

# **2021 NEW HAMPSHIRE REPUBLICAN STATE COMMITTEE ANNUAL MEETING RULES COMMITTEE REPORT**

BE IT RESOLVED, that the following be and they are hereby adopted as the Rules of the Annual Meeting of the New Hampshire Republican State Committee (“NHRSC”):

## **PROCEEDINGS OF THE BUSINESS OF THE ANNUAL MEETING**

### **RULE NO. 1** **DATES AND TIMES FOR THE MEETING**

Meeting Date: January 23, 2021  
Credentialing Opens 10:00 AM  
Credentialing Closes 11:00 AM  
Officer Candidacy Notice due by: 11:59 p.m. on January 8<sup>th</sup>, 2021  
Bylaw amendment proposals due by: 11:59 p.m. on January 4<sup>th</sup>, 2021  
Resolution proposals due by: 12:00 Noon on January 22<sup>nd</sup>, 2021

### **RULE NO. 2** **PRESIDING OFFICER**

The Chairman of the New Hampshire Republican State Committee shall be the presiding officer of the Annual Meeting and shall appoint the other Officers of the Annual Meeting, *viz.* Parliamentarian, Secretary, and Sergeant-at-Arms. If the Chairman is absent, the Vice Chairman of the New Hampshire Republican State Committee shall be the presiding officer. If the Chairman and Vice Chairman are absent, the Secretary of the New Hampshire Republican State Committee shall be the presiding officer. If the Meeting includes the election of a new Chairman of the New Hampshire Republican State Committee, the presiding officer may, in his or her sole discretion, transfer to the newly-elected Chairman of the New Hampshire Republican State Committee, his or her responsibilities for presiding over the balance of the Annual Meeting. If a question comes before the Annual Meeting that relates directly to the election or the financial interests of the presiding officer, the presiding officer shall appoint a presiding officer *pro tem* to preside during the consideration of the question.

### **RULE NO. 3** **VOTING MEMBERS**

Voting State Committee Members (each of which a “Member”) to the Annual Meeting shall be those individuals qualified pursuant to Article V, Section 1.A of the Bylaws of the New Hampshire Republican State Committee, (the “Bylaws”), unless otherwise disqualified pursuant to the Bylaws, who have been credentialed for the Meeting during the credentialing period stated in Rule No. 1.

**RULE NO. 4**  
**ADMISSION TO THE MEETING**

This meeting will be conducted via a virtual format, as was the New Hampshire Republican State Convention in May of 2020. State guidelines currently require those in attendance at public gatherings either to maintain a distance of six feet of separation or to wear a face covering over their nose and mouth. Given the large size of the NHRSC, over five hundred (500) members, the health and safety concerns of our members in the NHRSC and the lack of availability of a suitable venue that would make a meeting legally feasible, we reluctantly follow this option. The extraordinary circumstances presented by the COVID-19 pandemic require unprecedented modifications of the procedures ordinarily employed by the NHRSC for its Annual Meeting, if the 2021 Annual Meeting is to take place.

No person except Members who have been credentialed and those staff designated by the presiding officer shall be admitted and be allowed to participate in the operations of the Meeting. Press, guests and non-designated staff may be allowed to view the proceedings only and shall be muted. Credentialing of all Members shall begin and must be completed according to the notice that was mailed to members of the NHRSC and be concluded by the close of the credentialing time as stated in Rule No. 1. Only credentialed Members may vote at, speak at, or participate in, the Meeting

**RULE NO. 5**  
**RULES OF ORDER**

The Rules contained herein, upon adoption by the Members in meeting, shall serve as the Rules of Order for the Annual Meeting. The published 12<sup>th</sup> edition of “Robert’s Rules of Order” shall be the parliamentary guide. Where there is a conflict between these Rules and Robert’s Rules the conflict shall be resolved in favor of these Rules. Voting for officers and bylaw amendments shall not begin prior to the close of credentialing as stated in Rule No. 1.

**RULE NO. 6**  
**ANNUAL MEETING REPORTS**

The presiding officer shall hear the report of the Committee on Rules and verify the presence of a quorum before the business of the Annual Meeting commences.

Any report presented at the Annual Meeting shall be posted on the NHGOP Website and thereby be made available to each Member no later than 5:00 PM on January 22<sup>nd</sup>, the day before the Meeting. The oral presentation of each report shall consist only of a summary of the report’s contents. In no case shall any such report be read aloud verbatim.

**RULE NO. 7**  
**QUORUM AND VOTING**

At least one-fourth (1/4) of the total membership of the NHRSC shall be necessary to constitute a quorum. Each Member shall be entitled to one (1) vote, which may not be cast by any other person. Amendments to the Bylaws shall require a two-thirds (2/3) majority of those present and voting for adoption.

**RULE NO. 8**  
**ELECTION OF OFFICERS**

Before the Annual Meeting has voted on all proposed amendments to the Bylaws and all proposed resolutions in accordance with these Rules, the Annual Meeting will nominate and elect the officers of the NHRSC. To be nominated as an officer of the NHRSC, a candidate must notify the Executive Director (or their previously identified alternate) of the NHRSC, before the time stated in Rule No. 1, of the candidate's intent to seek the office; provided, however, that, notwithstanding Rule 8, this deadline may be waived by a majority vote of the Annual Meeting.

- A. Nominations and Officer Elections will be held during the Annual Meeting:
1. immediately following a biennial election: for Assistant Treasurer, Treasurer, Assistant Secretary, Secretary, Vice Chairman, and Chairman and also for 5 Regional Vice Chairmen
  2. in a Presidential election year, for National Committee Man and National Committee Woman
  3. for any Officers previously elected by the Executive Committee to fill a vacancy under Article II, Section 3.E of the NHRSC Bylaws

B. The presiding officer shall recognize Members who wish to nominate registered Republicans who reside in New Hampshire for offices to be elected as described above. The presiding officer shall recognize Members who wish to second such nominations. Such nominating and seconding speeches shall not exceed a combined total of two (2) minutes. Candidates for office must accept the nomination and shall have three (3) minutes to speak.

C. All elections for party officers shall be by electronic ballot, except in cases where only one candidate is nominated. In such cases, the presiding officer may request that a motion be made and seconded, that nominations be closed and the Secretary be instructed to cast one ballot for the sole candidate.

D. If more than two candidates receive votes for an office and no candidate obtains a majority on the first ballot, a second vote shall be taken in that race. Only the two candidates having the largest number of votes on the first ballot shall appear on the second ballot.

E. If required under Rule 8(A), five Regional Vice Chairmen shall be elected immediately after the election of those other officers enumerated in Rule 8(A).1. The Annual Meeting shall be divided by the presiding officer into regional caucuses consisting of those Members residing in the counties within each region specified by Art. II, 4, C of the NHRSC Bylaws as follows:

- Region 1: Carroll, Grafton, and Coos Counties
- Region 2: Rockingham and Strafford Counties
- Region 3: Hillsborough County
- Region 4: Cheshire and Sullivan Counties
- Region 5: Belknap and Merrimack Counties

The same time limits for nominating, seconding, and acceptance speeches shall apply to the election of the Regional Vice Chairman as all other officers, specified in Rule 8(B). Upon completion of the election of the Regional Vice Chairmen, the Annual Meeting shall reconvene and the presiding officer shall announce the results of the Regional Caucuses.

**RULE NO. 9**  
**BYLAW AMENDMENTS AND RESOLUTIONS**

A. Bylaws Amendments.

1. Any Member, or a Bylaws Committee established by the NHRSC Executive Committee, may propose one or more amendments to the Bylaws in accordance with this Rule 9. Any such amendment shall be submitted in writing, by the time stated in Rule No. 1, to the NHRSC by e-mail, U.S. Mail, overnight carrier, or any other means reasonably calculated to ensure delivery of the proposed amendment by the deadline. Proposed amendments shall be submitted separately on forms designated and provided for that purpose on the NHRSC website and shall be accompanied by a brief explanation of the purpose of the amendment. No proposed amendment to the Bylaws received by the NHRSC after the deadline will be considered at the Annual Meeting.
2. The NHRSC Executive Committee shall meet and confer upon all proposed amendments to the Bylaws. The Executive Committee shall have the authority to
  - a. make editorial changes to any proposed amendment to improve its readability or clarify its intent;
  - b. consolidate two or more proposed amendments having the same substantive purpose; and
  - c. recommend for or against the adoption of any proposed amendment.

B. Resolutions

Any Member may propose a resolution for adoption by the Annual Meeting by providing the proposed resolution in writing to the NHRSC Chairman no later than the time stated in Rule No. 1. Any such resolution must be sponsored by at least ten Members, and the name of each sponsor must appear on the resolution provided to the NHRSC Chairman. Resolutions addressing different subject matters must be submitted separately. The Chairman shall not accept resolutions addressing more than one subject matter. The sponsors of any such resolution must distribute copies of the resolution to each of the Members before the close of credentialing as stated in Rule No. 1.

C. Consideration and Debate

1. The Chairman shall take up each proposed amendment to the Bylaws in sequence. The Chairman shall recognize one Member who is a sponsor of each proposed amendment to the Bylaws, and that Member will be allotted five minutes to present the proposed amendment. Severance of proposed amendments to separate and appropriate sections of the bylaws in a single proposal is permissible. The Chairman will announce any recommendation of the Executive Committee on the proposed amendment after the presentation given by the sponsoring Member. The Chairman will then open debate and recognize any other Member wishing to be heard on the amendment. The remarks of any such Member shall not exceed two minutes. No motion to amend any such proposed amendment will be accepted by the presiding officer. Upon conclusion of debate, the Chairman will call for a vote on the proposed amendment. The vote shall be by voice vote unless the Chairman is unable to determine the result of the voice vote and a Member requests a vote by electronic ballot.

2. Only Members who have registered to speak in advance via the chat function of the virtual format shall be allowed to speak on amendments at the Annual Meeting. The procedure for registration to speak will be posted on the NHGOP Website. Any Member wishing to speak at the Annual Meeting must be recognized by the presiding officer and shall state his/her name and city/town. No Member shall speak more than once on the same proposed amendment. Debate on proposed amendments to the Bylaws shall not exceed ninety minutes unless otherwise allowed by the presiding officer of the Annual Meeting or by vote of the Members. Debate shall cease, without further motion, at the expiration of the time from the start of debate or when all registered speakers have been heard, whichever occurs first. If the Annual Meeting adopts conflicting amendments to the Bylaws, the later-adopted amendment shall take precedence over the earlier-adopted amendment to the extent the two are not reconcilable.

3. After the Annual Meeting has voted on the proposed amendments to the Bylaws, the Annual Meeting shall proceed to consider and vote upon any resolutions proposed in accordance with Rule 9(B). One of the Members who sponsored the proposed resolution will be recognized and allotted two minutes to present it and to move its adoption. Upon a second of the motion, discussion of the resolution will begin. Any

Member wishing to speak to the motion shall employ the “raise their hand” function on the virtual format to be recognized by the presiding officer. No Member may speak more than once or for longer than one minute on the same resolution. Debate on any resolution shall not exceed ten minutes unless otherwise allowed by the presiding officer of the Annual Meeting or by vote of the Members.

**RULE NO. 10**  
**SUSPENSION OF RULES, MOTIONS, MISCELLANEOUS**

A motion to suspend a Rule shall require a two-thirds (2/3) majority of the Members present and voting. Motions for reconsideration shall not be in order.

**RULE NO. 11**  
**TEMPORARY RULES**

These Rules shall be the temporary Rules of the Republican State Committee Annual Meeting and its committees and subcommittees, unless and until superseded.

Submitted by:

2021 NHRSC Committee on Rules

Dated this 11<sup>th</sup> day of December, 2020.

/s/ Wayne MacDonald

Wayne MacDonald, Chairman, Rules Committee  
Londonderry, NH

/s/ Robert Lynn

Robert Lynn, Member, Rules Committee  
Windham, NH

/s/ Alan Glassman

Alan S. Glassman, Member, Rules Committee  
Barnstead, NH

/s/ Britton Albiston

Britton Albiston, Member, Rules Committee  
Bedford, NH