



“ For over a decade, I’ve been helping clients and writers deliver rock-solid, polished work and build trust and credibility with their audience.

My most recent role was a culmination of both tracks of my experience—launching and running a magazine about UX/UI design—and I’ve also applied my laser-beam editor’s eyes to design and branding deliverables in an agency context.

EXPERIENCE

Freelance Proofreader / Editor Various clients | Aug 2006–Present

Working independently as a proofreader and editor for book publishers and individual authors, in the areas of science/technology, education, fiction, food/culture, and business/marketing.

Editor in Chief, Modus (Medium’s in-house design publication) Medium | Apr 2019–Feb 2020

Launched and ran Medium’s UX/UI design publication (modus.medium.com). Solely responsible for developing relationships with writers, curating the best design writing from the platform, editing stories and headlines, and maintaining an editorial calendar publishing two stories per day.

Proofreader / Design QA / UI Engineer Razorfish | Jan 2017–Jul 2018

As the content editor for the Citi marketing team, I edited design deliverables and copy decks for visual and editorial consistency against the style guide I created and maintained. I also doubled as a front-end dev, designing and building animated ad banners, and helped with design work when needed.

Lead Editor UT Austin Center for Professional Education | Jan 2016–Dec 2016

Devised editorial and visual standards for CPE’s professional development courses. Designed a flexible PowerPoint template and developed a style guide for consistency across CPE’s products, enhancing brand credibility and quality.

Project Manager / Content Editor Launchpad Web Services | Nov 2013–Jun 2014

For this boutique marketing firm, I oversaw project schedules, vetted and managed content writers, communicated with clients, and edited content against a style guide I developed.

Founder ProofNinja | Feb 2013–Jan 2016

Starting my own proofreading/editing service sharpened a range of skills: Marketing, customer service, resourcefulness, and communicating my editorial choices clearly and tactfully. Designed and built my website from scratch using Bootstrap.

Senior Online Copy Editor Pearson | Oct 2007–Jun 2011

Answering to a high-profile client (the TEA), I coordinated the multi-departmental process of developing state standardized tests to be taken online. Supervised coworkers’ efforts, communicated with clients, and kept multiple projects on schedule.

EDUCATION

UI Design Program

CareerFoundry | May–Oct 2016

BA, English

UT Austin | Dec 2004