

## Workshop Meeting

Verona Borough Council  
Tuesday, February 23, 2021

### ZOOM-COVID19

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll Call**

Dr. Carpenter -President

Mr. Matlin-VP

Mayor Ricupero

Mr. Forbeck

Ms. LoAlbo

Ms. Provenza

Ms. Hredzak-Showalter

Mr. Suhevich

#### IV. **Registered Comments from the Public**

1. Scot Fodi (Oakmont Borough Manager), regarding a joint RFP for Building Plan & Inspection Services. Spoke regarding combining RFP with Verona/Oakmont. Outlining what they will be doing, what it will be covering. (Mike Forbeck, question is this non code enforcement issues). (Dave Matlin, will we be submitting something for code enforcement too?) Scott Fodi -yes. Dr. Carpenter is for this plan. (Rhoda Worf, 636 3<sup>rd</sup> St, can we find someone to combine forces for code enforcement). Dr. Carpenter- wish we can find someone that can do everything. UCC inspector this is mandated with the state.

Mr. Matlin, to find one person to do all enforcement would be difficult. We can take UCC and code enforcement/property maintenance together. Mark Stanton leaves March 15<sup>th</sup>. Mike Forbeck concentrates on the UCC and this way if we need another person for code enforcement officer.

Rhoda Work, 636 3<sup>rd</sup> St, we need job description, (Scott, UCC has their own job description) Rhoda will this be advertised and how will this be done.

Motion to go forward with the RFP/Oakmont, Verona, 1<sup>st</sup> Mr. Forbeck, 2<sup>nd</sup> Mr. Matlin all ayes, motion approved.

2. Curtis Brown, regarding update on the text messages. - Numbers have gone down, 380-400 subscribers. 25,000 text messages per year. Technology changing.

The number is changing if you want text messages. Now it will be a 10 digit number. We will give it to you in the next several weeks.

Rhoda Worf, 636 3<sup>rd</sup> St, can you write an article for the Newsletter.

3. Kimberly Roller, 1<sup>st</sup> St, this comment will be to review the Garden Club's Spring Fundraiser plans at Railroad Park. Host fundraiser, May 22<sup>nd</sup> -23<sup>rd</sup> at Railroad Park. 12-4:00 PM -- Botany and Brew plus two food trucks lined up. Is Council alright with this? Dr, Carpenter, as long as it samplings or closed containers. Social distancing.

4. Stefani Garibay-Verona Farmer's Market-I would like to hold a 50/50 raffle for nonprofits.-The funds – can we have them kept in the Farmers Market "bank". Can I order a pop up canopy and a portable

handwashing? (Dr. Carpenter, we will have to wait to make a decision. Dave Matlin, what have we been doing in the past for Farmer's Market? Dave Matlin, waiting to hear from Jerry.)  
Stefani, the money should be in for the farmers market from last year etc.  
Craig, we need a license through the treasurer. Stefani, is it ok to go forward with 50/50 (yes)  
Verona Mural Proposal—Stefani, has reached out to artists for the mural. For the Borough garage. This is for the 150 year of Verona. Rhoda Worf, 636 3<sup>rd</sup> St, we paid (my sister, husband, and I paid \$1000 to paint the side of the building (their own money). Mayor can you just work around it (the original mural).

**V. Any additional agenda items:**

1. Dr. Carpenter, tree trimming.

**VI. Council will hear comments on all **agenda** items at this time. Please approach the podium and clearly**

state your name & address and limit your comments to **three (3) minutes**.

1. Kimberly Roller, 1<sup>st</sup> St., tree trimming disappointed with the job done. The way the trees were trimmed the trees may not make it.
2. Laura Jacko- 437 North Ave, Extremely disappointed with the job on the trees. The SPEC was not followed. Trees have been damaged. Arborist was to be present. I do not believe the arborist was there. I hope we can save the trees.

**VII. Reports and Correspondence.**

a. Council President's Report: Dr. Nancy Carpenter

1. Meeting minutes –2/9/2021, Motion to accept with the correction 1<sup>st</sup> Janet LoAlbo, 2<sup>nd</sup> Raymon Suchevecich, all ayes, motion approved.
2. Covid protocol-adopting this protocol as written and distributed.  
Have thermometer available, wipes and masks. Opening bldg.-February 24--Borough business-police business
3. Cleaning person- (6 proposals for cleaning)---will clean at 4PM-do the History Center once a month-clean garage and all restrooms-  
Firm needs liability insurance-FBI check. Performance BONDED, insurance to ensure the contractor completes the work without going bankrupt. Cleaning firm does not need this bond. Motion to pick Kirkman provided they clean garage, bathroom, history center,  
Motion to approve Kirkman for cleaning, 1<sup>st</sup> Raymon Suchevecich, 2<sup>nd</sup> Trish Hredzak-Showalter. Twice a week cleaning. All ayes, motion approved.  
Sylvia Provenza-felt that it could be cleaned once a week since not so many people pass through the building. Others thought it should be twice a week.  
Dave Matlin, at least a dozen employees are in the building and use the bathrooms. We should keep the area clean. Terms on the contract length-Trish recommends lock them in on the lower rate. Craig will write the contract. All ayes for hiring Kirkman motion passed.
4. PSAB membership-its more money-we will skip for this year. Rescind for joining-PSAB-PLUS, 1<sup>st</sup> Ray Suchevecich, 2<sup>nd</sup> Mike Forbeck, all ayes motion approved.
5. Salt shed/salt/Filino-Mayor, he thought it was to give the land to Verona, Mike will look into Filino is willing to give.
6. Update on building inspector/code enforcement position.
7. What are the options regarding tree trimming—  
Text Matt and tell them not to do anymore trimming. Mike agrees not to do anymore. Dave Matlin will look into the SPECS again. See if we can take action on the contract. Can the Shade Tree Commission join the meeting? Publics Work Committee meet with Matt to see our options.

b. Mayor's Report--David Ricupero

1. Bid on police car. We had 6 bids- \$2,111 for the 2011 Crown Vic-D. Belchner. Motion to accept 1<sup>st</sup> Ray Suhevich, 2<sup>nd</sup> Dave Matlin. All ayes, motion approved. Everything has been taken out of the Crown Vic.
2. Handicap parking on union street- request 454 Union St-Ms. Swift.-Council to approve, Motion to approve, 1<sup>st</sup> Ray Suhevich , 2<sup>nd</sup> Mike Forbeck all ayes motion approved.
3. New emergency management coordinator-will need to replace Mark Stanton-Dr. Carpenter anyone can serve on the emergency management. Mayor can serve as temporary coordinator.
4. Building COVID-19 update-Dr. Carpenter spoke about this.
5. Police (New Hire) start date-March 1<sup>st</sup>.

d. Budget/Finance/Pension/Grants: Dave Matlin

1. 2020 Audit Update-Ongoing-met with the auditor-DCD report April 1<sup>st</sup> due.
2. Finance and Internal Controls Improvements for Committee Review-update

e. Ordinances: Trish Hredzak-Showalter

1. Borough manager job description: has been advertised but has minor revisions, potential vote. We may want to make changes-recommendations to Council—active role---Motion to pass the ordinance for Borough Manager , 1<sup>st</sup> Mike Forbeck, 2<sup>nd</sup> Dave Matlin all ayes, motion approved.
2. Updated list for demolition – Generating an updated list of properties slated for demolition (and prioritization).
3. Billing for landscaping – All private property maintained by the borough will begin receiving bills for all past and present landscaping. 851 2<sup>nd</sup> Street \$6000 lien for maintenance.
4. Moved to 3<sup>rd</sup> Monday, March 15, at 4:00 PM ordinance meeting.

f. Public Works/Refuse/Sewers: Mike Forbeck

1. Comp Plan Update-committee met last Monday, search for Grants-Verona may have to go by ourselves. Some of the prospects for manager to have comprehensive plan knowledge.
2. VOPP Trail Active Allegheny Grant-update we will be receiving a partial plan.
3. Absent the Manager - Chain of Command DPW-at this point Dr. Carpenter will be contacting DPW.

g. Fire/Police: Ray Suhevich

1. Mayor talked regarding the new hire and selling the crown vic.
2. Regarding pricing on lettering and striping please reach out to me. Reflective striping. Mayor will be sending out photos.

h. Parks/Recreation: Janet LoAlbo

1. Hopefully update on Cribbs soon.
2. Items needed purchased for the concession stand.

i. Communication: Sylvia Provenza

1. Newsletter-articles due March 1- Newsletter-Donald Worf, [veronanewsroom@gmail.com](mailto:veronanewsroom@gmail.com) FOR ARTICLES. FOR ADS- Sylvia Provenza at 412-828-7726
2. Chamber of Commerce- tentative plans are being made for Spring and Summer.
3. Historical Society- no meetings until further notice.
4. Twin Boro Ministry-community dinner Wednesday 24, from 4:30-6:30PM grab and go. Longview of Oakmont is hosting.

Allegheny County of Municipality-ALOM-Sylvia Provenza-Seven Spring still for June  
Council of Governments-COG-Dave Matlin

### VIII. Comments from the Public

Council will hear comments on public-related items at this time. Please approach the podium and clearly state your name and address, limit your comments to **three (3) minutes**

1. Dan Showalter- 440 North Ave- asked Mayor if he is pleased with the cars lettering. Commented on the trees. He was not pleased.
2. Kim Roller-1<sup>st</sup> St-questions on the Farmers Market financial. Dave Matlin, gathering information on financial comments. I believe we should have answers on next meeting. Trying to sort this out. We will have a meeting March 6<sup>th</sup> for details and solutions.
3. Stefani- had issues with Jerry.
4. Laura Jacko-North Ave-I feel that we need to work with Craig.

IX. **Adjourn-** Motion to adjourn 1<sup>st</sup> Sylvia Provenza , 2<sup>nd</sup> Ray Suhevich, all ayes, motion approved

### X. Upcoming Public Meetings

<i>Day and Time</i>	<i>Meeting</i>
1 <sup>st</sup> Tuesday/even months @ 6:30PM The meetings will be virtual until further notice.	Parks & Rec Board Meeting
2 <sup>nd</sup> Tuesday/month @ 7:00 P.M.	Verona Council Public Session
Quarterly 2 <sup>nd</sup> Tuesday/month @ 6:30 (Beginning 1-12-16)	Shade Tree Commission
3 <sup>rd</sup> Tuesday/month @ 7:00 P.M.	Verona Chamber Meeting
Final Tuesday/month @ 7:00 P.M.	Verona Council Work Session
4 <sup>th</sup> Wednesday/month @ 4:00-6:00 P.M. Methodist Church, Center Ave.	Community Dinner
3 <sup>rd</sup> Thursday/month @ 7:00 P.M.	Verona Historical Society Meeting
4 <sup>th</sup> Wednesday @ 7:00 Harmarville	COG
1 <sup>st</sup> Wednesday @ 6:30 PM	Lower Valley Athletic Foundation Meeting