

# Policies & Procedures

## Policy Statement on Access to Providers of Technical Education and Apprenticeships

<b>Date policy approved</b>	February 2019
<b>Approving body</b>	Local Governing Body
<b>Next review date</b>	September 2019
<b>Previous review date</b>	



Part of



## Introduction

This policy statement sets out the academy's arrangements for managing the access of providers to students at the academy for the purposes of giving them information about the provider's education or training courses/opportunities. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

## Student entitlement

Students in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of our Careers programme, which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact: Pete Golding, Assistant Principal

Telephone: 0113 2757877 Email: [pgolding@abbeygrangeacademy.co.uk](mailto:pgolding@abbeygrangeacademy.co.uk)

### Opportunities for access

A number of events in the academy's careers programme will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 8		Options Evening 9 January 2019 Parents Evening 17 January 2019	
Year 9			Parents Evening 3 July 2019
Year 10		Parents Evening 13 March 2019	Careers Fair 18 July 2019 Apprenticeship Workshops – PSHCE Day 5 16 July
Year 11	Parents Evening 14 November 2018		
Year 12		Parents Evening 31 January 2019	
Year 13	Parents Evening 21 November 2018		

## **Premises and facilities**

The academy will make the main halls, classrooms or other rooms available for discussions between the provider and students, as appropriate to the activity. The academy will also make available AV and other equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the PHSE Co-ordinator or a linked member of staff.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the academy, for display, or distribution by the careers staff.

## **Safeguarding**

The academy's policy on Safeguarding sets out the academy's approach to allowing providers into school as visitors to talk to our students.

Date Local Governing Body approved policy statement - 05.02.2019