

MVPA BOARD OF DIRECTORS MEETING
March 23, 2012 * Fairfield Inn * Kansas City, Missouri

MEETING CALLED TO ORDER

The meeting of the Board of Directors of the Military Vehicle Preservation Association was called to order by President David Welch at 5:30 p.m. Friday, March 23, 2012 at the Fairfield Inn, Kansas City, MO. The Roll was called followed by the Pledge of Allegiance.

Present:

David Cadorette - Amherst, NH

Toby Chandler - Austin, TX

David Doyle – Memphis, TN

Kevin Emdee – Radcliff, KY

Reg Hodgson – St. Albert, AB, Canada

Kevin Lockwood – Great Bend, KS

Bill Scott – Jeffersonville, IN

David Welch – Gillette, NJ

Kay Willard – Independence, MO

Randy Withrow - Huntsville, AL

Tom Wolboldt - Fleming, OH

Tracey Metcalf - HQ Staff

Susan Young – HQ Staff

Absent:

Steve Preston - Oregon City, OR joined for part of the session by phone

I. Swearing in of new Board Members - Tom Wolboldt

1. Kevin Lockwood, Bill Scott, David Cadorette, David Welch, Tom Wolboldt

II. Secretary's Report

1. David Welch wants the minutes of the November 2011 meeting to reflect he joined the meeting via phone. Kay noted it was in the minutes.

A MOTION BY David Cadorette to have meeting minutes from HQ to the Secretary within 3 weeks of the meeting; and the committee is to send the minutes out to the board for electronic approval within 6 weeks of the meeting. Once through committee, and before full Board approval, the minutes will be posted to the MVPA's web site noting they are pending full Board approval. **MOTION CARRIED.**

A MOTION BY Randy Withrow to accept the November 2011 minutes. **MOTION CARRIED.**

III. Treasurer's Report

1. Randy Withrow reviewed the current budget, reminding the Board it has a \$32,587 deficit. It was noted the member renewal revenue is lower as of 3/1/2012 than anticipated, which could result in an even higher deficit.
2. Kay Willard in her proposed 2012-13 budget reported:
 - a) If the combo issues of *Supply Line* and *Army Motors* were kept at less than 13 oz (about 172 pages) a \$3800 annual savings in First Class Postage could be realized, plus some savings in the foreign postage .
 - b) In addition, Kay suggests switching from FedEx back to USPS for the foreign mailing for an estimated annual savings of \$11,000.

IT WAS DECIDED to try USPS for foreign delivery and Kay was asked to make the change on the next mailing.

3. Kay Willard reported Supply Room sales have remained relatively steady over the last five years, at an average of \$33,000 gross sales netting an average of \$14,000.
 - a) HQ Note: 2010-11 was an inventory reduction year with gross sales of \$30,993, less HQ wages and *Supply Line* advertising expenses for a net of \$5399.
 - b) HQ Note: At September 2011 year-end inventory was \$16,572, back to the 2008 level after a high of \$25,958 in 2009.
4. Kay Willard answered questions about the membership report stating as of 23 March. 2012 the membership was at 7047, down 483 from March 2011.
 - a) Kay provided a breakdown of membership change by region between February , 2004 when the member decline began and February , 2012. The Pacific Region lost 382 members a 31% drop followed by the Mid-Atlantic Region that lost 247 members a 24% drop. The only region with an increase is the Central Plains gaining 10 members for a 3% increase.

IV. MVPA Editors' report and web site committee

1. David Doyle stated *Supply Line* is currently down to a loss of \$2461 per issue.
 - a) There was much discussion in ways to further reduce the Supply Line deficit by increasing ad sales, changing overall format size, reversing membership decline to reduce the cost per issue, etc.
2. *Army Motors* – Reg Hodgson
 - a) Reg Hodgson reported on some ways to save cost on Army Motors production and still keep the publication appealing to newer members.
3. At the November 2011 Board meeting Kay was asked to reduce less essential duties on Headquarter's staff to allow time for Tracey to sell more Supply Line advertising and Susie to call non-renewed members.
 - a) Kay estimates it will take 25 hours for Tracey to reach out to the 50 potential advertisers on the list she developed, and 55 hours for Susie to contact the 802 non-renewed members without email addresses.
 - b) David Welch expressed concern that the staff had spent only 20 hours since November on the tasks the Board requested.
 - c) Kay stated she had not yet removed or reduced any programs to allow for the 80 hours of new duties. She asked for the Board's input and provided these suggestions: **1)** Supply Room=180 hrs. **2)** Affiliate Annual Updates=50 hrs. **3)** Junior Member Program = 21 hrs. **4)** 25 & 30 yr member pins=12 hrs. **5)** Drivers Awards. **6)** Photographer & Correspondence Patches. **7)** Assigning member # and producing membership cards. **8)** \$5 Bucks program. **9)** Board Meetings. **10)** Reduce time tracking to every 2, 3 or 4 years.
 - d) No decision was made regarding what programs to reduce or remove.
4. David Cadorette introduced the final version of the new membership brochure.

IT WAS DECIDED that 30,000 would be printed for distribution in the last four publications of 2012 with the balance sent to HQ for promotion.

5. MVPA Website Upgrade Report - David Cadorette walked the Board through the new site, pointing out its ease of use, new look and departments. David along with Kay Willard and Tom Wolboldt have been working with Lost Tribe Media to rebuild the site scheduled to Launch 1 April 2012.

V. Election of Officers

A MOTION by Secretary Tom Wolboldt to elect officers, **MOTION CARRIED.**

Kevin Emdee nominated David Cadorette for President. **A MOTION** by Bill Scott to close the nomination for President, **MOTION CARRIED.**

Randy Withrow nominated David Welch for Vice-president. **A MOTION** by David Cadorette to close the nominations, **MOTION CARRIED.**

David Cadorette nominated Tom Wolboldt for Secretary. **A MOTION** by Bill Scott to close the nomination, **MOTION CARRIED.**

David Doyle nominated Randy Withrow for Treasurer. **A MOTION** by David Cadorette to close the nominations, **MOTION CARRIED.**

Secretary Tom Wolboldt stated the results of the election of Officers as follows:

President – David Cadorette	Vice President – David Welch
Secretary – Tom Wolboldt	Treasurer – Randy Withrow

MEETING CALLED TO ORDER

The meeting of the Board of Directors of the Military Vehicle Preservation Association was called to order by President David Cadorette at 8:04 a.m. Saturday, March 24, 2012 at the Fairfield Inn, Kansas City, MO. The Roll was called:

Present:

David Cadorette - Amherst, NH	David Welch – Gillette, NJ
Toby Chandler - Austin, TX	Kay Willard – Independence, MO
David Doyle – Memphis, TN	Randy Withrow - Huntsville, AL
Kevin Emdee – Radcliff, KY	Tom Wolboldt - Fleming, OH
Reg Hodgson – St. Albert, AB, Canada	Tracey Metcalf - HQ Staff
Kevin Lockwood – Great Bend, KS	Susan Young – HQ Staff
Bill Scott – Jeffersonville, IN	

Absent: Steve Preston - Oregon City, OR joined for part of the session by phone.

Continued: IV. Editors Report

1. David Doyle gave the Board members an editorial deadline for any material they would like to have published in the *Supply Line*.

VI. Unfinished Business

A. MVPA Auction

1. Tom Wolboldt said the auction is still being developed and should be ready by 15 June 2012.

B. Associate Membership – Policy #6

1. Tom Wolboldt is to contact a Missouri attorney to see if the Board can remove the Associate Membership as a type of membership.
2. The information acquired is to be sent to the Board electronically by 15 June 2012 for further discussion.

C. Update on the MVPA Affiliate Liability Insurance

1. Bill Scott informed the Board that this insurance covers the assets of the Affiliate Group and the MVPA, and the venue, not the vehicles of the members.
2. Toby Chandler is concerned that when the Affiliate Group members are asked to pay for the insurance they think it is liability insurance on their vehicles.
3. The Board requested David Doyle put an article in *Supply Line* explaining the insurance coverage, and the need for all vehicle owners to carry private liability coverage on their vehicles, and Affiliates should insist on seeing proof of insurance before allowing a person to participate in an event.

D. Volunteers at the *Gotica Toscana Museum* will host a MVPA consulate at the museum

1. The group is requesting funds for a sign for the “MVPA-HQ in Italy.” David Cadorette would like to review the graphics for the sign before it is produced.
2. Filippo Spadi will author an article, with photos, about the MVPA in Italy. Reg agreed to publish it in *Army Motors*.
3. Filippo Spadi requests the MVPA President send a letter to the three Italian groups announcing the MVPA consulate.

A MOTION by David Welch to appropriate up to \$200 to provide a sign for the MVPA consulate after the art is reviewed by President Cadorette. **MOTION CARRIED.**

E. Visa Point allocation to be discussed in Executive Session.

F. Liability of placing the Affiliate Group newsletters on the MVPA’s web site.

1. David Welch discussed this with attorney Fred Schlesinger who stated it would be alright to place the newsletters on the web site but suggested we contact the groups prior to the action for their approval.
2. Kevin Lockwood feels we just need to add a disclaimer to the area with the newsletters and see the response of the people providing the newsletter material.

A MOTION by Kevin Lockwood to place the Affiliate Newsletters on the MVPA’s web site. **MOTION CARRIED.**

G. Policy #2 revision (**changes in red**)

Uniforms: United States Statutes and Department of Defense Regulations prohibit anyone, except a member of the Army, Navy, Air Force, or Marine Corps, from wearing the uniform, or the distinctive part of the uniform of the U.S. military forces, except as otherwise provided by law. Only lawfully authorized persons may wear current U.S. military uniforms at MVPA events. Uniforms no longer utilized by U.S. Armed Forces may be worn, if done so in a dignified and respectful manner at MVPA events, meetings, or in conjunction with vehicle

displays. Likewise, as an international organization, similar consideration and respect is expected toward the uniforms of the national armed forces of other countries consistent with the parameters expected in those nations. It is strongly recommended, out of respect to those who served in the military services, that decorations for valor not be worn unless said member has earned such decoration through prior or current military service.

Politically significant uniforms should not be worn under any circumstances. These include, but are not limited to, such uniforms as SS or Gestapo uniforms, etc. Further, display of contemporary manufactured items (shirts, flags, posters, etc.) with symbols and/or verbiage that are commonly deemed offensive is not allowed. Common sense and due regard for the feelings and experiences of others is expected of all members and event attendees.

MVPA members who wish to wear a distinctive uniform depicting themselves as a member of a MVPA affiliate group are encouraged to wear uniforms that are distinct, similar, and are worn with respect. If worn, it is recommended that the MVPA patch be worn on the left sleeve and the affiliate group patch on the right sleeve.

Vehicles: Vehicles should not be driven at or in, or transported to or from, any MVPA event or display in such a manner as to endanger property or people. Vehicles involved in MVPA events or displays may be moved in conformity with the written rules of the event or written and/or verbal instructions of MVPA event officials.

Penalties: Any person failing to adhere to these rules, or exhibiting other negligent or irresponsible behavior, may face expulsion from the event or display and, if appropriate, suspension or termination of MVPA membership.

A MOTION by David Welch to accept the revisions to MVPA Policy #2 as written by David Cadorette, and a notice to all vendors is to be sent, with the vendor nametags, notifying each of the changes.
MOTION CARRIED.

H. Multiple Year Dues: A motion at the November 2011 Board meeting discontinued the multi-year memberships and discounts starting with the 2013 renewal cycle.

A MOTION by David Welch to limit pre-paid memberships to 3 years. **MOTION CARRIED.**

VII. New Business

A. E-blast Policy and Parameters

1. There was discussion on how to best use this new resource.

A MOTION by Bill Scott to approve monthly e-blasts, after review by the president, and with the advice from any standing committees involved, **MOTION CARRIED.**

David Welch requested the Board move agenda items VII. A. 1-4 to this time, there was no objection.

VIII. Standing Committees

A. Convention

1. Bill Scott made a presentation on behalf of the Kilroy MVPA to bid for the 2014 convention in Louisville, KY June 26 – 28.
2. Steve Preston, Convention Chairman joined the discussion via telephone.

A MOTION by David Welch to go into Executive Session, **MOTION CARRIED.**

Regular Session resumed with: A MOTION by Steve Preston to accept the Kilroy MVPA's bid for the 2014 MVPA Convention, Count by roll call: Nine (9) votes yes, 3 abstain, **MOTION CARRIED.**

3. Huntsville 2012 Update – Randy Withrow updated the Board on the Huntsville convention stating the hotel is selling out, and reminded the directors to make their reservations. Randy feels his group will begin to register themselves and their vehicles in the very near future .
4. Portland 2013 Update – Steve Preston informed the Board that the Portland hotel contracts have been received for review. They planned to have a shuttle run every 15 minutes between the Expo and host hotel. DUKW and PT boat rides will be featured again with more DUKWs than in 2008.
5. The MVC of California – Steve Preston stated they are currently working on a bid for 2015 At the Pleasanton Fairground, and plan to make a presentation at a future Board Meeting.
6. Discussion of other sites - Toby Chandler suggested to have a convention in College Station, TX for exposure to younger people. Tom Wolboldt suggested having a convention at the beginning or end of the 2015 MVPA Convoy.
7. Bill Scott would like the convention booklet revised for ease of use and will gladly work with Steve Preston to do this.

The Board returned to the regular agenda.

VII. New Business (Continued)

B. Internet Coverage of the convention – David Doyle

1. David asked the Board if he should put the majority of convention vehicles on the internet rather than in *Supply Line* to save money.
2. The opinions of the directors varied, and the subject will be revisited after the judging is complete in Huntsville.

C. Regular Board Conference Calls – David Cadorette

1. David wants to have quarterly conference calls with the full board and monthly calls with the Executive Committee.
2. David Doyle suggested having an agenda for each call to keep the cost down.

D. Review of Procedure – Forwarding information by HQ or Directors – Tom Wolboldt

1. It was determined that Kay should notify the Website committee before fulfilling any group's request for an e-mail to be distributed. It was suggested that these types of e-mails always be labeled "FYI"
2. Bill Scott asked for directive on answering member questions.
 - a) David Cadorette stated if a Director can answer the question to do so. If they do not know the answer, contact HQ or another director before responding.
 - b) A reminder that the Board speaks as one voice once a decision is made.

E. Periodic Review of Appointed the Directors - David Doyle suggested the appointed directors be reviewed by the Board.

A MOTION by Kevin Lockwood to review the appointed directors every two years, two at a time in the off election years, with the editors being reviewed separately. The committee chairs will also be reviewed every two years, **MOTION CARRIED**.

President Cadorette appointed David Welch and Kevin Lockwood to the Appointed Director Review Committee.

F. Donation and Benefactor - Kay reviewed the new donation form, and information to be placed on the web site.

G. There was discussion about the affiliate approval process and the need to review Policy # 4 as it currently is written.

A MOTION by David Doyle to have the affiliate liaison committee review / revise Policy #4 before next meeting. **MOTION CARRIED**.

President Cadorette appointed Tom Wolboldt and Bill Scott to the Affiliate Liaison committee chaired by Vice-president David Welch.

VIII. Standing Committees (continued)

B. Judging - Tom Wolboldt explained the changes to the Master Class vehicle judging, and that he and Tracey are working on a Guidebook for the judges based on the MVPA's current judging form.

C. Affiliate Liaison - No report was given at this time.

A MOTION by David Welch to accept Northern Recon as a MVPA Affiliate. **MOTION CARRIED**.

A MOTION by David Doyle to accept HMV Italia as an Operation Friendship Group **MOTION CARRIED**.

A MOTION by Kevin Emdee to accept the North Mississippi Military Vehicle Club upon receipt of their newsletter, albeit paper or electronic, **MOTION CARRIED**.

D. MVPA Historical Archives

1. Tom Wolboldt updated the Board on the progress of the Archives in Auburn, IN.

2. Tom reported that there is a 75% chance the archive drawings will be moved out of the Kruse Foundation building to the Gilmore Museum in Michigan.

3. Kay Willard asked what procedure should be followed when someone inquires about donating a vehicle to the MVPA or Archives.

a) President Cadorette requested Kay gather all of the information possible and send it to him. He will then share the information with the Executive Committee

E. Convoy Committee - Tom Wolboldt reported the AC12 convoy is putting the finishing touches on plans, the Core Team is in place, and each is very efficient at their position.

President Cadorette appointed the following Committees (Chairs are in italic):

Executive: *David Cadorette, David Welch, Tom Wolboldt, Randy Withrow, Kay Willard*

Finance: *David Cadorette, Kay Willard, Randy Withrow*

Nomination: *David Welch, Chair; no others appointed at this time*

Awards & Recognition:

Vanderveen & Honor Roll – *Reg Hodgson, Randy Withrow*

Littlefield – *David Cadorette, Reg Hodgson, David Doyle*

Pioneer Award – *Reg Hodgson, Randy Withrow*

Driver's Award – *Tom Wolboldt*

Newsletter Editor – *David Welch, Randy Withrow*

Website Award – *Bill Scott*

Vehicle Judging: *Tom Wolboldt, David Welch, David Cadorette*

Member Liaison: *Tom Wolboldt, David Cadorette, Kevin Emdee*

Advertising/Marketing: *David Cadorette, Kevin Emdee, Toby Chandler*

Convention Development: *Steve Preston, Bill Scott*

Gov't Liaison: *Jeff Rowsam, Kevin Lockwood, David Welch, David Cadorette*

Historical Archives: *Tom Wolboldt, Kay Willard*

Associate/Business: *Tom Wolboldt*

Affiliate Liaison: *David Welch*

Technical Advisory Board: *Tom Wolboldt, Kevin Emdee*

Safety: *Kevin Emdee, David Doyle, Terry Shelswell*

Website: *Bill Scott, Tom Wolboldt, Kay Willard, David Cadorette*

Legal Advisory: *David Cadorette, Tom Wolboldt, Kay Willard*

Re-enactor Liaison: *David Welch, Toby Chandler*

MVPA Convoy: *Terry Shelswell, Tom Wolboldt, Randy Withrow*

Long Range Vision: *David Welch, David Doyle, Kevin Lockwood, Kay Willard, Randy Withrow, Steve Preston*

IX. Future Board Meeting Schedule

June 26, 2012 * 7 p.m. at the Embassy Suites Hotel, Huntsville, AL.

Before adjourning and going into executive session Kay Willard asked to address the Board. She stated: There is always a learning curve when working with a new Board, but we are starting our fourth year and still are not in sync. We have worked harder than ever to assist this Board with its many changes, but it never seems to be enough. I do not anticipate that this will change, so it is time for me to move on. I will stay for 12 months to train my replacement or you can fire me today which ever you feel is best for the MVPA.

The MVPA C.O.O. Kay Willard and staff (Tracey and Susie) departed and the Board went into Executive Session.

X. Executive Session:

In Executive Session several items were discussed.

A MOTION by David Welch to have the Supply Line Editor, David Doyle, explore other publishing opportunities for the Association, so long as they would not negatively impact the Association's budget, **MOTION CARRIED.**

A MOTION by Kevin Lockwood to end the Executive Session **MOTION CARRIED.**

A MOTION by Bill Scott to end the regular session of the MVPA's Winter Meeting **MOTION CARRIED**

Minutes submitted to Kay Willard from Tracey Metcalf March 26, 2012

Minutes submitted to Tom Wolboldt from Kay Willard April 10, 2012

As requested Kay Willard condensed the minutes and returned to Tom Wolboldt & David Cadorette May 1, 2012

Tom Wolboldt made some revisions and emailed the minutes to the BOD May 5, 2012

Full Board approved with final revisions on June 27, 2012