



To all applicants:

We believe that all individuals are entitled to equal employment opportunities without regard to race, color, religion, sex, physical or mental handicap, national origin, marital status, sexual orientation, affectional preference, or because he/she is disabled regardless of cause. Furthermore, we support the principles and objectives of all Executive Orders and Acts in all respects and shall maintain this policy for the furtherance and enhancement of equal employment opportunities for all. As such, we will not knowingly discriminate against any individual for these or any other reasons.

Please be advised, all questions asked by us, as well as, all information provided by you or third parties is used solely for the purposes of determining your qualifications, skills and abilities as they may relate to those requirements of the job.

APPLICANT PROFILE (Please Print)

DATE:

Name: _____ **Home Phone No.:** _____

Address: _____ **Work Phone No.:** _____

_____ **Email Address:** _____

_____ **Social Security:** _____

Position Applied For: _____ **Hours Available For Work:** _____

What Is Your Current Salary? _____ **Are You Willing To Work: Second Shift?** _____

The Lowest Salary You Would Consider? _____ **Third Shift?** _____

How Far Are You Willing To Travel To Get To Work? _____ Miles **When Can You Start Work?** _____

Do You Have A Valid Drivers License? ____ **Has It Ever Been Suspended?** ____ **License #:** _____

Have You Ever Been Convicted Of A Crime? If Yes, Please Explain: _____

How Were You Referred To Us? Walk-In ____ **Yellow Pages** ____ **Other Advertisement** ____ **School** ____ **Agency** ____ **Friend** ____

Please List Two References With Whom You Have Worked:

Name: _____ **Name:** _____

Address: _____ **Address:** _____

Phone #: _____ **Phone #:** _____

EDUCATION:

	Name / City / State	Did You Graduate? Y/N	Course Of Study
High School			
Tech School			
College			
Other			

EMPLOYMENT HISTORY (Please Print)

Last or Current Employer: _____ Employed From: _____ To: _____
 _____ Position Title: _____
 _____ Salary Start: _____ End: _____
 Phone #: _____ Supervisor's Name: _____
 Why Did You Leave? _____ May We Check References? _____

What Are/Were Your Duties/Responsibilities? _____

Employer: _____ Employed From: _____ To: _____
 _____ Position Title: _____
 _____ Salary Start: _____ End: _____
 Phone #: _____ Supervisor's Name: _____
 Why Did You Leave? _____ May We Check References? _____

What Are/Were Your Duties/Responsibilities? _____

Is there anything else you would like to tell us about yourself or your experience? _____

I hereby declare my answers to the questions on this Applicant Profile and its attachments are true and correct to the best of my knowledge and belief. I give you the right to investigate all information provided by me and to secure additional information as you deem necessary. I understand that an investigative consumer report may be made, whereby, information is obtained through personal interviews with third parties such as, family members, business associates, financial sources, friends, neighbors or others with whom I am acquainted. I understand that this inquiry may include information as to my character, general reputation, and personal characteristics as may be applicable.

I hereby authorize all personnel, schools, companies, corporations, credit bureaus and law enforcement agencies to supply all information concerning my qualifications and release the same from any liability that may result from providing such information. I also acknowledge that from time to time you may be required to submit certain information to your client companies with regard to my application for employment and therefore, release you and your agents from any liability that may result from submitting such information. I understand that I have the right to make a written request within a reasonable period of time, for a complete and accurate disclosure of this additional information, as well as the nature and scope of the investigation, in accordance with the law.

I understand that you do not guarantee employment and that this application is not a contract of employment. In any event that I am offered employment however, I understand that such employment will be consistent with the policy regarding "Employment At Will", which states that I or you may terminate such employment, at any time for any reason permitted by law and I agree to hold you harmless in this regard. Furthermore, in any event that any of the information provided by me is found to be untrue, I understand and agree that my employment, if any, may be terminated without recourse and in this regard, I relieve you of all commitments to me, financial and otherwise.

Signature: _____

Date: _____