



Property Address _____

Seller(s)

Name _____	_____
SSNs _____	_____
Was this Property the seller's Primary Residence?	Yes No
Address after closing _____	
Phone Number _____	Email _____

Buyer(s)

Name (include middle initial)	_____
SSNs _____	_____
Current Address _____	
Will New Property be Primary Residence?	Yes No
Phone Number _____	Email _____

Transaction Information

Buyer(s) taking title as: SP H&W JT Tenants JT Tenants in Common
Lender _____ Loan Amount \$ _____
Lender's Name _____
Phone Number _____ Email _____
Buyer's Realtor _____ Commission \$ _____
Seller's Realtor _____ Commission \$ _____
Notes/Special Instructions _____

VTA ONLY Received by: _____ File Number (if already open): _____

***If file is already open and earnest money accompanying this order, receipt in the earnest money and print 2 receipt copies (1 for us & 1 for customer).