



Hollis Preschool

REGISTRATION 2019 - 2020

Hollis Preschool is pleased to announce registration for the 2019-2020 school year! For over 65 years, we have provided an environment to allow our students to grow into confident individuals. The teaching staff will provide the children with developmental, age appropriate activities to learn, create, explore, and socialize, while building language skills in a nurturing environment. Hollis Preschool educators provide a balanced schedule of small and large group settings, with quiet and active play; including outdoor fun, arts, crafts, dance, yoga, music and more.

PARENT / GUARDIAN

Name _____

Home address _____

Mailing address _____

Phone numbers:

Home _____

Mom's cell _____

Mom's work _____

Dad's cell _____

Dad's work _____

Guardian cell _____

Guardian work _____

Email addresses:

Mom _____

Dad _____

Guardian _____

STUDENT INFORMATION

Name _____

DOB _____

Gender _____

Home address _____

Sibling information:

Names & ages _____

How did you hear about Hollis Preschool?

CLASSES AT HOLLIS PRESCHOOL

— 2 Year Old Preschool Program (2 Days)

Tuesday & Thursday, 8:30am - 11:30am

- \$2,700 annually
- First payment/deposit of \$270 due June 1, 2019
- 9 remaining payments due beginning September 1, 2019 and ending May 1, 2020

— 4 Year Old Preschool Program (4 Days)

Monday, Tuesday, Wednesday & Thursday 8:30am - 11:30am

- \$3,900 annually
- First payment/deposit of \$390 due June 1, 2019
- 9 remaining payments due beginning September 1, 2019 and ending May 1, 2020

— 3 Year Old Preschool Program (3 Days)

Monday, Wednesday & Friday, 8:30am - 11:30am

- \$3,400 annually
- First payment/deposit of \$340 due June 1, 2019
- 9 remaining payments due beginning September 1, 2019 and ending May 1, 2020

— Kindergarten Readiness Program*

Tuesday & Thursday, 11:30am-2:00pm

- \$1,350 annually
- First payment/deposit of \$135 due June 1, 2019
- 9 remaining payments due beginning September 1, 2019 and ending May 1, 2020

If your child is enrolled in both the 4 year old program AND Kindergarten Readiness, each payment is \$525 total.

— 3 Year Old Preschool Program (4 Days)

Monday, Wednesday, Thursday & Friday, 8:30am - 11:30am

- \$3,900 annually
- First payment/deposit of \$390 due June 1, 2019
- 9 remaining payments due beginning September 1, 2019 and ending May 1, 2020

*If your child will be 4 years old by September 30, 2019, enrolled in our four year program, and you would like to register for the Kindergarten Readiness Program, there is no additional registration fee. For students not in our 4 year old program, but wanting to enroll in kindergarten readiness, there is a \$100 registration fee.

PAYMENT METHOD

All payments will be made via Hollis Preschool's online portal, Sandbox. Upon registration, you will be sent information for signing up for Sandbox.

PAYMENT SCHEDULE

All school-year programs are based on an annual tuition, paid out in 10 installments and due based on the following schedule:

Payment 1: June 1, 2019	Payment 5: December 1, 2019	Payment 9: April 1, 2020
Payment 2: September 1, 2019	Payment 6: January 1, 2020	Payment 10: May 1, 2020
Payment 3: October 1, 2019	Payment 7: February 1, 2020	
Payment 4: November 1, 2019	Payment 8: March 1, 2020	



DISCOUNTS

The following discounts are only applicable to regular tuition (i.e. 2s, 3s and 4s core morning sessions).

Sibling Discount

For families with multiple children attending Hollis Preschool, a 2nd, 3rd, etc. child receives a 10% discount on the lesser priced program.

Military Discount

Hollis Preschool will offer a 10% discount for families who have a parent or guardian in active military duty. Upon registration, please provide documentation showing that a parent or guardian is active military.

Employee Discount

Effective August 2018, the Board of Directors would like to offer a 10% discount to those children of staff members currently employed by Hollis Preschool.

FINANCIAL ASSISTANCE

Financial Assistance is based on fundraising events throughout the school year. These monies are limited but available to assist families facing financial hardship. These funds are on a first come first serve basis and are approved by the Board of Directors. The Board strongly encourages in kind services and/or volunteer time to help with offsetting tuition costs. Hollis Preschool is a non-profit organization and as such, all operational revenues are used to absorb the operational cost of the school. If you would like to apply for financial assistance, please send a request to admin@hollispreschool.com or our website for an application. Please note that on the application we will request financial information to determine eligibility.

TUITION DEPOSIT REFUND POLICY

This policy can also be found in your Parents' Handbook.

Effective November 15, 2005, the Hollis Preschool Refund Policy is as follows:

- A non-refundable registration fee of \$100 is due upon registration of your child.
- Hollis Preschool annual tuition is broken up into 10 payments; with June 1, 2019 being the first payment/deposit. The registration fee and deposit are both NON-REFUNDABLE.
- There are two exceptions to this policy. The first is in the event a family is relocating out of the Hollis area and will therefore no longer be able to send their child to the Hollis Preschool. The second is if a child is unable to adapt to the preschool program in a reasonable amount of time, it is the responsibility of the teachers and the board members along with the family to request that the child be withdrawn. The exceptions would result in the DEPOSIT ONLY being refunded.
- We reserve the right to cancel the class due to meeting enrollment requirements. However, due to anticipated interest, enrollment is first come first serve due to a limited number of spots. Registration forms and checks need to be sent to secure spots.

ACKNOWLEDGEMENT OF REFUND POLICY

I, (print name of parent/guardian) _____, have read and understand the Hollis Preschool Tuition Prepayment Refund Policy on the reverse side. I will notify the preschool immediately and in writing should I need to cancel my son/daughter's spot.

Parent/Guardian Signature: _____	Date: _____
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