. Update on website and forms for building and inspection applications
  - 2. Update on Rotary sign project
  - 3. Resolution for acquisition of 246 W RR for community garden
- D. Fire/Police: Ray Sucheovich
  - 1.
- E. Parks/Recreation: Janet LoAlbo
  - 1. Riverbank Park parking
- F. Communications: Sylvia Provenza
  - 1. Newsletter-ads and articles-Articles due June 1<sup>st</sup> Donald Worf at [veronanewsroom@gmail.com](mailto:veronanewsroom@gmail.com) Sylvia can be reached at 412-828-7726.
  - 2. Chamber of Commerce-
  - 3. Historical Society- all meetings cancelled until further notice.
  - 4. Twin Boro Ministry-dinner (Wednesday 28<sup>th</sup> -2021) grab and go 4:30-6:30PM.
  - 5. Botany and Booze Event.

**IX. Reports of Special Committees**

- A. Allegheny League of Municipalities: (ALOM)-Sylvia
- B. Council of Governments: (COG)

**X. Comments from the Public**

Council will hear comments on public-related items at this time. Please approach the podium or raise your virtual hand and clearly state your name and address, limit your comments to **three (3) minutes**

**XI. Adjourn**

**XII. Upcoming Public Meetings**

<i>Day and Time</i>	<i>Meeting</i>
1 <sup>st</sup> Tuesday/even months @ 6:30PM The meetings will be virtual until further notice.	Parks & Rec Board Meeting
2 <sup>nd</sup> Tuesday/month @ 7:00 P.M.	Verona Council Public Session
Quarterly 2 <sup>nd</sup> Tuesday/month @ 6:30 (Beginning 1-12-16)	Shade Tree Commission
3 <sup>rd</sup> Tuesday/month @ 7:00 P.M.	Verona Chamber Meeting
Final Tuesday/month @ 7:00 P.M.	Verona Council Work Session

4 <sup>th</sup> Wednesday/month @ 4:00-6:00 P.M. Methodist Church, Center Ave.	Community Dinner
3 <sup>rd</sup> Thursday/month @ 7:00 P.M.	Verona Historical Society Meeting
4 <sup>th</sup> Wednesday @ 7:00 Harmarville	COG
1 <sup>st</sup> Wednesday @ 6:30 PM	Lower Valley Athletic Foundation Meeting