

STANDARD TUITION PAYMENTS- TERMS & CONDITIONS

- 1) Invoices will be sent electronically to your registered email address and payment can be made via BACs/Cash
- 2) Failure to make any payments before or on the specified invoice due date or by any agreed installment date, could result in your child being removed from the class and their place being offered to the next person on the waiting list.
- 3) No refund of fees will be given for none attendance by students- this is common practice in dance schools as it deters from poor attendance and results in a higher standard of work.
- 4) Refunds will only be given if Absolute Dance has had to cancel a class- in this situation you will be issued a credit note against the following invoice and notified by email/text as early as possible.
- 5) For each 4-week period (commencing from the day after the invoice due date) that any payment or balance is unpaid a £5 late charge will be added and your child(ren) will be removed from their class(es) until payment is made.
- 6) Absolute Dance reserves the right to change class prices, timetable, or shop prices without notice, however we will endeavor to notify parents as early as possible either verbally or by email.
- 7) All new applicants are required to pay the £10 registration fee at their first trial and will receive 2 weeks of free trials. (These trials must be consecutive weeks).
- 8) Payments for Standard tuition are priced per class but paid in full each term. The first week of payment is the first week after trial 2.
- 9) We appreciate that this time of year making payments can be difficult, please contact the office if you require more time or would prefer a payment plan. If we do not know of any payment difficulties you will still be liable to pay any admin or late fee charges on the outstanding payments.
- 10) If you wish to discontinue any classes, half a term (minimum of 6 weeks) notice must be given in writing (email or letter). Failure to provide enough written notice will incur the cost of the following half term (6 weeks) which you will be liable to pay.
- 11) Upon paying your first invoice (written or electronic) you hereby agree to our Terms and conditions as laid out above. Please note that there is no legal requirement to sign them due to this condition.

STANDARD & PRIVATE DANCE TUITION- GENERAL TERMS & CONDITIONS

- 1) Dance is a physical activity and every precaution will be taken to ensure that the student's safety is optimum whilst at Absolute Dance.
- 2) Students must wear the correct, regulation uniform & Hair style as specified on our website- this can be purchased through us at your dance class. It is compulsory to wear correct uniform to your class so that teachers can see the body and correct placements and lines to achieve the optimum in the dance class and prevent injuries from students working incorrectly. Long hair should be worn in a Bun for all ballet classes and tied back off the face

and neck for all other dance classes. If hair is too short for a bun then a hair band must be purchased from us to be worn.

- 3) During your dance class at Absolute Dance physical contact maybe necessary when correcting and/or demonstrating.
- 4) Absolute Dance does not accept liability for any injury or accident.
- 5) Absolute Dance does not accept responsibility for any lost or stolen items, however any items that are left behind will be put in the lost property box.
- 6) Students will be put forward for their dance exam or competitions **only** when they have reached the correct age requirement (as laid out by the examining board) **AND** when they have reached the standard needed to pass the exam. This is at the individual teacher's discretion and the final decision lays with the Principal.
- 7) Teachers/Staff/Chaperones must be notified at the beginning or at the earliest point possible within your dance class/show/competition regarding any injury or illness.
- 8) Parents/Guardians are only permitted to watch exam coaching class
- 9) No buggies or Prams will be permitted into the dance studio or reception area- for health, safety & hygiene reasons. There are no exceptions. Baby car seats are permitted only.
- 11) Any parents/guardians/siblings watching a dance class must NOT record or take photos without prior permission from both the teacher and the other parents/guardians. This is for Child Protection and anyone caught taking photo or videos without prior permission will be required to delete the footage in front of the teacher.
- 12) Anyone watching a class must have their Phone/Games/ipad's on silent and remain seated throughout the lesson so as not to cause a disruption or distraction within the class.
- 13) If you arrive late for your lesson you must WAIT for the teacher to let you enter your class at a suitable time to not disrupt or distract the other students. An apology MUST be made to the teacher out of curtesy and respect- regardless of the age of the student (Parents should apologize on behalf of the student if the student is young).
- 14) Once in the studio- Parents/guardians/siblings watching a class will not be permitted to enter or exit whilst a class is in progress. It is extremely distracting for the younger students having observers walking in/out or around the room. If someone wishes to watch a class they must arrive before the class start time.
- 15) Any student representing the school either through shows, competitions, auditions or professional work must wear the absolute dance tracksuit and conduct themselves in a professional, polite and respectful manner always. Parents/guardians will also be required to be polite, respectful and professional always when supporting their child at these events.
- 16) Students who represent the school at competitions, auditions and professional work must take at least 1 class per week in the relevant dance style. Ballet class & Competition Squad is compulsory for participating at competitions, auditions & professional work

PRIVATE TUITION PAYMENTS TERMS & CONDITIONS

- 1) Payments must be made in full by Bacs before or in cash at the first lesson. No Payment = no lesson.
- 2) Whilst our teachers appreciate your notice of cancellation all payments and room bookings are handled through the office so you must contact us first.
- 3) Less than 2 days' notice on cancellations = £12.50 cancellation fee (30 mins) or £18.25 (for 45mins) will be charged

- 4) 15min lesson costs- Miss Jo £15 or Miss Ronni £12.50
- 5) The FULL lesson fee will be charged in case of non-attendance or less than 24hr notice of non-attendance.
- 6) Due to the private tuition schedule if you're late for your lesson you will forfeit any time & cost. The studio & halls are all used after we finished and so we cannot run late, you must arrive in time for your lesson to not waste time getting dressed etc.
- 7) If you wish to discontinue any classes, half a term (minimum 6 weeks) notice must be given in writing (email or letter). Failure to provide enough written notice will incur the cost of the following half term (6 weeks) which you will be liable to pay.

I _____ agree to abide by the above terms & conditions.

Date- _____