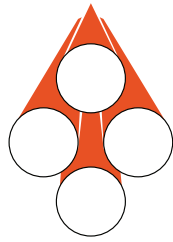# Commsplus Self Help
Change the time & date on a Samsung Deskphone

<u>On your Samsung deskphone:</u>

Put the handset on hook

Press the following:

TRANSFER

200

1234

1

SPEAKER

505

The old date and time is shown at the top of the screen:
WMMDDYY:HHMM (see key)

Repeat the first seven numbers, followed by the new time

TRANSFER (to save and exit)

<u>Key</u>
W = Day of the week, e.g. 1 = Monday 7 = Sunday
MM = the Month, e.g. May = 05 November = 11
DD = today's date, e.g. 6th = 06 25th = 25
YY = the Year, e.g. 2008 = 08
HHMM = 24 hour time