



Join us for the annual
City of Loganville
Christmas Parade
Saturday, Dec. 1, 2018
6 p.m. down Main Street
as we celebrate the
12 Days of Christmas

City of Loganville Parade Application

General Rules & Regulations

1. We ask that you read the following Rules & Regulations and review the acknowledgement information in this application packet.
2. The City of Loganville reserves the right to remove any entry from the parade that does not comply with instructions outlined below.
3. Entries must have entertainment value and demonstrate creative, patriotic-themed materials.
4. Floats must be fire retardant, carry a regulations fire extinguisher and have restraints for all float personnel. The driver must have a 180 degree field of vision and carry a valid driver's license.
5. No smoking on or near a float at any time.
6. Units are limited to a maximum height of 14 feet and maintain the ability to turn tight corners.
7. Entries should be properly identified with signs or banners with the organization's name on the entry so spectators can acknowledge you.
8. Once the parade starts moving, please maintain a 30 foot space between entries and be aware of the parade flow while performing your talent.
9. Marching units, floats and vehicles must maintain a forward movement. Performance acts may showcase their talent while maintaining a steady pace with the parade.
10. All equestrian or animal entries must have their own clean-up crew.
11. Any unit that is considered unsafe by the parade staff will be removed from the parade.

Safety

1. No fueling of generators during the parade route or any type of fuel cans allowed on board parade floats.
2. No live fires on any floats, including wood stoves.
3. Maintain a clear line of vision; do not obstruct view on all sides of your vehicle including tow vehicles. An observer is welcome to walk with the entry, guiding the driver.
4. All children must have adult supervision.
5. Follow all guidelines on electrical equipment; do not exceed the limitations of your equipment.
6. **Do not throw candy or favors at the spectators.** Walkers are welcome to walk along the parade route to hand out materials. All materials must be maintained by the walker. Due to safety concerns, walkers are not permitted to return to the float for materials.
7. Only emergency stops are permitted during the procession.
8. Keep our City of Loganville clean, do not generate debris during the parade route. Animal waste must be cleaned up immediately.

Entry Fee

Entry Fee: All participants are asked to bring canned goods to benefit Shepherd's Staff. If you have 10 individuals on your float, you should donate 10 to 20 cans or toys (or more if you desire). You can drop them off at City Hall prior to the parade or bring the day of - a City truck will be at the gathering site.

Parade Participant Information

Name of Organization: _____

Contact Person: _____

Mailing Address: _____

Phone #: _____ E-mail: _____

TYPE OF GROUP: Please check which category applies and fill out all required details

Club Marching Band Business Animals

MARCHING BAND

Formal name: _____

of musicians: _____ # of non-musicians: _____

Uniform description: _____

School Affiliation: _____

SPECIALTY

Please specify type of group: Dance Motor vehicle Animal

Description of group: _____

(Costumes, entertainment, etc.) _____

What will the group be doing? _____

of people: _____ # of animals: _____

Will you have music? Yes No If YES will the music be Live Recorded

Type/Style of music: _____

CLUB / Business

Club/Organization Name: _____

City: _____

of walking members: _____ # and type of vehicles: _____

FLOAT

Description of float: _____

Will your float be self-propelled? Yes No If NO, what will be towing the float? _____

Length of float: _____ Width of float: _____ Height of float: _____

of riders: _____ # of walkers: _____

Will your float have music? Yes No If YES will the music be Live Recorded

Type/Style of music: _____

*The parade will start from Bay Creek Elementary School.
A packet will be mailed to the contact person listed that
will include designated lineup time for the event.*

ACKNOWLEDGEMENT

By submitting your application you acknowledge that you understand the Rules, Regulations and Safety requirements imposed to protect the health, safety and welfare of the parade participants, the spectators and others. Failure to comply with the Rules, Regulations and Safety requirements may cause danger and your organization's removal from the parade as well as jeopardize your organization's future involvement in the Loganville Christmas Celebration.

TO COMPLETE THE REGISTRATION – REMEMBER TO

- Submit Participant Information page.
- Donate canned goods to designated drop point.
- **Application should be received by November 16, 2018.**

Any questions should be directed to Kristy Peters, events and marketing director, by calling 770.466.1165 or by email to kpeters@loganville-ga.gov.

Deliver or mail the application to: City of Loganville, Christmas Parade,
P.O. Box 39 Loganville, GA 30052.

This is an application for participation in the Loganville Christmas Parade. This is designed to provide the Coordinator with important information about your organization's proposed involvement. If your group is accepted, this form will also serve as accurate information for promotion. Please include complete information so we can appropriately showcase your organization.