

Job Title: Production Assistant
Reports to: Production Director
Hours: May Vary, 10 to 20 hours per week



OVERVIEW:

We are looking for an individual to assist the production department on a weekly basis. This position will help oversee our Kids@UC, 4FIVE6, and Oneighty student ministries and provide support for our main services when needed. This individual will work closely with students ranging from 2nd to 12th grade. The technical experience below is preferred, but not required. Having an individual who has good character, a love for others, and a high ability to learn is far more valuable.

PERSONAL QUALIFICATIONS:

1. Practices transparent, authentic Christian values and principles publicly and privately.
2. Worships Jesus wholeheartedly. It is the passion of his/her life to be a disciple of Jesus Christ.
3. Shoots for excellence in all he/she does, yet sees the value of the person as more important than the perfection of the ministry.
4. Can work with others with sensitivity and humility.
5. Has a servant's heart and teachable spirit. Practices "going the second mile" in accomplishing work and creating and maintaining positive relationships.
6. Creative mind and eye that can translate creative thoughts into action, moving Union Chapel forward using creative elements and media.
7. Cultural awareness to the needs of children, youth, and adults and the ability to relate to their needs.

PRIMARY RESPONSIBILITIES:

1. Oversee technical needs for student ministries on the weekends.
2. Recruit, lead, and maintain a team of youth volunteers.
3. Aid in the planning of special events.
4. Support main services when needed.

PREFERRED TECHNICAL EXPERIENCE:

This experience would be helpful, but overall willingness to learn is more important.

1. Audio: General knowledge and mixing of live audio or recorded audio.
2. Lighting: Vista 3 is the software, but having an eye for color coordination is most helpful.
3. Video: Experience with a camera, either photography or videography.

PREFERRED QUALIFICATIONS:

Working with kids, pre-teens, middle and high schoolers. Experience in production related fields. Ability to troubleshoot. Organizational, Leadership and Management gifts/skills.

Submit Résumé To: Nate Jennings, jennings@unionchapel.com