



# HOBART AIRPORT “CARING IS IN OUR NATURE” TERMS AND CONDITIONS

**Like-minded friends** HBA wishes to partner with corporations, entities or institutes to support initiatives that meet HBA’s CSR Platform (Like-Minded Friends).

1. An entity seeking to become an HBA Like-Minded Friend to gain support of an initiative must request that support via the link at [caring.hobartairport.com.au](http://caring.hobartairport.com.au)
2. By requesting support of an initiative or becoming a Like-Minded Friend whether at the instigation of HBA or otherwise, you agree to these Terms and Conditions.
3. “Supported Initiatives” are initiatives that are:
  - a. approved by HBA in writing;
  - b. are in line with Hobart Airport’s CSR Platform by meeting at least one of the following criteria:
    - i. Social: Initiatives aimed at improving the overall health and wellbeing of members of the community;
    - ii. Educational: Initiatives aimed at increasing education in the aviation industry, or our local community; or
    - iii. Environmental: Initiatives that promote environmental enhancement in our community, and
  - c. Local: of benefit to the Tasmanian community; and Tangible: be used for a specific item, project or event.
4. Not every request for support of an initiative that meets Hobart Airport’s CSR Platform will receive support from HBA.
5. All decisions to partner as a Like-minded Friend and support an initiative is at the absolute discretion of HBA.
6. HBA has absolute discretion in deciding how it will support a Supported Initiative and any conditions it may attach to that support.
7. Like-Minded Friends agree to have their relationship with HBA published, including but not limited to having their name, details and logo displayed on the HBA website [www.hobartairport.com.au](http://www.hobartairport.com.au) and social media pages.
8. HBA may request the use of photos, videos and quotes from Like-Minded Friends in relation to the Supported Initiative for marketing purposes including advertising, publications and on websites from time to time. Any material supplied to HBA, will become the property of HBA.
9. Like-Minded Friends must, on reasonable request from HBA, participate in media activities such as photo opportunities and media calls in relation to Supported Initiatives.
10. Like-Minded Friends must not do or say anything, or cause anyone to do or say anything, which may prejudice, be detrimental to or cause damage to the name and reputation of HBA. This includes, complying with all relevant laws in the conduct of the Supported Initiative.

11. These Terms and Conditions may be amended or withdrawn at any time at the discretion of HBA. HBA will publish any revised Terms and Conditions on [caring.hobartairport.com.au](http://caring.hobartairport.com.au). Like-Minded Friends should visit this website from time to time to review the then current and effective terms.
12. HBA will respect the confidentiality of information provided by applicants and of Like-Minded Friends, including any information that directly relates to business activities. All persons applying for support under this program, agree to their information being used and disclosed for the purposes of assessing potential sponsorship or support from HBA. HBA is not prevented from disclosure of any information where required by law.
13. HBA is committed to protecting the privacy of individuals, any personal information provided to HBA will be dealt with in accordance with HBA's Privacy Policy available at [caring.hobartairport.com.au](http://caring.hobartairport.com.au)
14. Any reference to the term "partnership" by HBA in relation to this program, is not a reference to a legal partnership. There is no fiduciary relationship or an agency, partnership or trust between HBA and any applicant or Like Minded Friend and neither party has authority to bind any other party, in relation to a Supported Initiative or otherwise.
15. Failure to comply with these Terms and Conditions may result in support of a Supported Initiative being withdrawn by HBA.

HBA wishes to support local charities on specific projects as guided by its' Airport customers. While usually in the form of cash, support from HBA might also include the use of HBA's buildings, key personnel, products and services, or other forms of contributions. HBA donations can support projects of both short and long duration.

1. A charity wanting a project to be considered for HBA support under the Community Giving Program must apply to HBA via the link at [caring.hobartairport.com.au](http://caring.hobartairport.com.au).
2. By making an application the applicant agrees to these Terms and Conditions.
3. A "Supported Project" is project:
  - a. approved by HBA in writing; and
  - b. whose objectives and initiatives are in line with Hobart Airport's CSR Platform by meeting at least one of the following criteria:
    - i. Social: the project is aimed at improving the overall health and wellbeing of members of the community;
    - ii. Educational: the project is aimed at increasing education in the aviation industry, or our local community; or
    - iii. Environmental: the project promotes environmental enhancement in our community.
4. HBA will only consider applications from Australian incorporated organisations that are endorsed by the Australian Tax Office (ATO) or listed by name in income tax law as a Deductible Gift Recipient (DGR) Item 1. If an applicant is unsure of its DGR status, the applicant should check with its professional advisor, the ATO or on the Australian Government's ABN Lookup website at [www.abr.business.gov.au](http://www.abr.business.gov.au).
5. Not every application that meets Hobart Airport's CSR Platform will receive support under the Community Giving Program and the decision to support a charity is at the absolute discretion of HBA.
6. The Community Giving Program will not support:
  - a. individuals (except as otherwise determined by HBA in its absolute discretion);
  - b. political parties;
  - c. government entities;



- d. commercial sponsorships;
  - e. religious groups (except for projects that support a non-religious purpose);
  - f. retrospective requests;
  - g. debt retirement, budget deficits, endowments or bequest programs; or
  - h. general fundraising appeals; or
7. HBA has absolute discretion in deciding whether to support a project and any conditions it may attach to that support. HBA's decision is final and no correspondence will be entered into relating to the decision process, the outcome or otherwise.
  8. Applicants will be notified in writing by HBA if their project is a Supported Project (Recipient) and the period of time during which details of the Supported Project will be displayed under paragraph 9.
  9. Recipients will be required to supply HBA with a digital copy of its DGR endorsement letter from the ATO or confirmation of its relevant listing prior, within 7 days of notice being given under para 78. Failure to do so may result in HBA support being withdrawn.
  10. Concurrently Supported Projects will be displayed in HBA's Departures Lounge for the period of time advised to the Recipients and the public will be able vote on which Supported Project they favour the Community Giving Program supporting.
  11. The Recipient will receive as a "gift" (in cash or in-kind) the amounts published at [caring.hobartairport.com.au](http://caring.hobartairport.com.au) from time to time, by reference to the public vote received under paragraph 10.
  12. At HBA's absolute discretion, the Recipient may be required to enter into an agreement with HBA prior to HBA gifting any of the donation to the Recipient. The Recipient may also be required to confirm the receipt of any cash donation into their account and provide receipts of the Recipients use of the cash donation.
  13. The Recipient must keep and maintain adequate insurance (including public liability insurance) for all activities carried out in connection with the Supported Project against any claims for loss or damage to property, and injury or death to persons. HBA is not liable and the Recipient releases HBA for any claims or loss incurred by the Recipient or any third party in respect of the Supported Project.
  14. Recipients must spend (or use) any gift within 12 months' of its receipt entirely in connection with the Supported Project.
  15. The Recipient must provide a final report to HBA detailing the outcomes of the Supported Project within four weeks of the end date of the Project or within 12 months of receipt of HBA support.
  16. If, at any time, the Supported Project is no longer possible or cannot be completed in the manner described in the application submitted, the Recipient must immediately advise HBA and discuss an alternate use for the support.
  17. Neither HBA nor any of its related bodies corporate will be responsible or be obliged to pay any monies to the Recipient in excess of the gifted amount, whether in cash or kind.
  18. HBA may require that the Hobart Airport Community Giving Fund's assistance to the Supported Project e acknowledged by the Recipient. HBA will provide to the Recipient with the appropriate HBA logo and associated guidelines to use in relation to this acknowledgement.
  19. All advertising, signage, media releases and other promotional material that contain the HBA logo or a reference to the Hobart Airport Community Giving Fund must be submitted to and approved by HBA prior to its production and release. HBA reserves the right to make amendments prior to any such release.



20. Recipients agree to have the HBA support of the Supported Project published, by HBA including but not limited to having their name, details and logo displayed on the HBA website [www.hobartairport.com.au](http://www.hobartairport.com.au) and social media pages.
21. HBA may request the use of photos, videos and quotes from the Recipient in relation to the Supported Project for marketing purposes including advertising, publications and on websites from time to time. Any material supplied to HBA, will become the property of HBA.
22. Recipients must, on reasonable request from HBA, participate in media activities such as photo opportunities and media calls in relation to the Supported Project.
23. Recipients must not do or say anything, or cause anyone to do or say anything, which may prejudice, be detrimental to or cause damage to the name and reputation of HBA. This includes, complying with all relevant laws in the conduct of the Supported Project.
24. HBA will respect the confidentiality of information provided by applicants and Recipients. Applicants agree to their information being used and disclosed for the purposes of assessing potential sponsorship or support from HBA. HBA is not prevented from disclosure of any information where required by law.
25. HBA is committed to protecting the privacy of individuals, any personal information provided to HBA will be dealt with in accordance with HBA's Privacy Policy available at [caring.hobartairport.com.au](http://caring.hobartairport.com.au)
26. Any reference to the term "partnership" by HBA in relation to this program, is not a reference to a legal partnership. There is no fiduciary relationship or an agency, partnership or trust between HBA and any applicant or Recipient and neither party has authority to bind any other party, in relation to the Supported Project or otherwise.
27. These Terms and Conditions may be amended or withdrawn at any time at the discretion of HBA. Applicants should visit [caring.hobartairport.com.au](http://caring.hobartairport.com.au) from time to time to review the then current and effective terms.
28. Failure to comply with these Terms and Conditions may result in support of a Supported Project being withdrawn by HBA.

**A New Generation** – HBA wants to promote education and engagement with individuals and groups in the community using a range of formal and informal methods.

1. An individual or entity wanting an initiative to be considered for HBA promotion under the New Generation Program must apply to HBA via the link at [caring.hobartairport.com.au](http://caring.hobartairport.com.au)
2. By making an application the applicant agrees to these Terms and Conditions.
3. A "Promoted Initiative" is an initiative approved by HBA in writing and whose objectives and initiatives are in line with Hobart Airport's CSR Platform by meeting at least one of the following criteria:
  - Social: the initiative is aimed at improving the overall health and wellbeing of members of the community;
  - Educational: the initiative is aimed at increasing education in the aviation industry, or our local community; or
  - Environmental: the initiative promotes environmental enhancement in our community,And, is an initiative that is
  - Local: of benefit to the Tasmanian community
5. If you, as a potential participant in an airport tour or as a business intending to have an airport representative visit, do not comply with these Terms and Conditions, you will be withdrawn from the relevant activity. By entering into the relevant activity with us, you agree to comply with these Terms and Conditions and the use of your Personal Information in accordance with HBA's Privacy Policy.
6. HBA may request the use of photos, videos and quotes from you for marketing purposes



including advertising, publications and on websites agreed between HBA and the tour participants or businesses. All such materials will become the property of HBA.

7. HBA may request you to take part in media activities such as photo opportunities, media calls or approvals for quotes for media materials, which you must not unreasonably refuse.
8. You must not do or say anything, or cause anyone to do or say anything, which may prejudice, be detrimental to or cause damage to the name and reputation of HBA. You must comply with all relevant laws in respect of the relevant activity.
9. These Terms and Conditions may be amended or withdrawn at any time at the discretion of HBA. HBA will publish any revised Terms and Conditions on [caring.hobartairport.com.au](http://caring.hobartairport.com.au).
10. HBA will respect the confidentiality of information provided by tour participants and those who invite an airport representative to their place of business, including information that directly relates to business activities. HBA may disclose your information to regulatory authorities. By participating in an airport tour, or having an airport representative visit, you agree to your information being used and disclosed for the purposes of the Community Engagement and Education program.
11. HBA will collect your personal information when you apply for an airport tour or an airport representative visit. You can opt out at any time. Airport tour participants and businesses who invite an airport representative to their place of business may also have their details displayed on the Hobart Airport website –  
[www.hobartairport.com.au](http://www.hobartairport.com.au)  
and shared with relevant government electorates.
12. HBA is committed to protecting your privacy and will deal with your personal information in accordance with the Terms and Conditions and our Privacy Policy.

