

Farmers Market Assistant 2021

The role of the Farmers Market Assistant will be to support the Farmers Market Manager during the 2021 Market season.

Please email a cover letter, resume and salary requirements to Stephanie Marpe at stephanie@downtownbentonville.org

Approx: 15-20 hrs a week

Pay: Hourly or stipend

About DBI:

DBI works to build an inclusive community in Downtown Bentonville through experiences, education, and storytelling. We are a driving force to create an active, lively, inclusive downtown and amplify the value of a vibrant Downtown Bentonville.

As part of our mission, DBI executes events in Downtown Bentonville that continue to make the heart of our city a vibrant, lively, inclusive place for all members of our community to feel welcome.

Job Requirements:

- Must be able to work Saturdays starting April 19th-October 30th (can be flexible with start and end date)
- Must be able to work Wednesdays and/or Thursdays May-September (can be flexible with start and end date)
- Must be able to lift 50lbs
- Must be 18 or older with a valid drivers license
- Must have graduated high school or equivalent certification
- Prior experience in a leadership role
- Ability to adjust and problem solve in the moment
- Excellent communication skills, both written and verbal

Ideal Requirements:

- College degree (or in pursuit of a degree) in agriculture, horticulture, event management or hospitality
- 1-3 years experience in events
- Knowledge in excel

Duties:

- Support market manager in organization and administration of both Saturday and Wednesday/Thursday markets on a weekly basis
- Assist market manager and volunteers during set-up and tear-down of midweek market and saturday market
- Responsible for answering vendor and customers questions

- Manage government EBT/SNAP programs at market
- Assist with the online farmers market if applicable
- Assist market manager with routine farm visits
- Run the farmers market when market manager is absent