

Workshop Agenda
Verona Borough Council
Tuesday, January, 26 2021

ZOOM-**COVID19**

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll Call**

Dr. Carpenter -President

Mr. Matlin-VP

Mayor Ricupero

Mr. Forbeck

Mr. Suchevid

Ms. LoAlbo

Ms. Provenza

Mr. Alexander

Mr. Kenna

IV. **Registered Comments from the Public**

V. **Any additional agenda items:**

Mayor Ricupero-851 2nd St

Janet LoAlbo-851 2nd St motion for an alternate lot

VI. Council will hear comments on all **agenda** items at this time. Please approach the podium and clearly state your name & address and limit your comments to **three (3) minutes**.

1. Vince Flotta-323 Penn St-question for Craig, how are the votes going forward. Craig, my understanding depending on a motion there will be an up and down vote -there will be a nomination if that person gets unanimous they are on Council if not the next person is nominated etc.. How does vacancy board work – council has 30 days to fill the vacancy mayor can break the tie. If this cannot be done it will go to the vacancy board.

VII. Reports and Correspondence.

a. Council President's Report: Dr. Nancy Carpenter

1. Report on Execs sessions: In regard to County Hauling-litigation potential-Craig, we will progressively fine County Hauling. Fining on missed pickups-spillage etc.

Interviewing a potential candidate for a interim position for Borough Manager.

Potential candidate-interviews

Saturday we had interviews with those that are interested for vacancy on council.

2. Discuss/vote on interim Borough Manager. -Have not found anyone who is interested in interim.

Susan Hockenberry will help with administrative issues. Will interview all employees so the things can go more smoothly.

Mr. Matlin, explained what she will be doing. We spoke to Susan Hockenberry, extensive experience—consultant and coach. She will help job search for Borough Manager. Maximum 3 months \$3250 billed in 2 installments. Dave shared her proposal (screen shot)

Mr. Forbeck asked-is there charge beyond the proposal scope? Susan will not be in the office. Will work remote.

Mr. Suchevecich, do we need this person if we are close to hiring? Jerry's resignation was approved January 31st. Jerry will be in contact with Susan as an accountant i.e. treasurer.

Dave Matlin, Susan will be a consultant/coach helping us to hire a Borough Manager. We could not find an interim.

There will not be anyone in the office as interim or Borough Manager. (Administrator assistant will be there.)

Mr. Suchevecich feels Jerry should stay as manager until someone else is hired. Dr. Carpenter feels that the Borough runs itself. Dr. Carpenter feels that Susan can assist us with the day-to-day activities.

Dr. Carpenter feels she did more than most.

Mr. Forbeck, I feel that we need to stop measuring our individual accomplishments and go forward.

Mr. Forbeck, we need to nail down who does day to day activity. Motion to accept Susan's proposal, 1st Dave Matlin, 2nd Sylvia Provenza. Ms. LoAlbo will we be hiring within the next 3 weeks? (Dr. Carpenter I don't believe so) (Mr. Forbeck, should we update the Borough Manager hiring. Dr. Carpenter does not want update not to confuse the process. Dave Matlin feels that she will be a plus in hiring since she is a professional. Mr. Forbeck feels that we don't need much help in finding a Manager we're pretty much ahead of the process. Motion of floor, all in favor aye, roll call, Dr. Carpenter, yes, Dave Matlin, yes, Mike Forbeck, yes, Raymon Suchevecich, no, Janet LoAlbo, yes, Sylvia Provenza, yes (Mr. Forbeck with the provision on the day to day activities).

3. Discuss/vote treasurer/accountant position. Motion to accept Jerry Kenna's proposal as treasurer/accountant-1st Mike Forbeck, 2nd Raymon Suchevecich all ayes motion passed.

Raymon Suchevecich, got 3 proposals, . \$24,000, \$26,800 and \$50,000-Mr. Kenna was the lowest bid.

4. Discuss/vote Council vacancy. – 4 candidates, Vince Flotta, Joe Warren, Trish, Hredzak-Showalter, Michael E

We will take nominations: Ray nominates, Trish Hredzak-Showalter (all those in favor of Trish say aye) vote passed, Trish is new Council member.

Trish Hredzak-Showalter-will take the Oath of Office. (Mayor will give the oath)

EXEC SESSION-

a. Borough Manager-Jerry Kennan(report)

1. Meeting Minutes 1-12-2021 Motion to accept 1st Raymon Suchevecich, 2nd Sylvia Provenza all ayes motion passed.

2. Mr. Kenna thanked everyone for accepting proposal as treasurer and it's been a pleasure serving as Borough Manager.

b. Mayor's Report:David Ricupero

1. police car lettering. -Mayor wants the lettering on the police cars changed. Police committee made the decision.

Mr. Kenna we will be selling the Crown Vic "police car".

Mike, get the prices on what it will cost to change lettering and bring the proposal back for a vote.

2. 851 2nd St there is a for sale sign. Community Garden will not be able to put the garden there. The original owner wants to sale it. Trish will submit a new letter for a new property.

d. Public Works/Refuse/Sewers: Dave Matlin

1. Review draft Verona Borough Organizational Chart-was distributed-Janet suggested some ideas (we can further review with Susan)-Dave shared screen of chart.

2. Initial discussion on Landscaping Contract for 2021-hope to get a start on it by April. Any comments? Met with some members of the Garden Club as to what they will plant/maintain etc.

Contract does not hire watering.

e. Ordinances: Dr. Nancy Carpenter

1. Update on ordinance meeting of 1/25/2021-

Mr. Alexander prepared an ordinance for Borough Manager job description. Mike Forbeck, anytime we change it will be by resolution. Motion to advertise ordinance for Borough Manager 1st Mike Forbeck, 2nd Sylvia Provenza, all ayes motion passed.

2. Issues with Rivertown building-Mr. Alexander suggested to hire bankruptcy lawyer, Stone Snyder Law Firm, for about \$500 to look into docket for Rivertown (basically what is going on) what to do afterwards. Motion to authorize docket search 1st Mr. Sucheovich, 2nd Ms. LoAlbo all ayes, motion passed Mayor – does Martini own the building?

Mr. Kenna- Martini has the note and SMP is paying Martini.) Dave Matlin, the ultimate goal is to recover taxes?

Rhoda Worf, 636 3rd St-this building has been an eye soar for years. Why has nothing been done.

Dr. Carpenter-extremely complicated.

3. Grant for 866 and 870 4th St approved for demo. There is more money in Grant and we can demolish a third demo on 823 North Ave. Motion to authorize to demo the 3rd property, 1st Trish Hredzak-Showalter, 2nd Sylvia Provenza all ayes motion passed.

f. Police/Fire: Mike Forbeck

1. Borough Manager Search Update-interviewed 5. We received 5 mor resumes. We have 20 interested parties. We will discuss the new resumes tomorrow (1/27/2021) We can probably in 2 weeks give Council names to review.

g. Finance/Budget/Grants: Ray Sucheovich

1. Nothing at this time.

h. Parks/Recreation: Janet LoAlbo

1. Cribbs Field update-Demo has been completed. All material has been purchased. Hopefully it will be completed by end of April.

2. For Community Garden-Motion to purchase 246 West Railroad Ave, (\$3100 cost) 1st Ms. LoAlbo, 2nd Ms. Provenza all ayes motion passed.

i. Communication: Sylvia Provenza

1. Newsletter- Spring edition FOR ARTICLES due Monday March 1. Donald Worf, veronanewsroom@gmail.com, FOR ADS- Sylvia Provenza at 412-828-7726.

2. Meeting for Chamber of Commerce Tuesday Feb. 16th hopefully

3. Historical Society no meetings

4. Twin-Boro's ministries-Wednesday 1/27/2021 grab and go Community Dinner, Verona Methodist Church. Thank you Shirley and her helpers.

j. Trish Hredzak-Showalter

1. Thank you everyone for giving me this opportunity.

Allegheny County of Municipality-ALOM-hoping the Seven Spring Conference
Council of Governments-COG-Nothing

VIII. Comments from the Public

Council will hear comments on public-related items at this time. Please approach the podium and clearly state your name and address, limit your comments to **three (3) minutes**

1. Joe Warren, Vogels Lane-in favor or changing lettering on police vehicle.
2. Dan Showalter, favor of changing lettering also, thanks Council for approving Trish on Council.
3. Vince Flotta favor of changing lettering also. Congratulations Trish.

IX. Adjourn- Motion to adjourn 1st. Sylvia Provena, 2nd Raymon Suchevidich all ayes, motion passed.

X. Upcoming Public Meetings

<i>Day and Time</i>	<i>Meeting</i>
1 st Tuesday/even months @ 6:30PM The meetings will be virtual until further notice.	Parks & Rec Board Meeting
2 nd Tuesday/month @ 7:00 P.M.	Verona Council Public Session
Quarterly 2 nd Tuesday/month @ 6:30 (Beginning 1-12-16)	Shade Tree Commission
3 rd Tuesday/month @ 7:00 P.M.	Verona Chamber Meeting
Final Tuesday/month @ 7:00 P.M.	Verona Council Work Session
4 th Wednesday/month @ 4:00-6:00 P.M. Methodist Church, Center Ave.	Community Dinner
3 rd Thursday/month @ 7:00 P.M.	Verona Historical Society Meeting
4 th Wednesday @ 7:00 Harmarville	COG
1 st Wednesday @ 6:30 PM	Lower Valley Athletic Foundation Meeting