



Position: Education Policy Intern

Reports to: Viridiana Carrizales, Co-Founder and CEO

Classification: Project base (70-140 hours total), Need base stipend available

Length of Commitment: Spring 2021 and Fall 2021 available

Organization overview:

[ImmSchools](#) is an immigrant-led nonprofit organization that partners with K-12 educators to transform schools into safe and welcoming spaces for undocumented students and families. To learn more about our why and what we do, please review our [one-pager](#).

Position overview:

We are seeking a passionate intern that can bring their knowledge, research, and experience in education advocacy. In this position, you will help co-create our advocacy framework and long-term organizational strategy alongside our team and national advisory board members. ImmSchools will provide a project plan, mid- intern progress feedback, flexible work hours and a supportive virtual work environment. Onboarding will be self-guided and check-in will be modified to best fit the needs of the intern.

The scope of the work will focus on our advocacy pillar. The project will allow this intern to shadow ImmSchools leadership team and to provide concrete ways to create long term impact to achieve our mission of transforming schools into safe and welcoming environments for our undocumented students and families.

Responsibilities:

- Assess and evaluate data and research on the intersectionality of immigration and K-12 education
- Collaborate with ImmSchools leadership team and National Advisory board to co-create advocacy strategies
- Conduct research and interviews with constituents: students, parents, community partners
- Observe and participate in ImmSchools meetings
- Write and present end of internship project to showcase finalized deliverables

Qualifications:

- Excellent written and verbal communication skills
- Research experience
- Self-directed and able to work with minimal supervision
- Energetic and eager to tackle new projects and ideas
- Experience and sensitivity while working with immigrant and undocumented students and families
- Detail oriented, empathetic committed to community-centered practices

How to Apply: If interested, please fill out [OUR INTEREST FORM HERE](#). Email your resume and cover letter with the title of the email as 2021 ImmSchools Intern Role to admin@immSchools.org.

For more information visit: www.ImmSchools.org/careers