

# **WOMEN IN FILM AND TELEVISION - TORONTO INC.**

**Financial Statements**  
December 31, 2016

# WOMEN IN FILM AND TELEVISION - TORONTO INC.

Financial Statements  
For the year ended December 31, 2016

## Contents

Independent Auditors' Report	1 - 2
Statement of Financial Position	3
Statement of Operations and Changes in Net Assets	4
Statement of Cash Flows	5
Notes to Financial Statements	6 - 9

# FRUITMAN KATES LLP

CHARTERED PROFESSIONAL ACCOUNTANTS

1055 EGLINTON AVENUE WEST  
TORONTO, ONTARIO M6C 2C9

TEL: 416.920.3434

FAX: 416.920.7799

www.fruitman.ca

Email: info@fruitman.ca

## **Independent Auditors' Report**

To the Members of Women In Film and Television - Toronto Inc.

We have audited the accompanying financial statements of ***Women In Film and Television - Toronto Inc.***, which comprise the statement of financial position as at December 31, 2016, and the statements of operations and changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the Association's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### *Basis for Qualified Opinion*

Women In Film and Television - Toronto Inc., in common with many not-for-profit organizations, derives revenue from various sources, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of revenues was limited to the amounts recorded in the records of Women in Film and Television-Toronto Inc. and we were not able to determine whether any adjustments might be necessary to revenues, excess of revenues over expenditures, assets and net assets.

**Independent Auditors' Report (continued)**

*Qualified Opinion*

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the revenue referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of Women in Film and Television-Toronto Inc. as at December 31, 2016 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Toronto, Canada  
April 11, 2017

*Fruitman Kates LLP*  
Chartered Professional Accountants  
Licensed Public Accountants

# WOMEN IN FILM AND TELEVISION - TORONTO INC.

## Statement of Financial Position As at December 31, 2016

	<b>2016</b>	<b>2015</b>
<b>Assets</b>		
<b>Current</b>		
Cash	\$ 119,756	\$ 43,787
Short term investments	150,000	80,000
Accounts receivable	32,066	52,660
Prepaid expenses and sundry assets	3,254	8,640
Advances to related entity (note 2)	7,066	17,819
	312,142	202,906
<b>Capital assets (note 3)</b>	5,089	7,415
	<b>\$ 317,231</b>	<b>\$ 210,321</b>

## Liabilities and Net Assets

### Liabilities

#### Current

Accounts payable and accrued liabilities	\$ 11,835	\$ 7,703
Deferred contributions (note 4)	71,200	64,220
Government remittances payable	4,963	27,734
	87,998	99,657

<b>Net assets</b>	229,233	110,664
	<b>\$ 317,231</b>	<b>\$ 210,321</b>

Approved on behalf of the board

\_\_\_\_\_ Director

\_\_\_\_\_ Director

## WOMEN IN FILM AND TELEVISION - TORONTO INC.

### Statement of Operations and Changes in Net Assets For the year ended December 31, 2016

	2016	2015
<b>Revenues</b>		
Sponsorships and grants	\$ 400,800	\$ 331,000
Programming and events	138,754	106,012
Government funding	103,000	71,000
Membership	69,109	79,823
	711,663	587,835
<b>Expenditures</b>		
Salaries and benefits	275,765	359,156
Programming and events	224,108	228,606
Occupancy costs	40,446	40,091
Office and general	17,467	18,275
Telephone and communications	10,367	10,004
Interest and bank charges	9,278	10,201
Professional fees	5,900	5,850
Insurance	3,025	2,981
Contract services	3,000	11,420
Amortization	2,661	2,539
Committees and meetings	1,077	1,449
	593,094	690,572
<b>Excess (deficiency) of revenues over expenditures</b>	<b>118,569</b>	<b>(102,737)</b>
Net assets, beginning of year	110,664	213,401
<b>Net assets, end of year</b>	<b>\$ 229,233</b>	<b>\$ 110,664</b>

## WOMEN IN FILM AND TELEVISION - TORONTO INC.

Statement of Cash Flows  
For the year ended December 31, 2016

	<b>2016</b>	<b>2015</b>
<b>Cash flows from (used in):</b>		
<b>Operating activities</b>		
Excess (deficiency) of revenues over expenditures	\$ 118,569	\$ (102,737)
Adjustment for		
Amortization	2,661	2,539
	121,230	(100,198)
Change in non-cash working capital items		
Short term investments	(70,000)	85,069
Accounts receivable	20,594	(37,599)
Prepaid expenses and sundry assets	5,386	(4,800)
Advances to related entity	10,753	9,855
Accounts payable and accrued liabilities	4,132	(9,658)
Deferred contributions	6,980	52,620
Government remittances payable	(22,771)	21,518
	76,304	16,807
<b>Investing activity</b>		
Capital assets	(335)	(5,170)
<b>Increase in cash</b>	75,969	11,637
<b>Cash, beginning of year</b>	43,787	32,150
<b>Cash, end of year</b>	\$ 119,756	\$ 43,787

# WOMEN IN FILM AND TELEVISION - TORONTO INC.

Notes to Financial Statements  
For the year ended December 31, 2016

## General

Women in Film and Television-Toronto Inc. (the "Association") was incorporated without share capital under the provisions of the Ontario Corporations Act as a not-for-profit corporation. The Association's principal objective is to promote women in film and television to its membership, without monetary gain.

Pursuant to the Income Tax Act (Canada), the Association is classified as a not-for-profit organization and therefore, is not subject to income tax.

## 1. Significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant policies are detailed as follows:

### (a) Revenue recognition

The Association follows the deferral method of accounting for contributions. Unrestricted contributions are recognized as revenue in the year when they are received or become receivable, are measurable, and if collection is reasonably assured. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred and if collection thereof is reasonably assured. Contributions received in advance are reflected in the financial statements as deferred contributions.

Other revenues are recorded as revenue when received.

### (b) Short term investments

Short term investments consist of guaranteed investment certificates with an initial maturity of one year or less.

### (c) Capital assets

Capital assets are recorded at cost and amortized on a declining balance basis, over their estimated useful lives at the following annual rates:

Computer equipment	30%
Furniture and fixtures	20%
Computer software	100%

Capital assets acquired during the year are amortized at 50% of the above rates.

# WOMEN IN FILM AND TELEVISION - TORONTO INC.

Notes to Financial Statements  
For the year ended December 31, 2016

## 1. Significant accounting policies (continued)

### (d) Impairment of long-lived assets

The Association tests for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Recoverability is assessed by comparing the carrying amount to the projected undiscounted future net cash flows the long-lived assets are expected to generate through their direct use and eventual disposition. When a test for impairment indicates that the carrying amount of an asset is not recoverable, an impairment loss is recognized to the extent carrying value exceeds its fair value.

### (e) Contributed services

Members of the Association's board of directors and other officers donate their time or services without monetary compensation. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

### (f) Financial instruments

#### (i) Measurement of financial instruments

The Association initially measures its financial assets and financial liabilities at fair value and subsequently measures its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash, short term investments, accounts receivable and advances to related entity.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

#### (ii) Impairment

Financial assets measured at amortized cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in excess of revenues over expenditures. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in excess of revenues over expenditures.

# WOMEN IN FILM AND TELEVISION - TORONTO INC.

Notes to Financial Statements  
For the year ended December 31, 2016

## 1. Significant accounting policies (continued)

### (g) Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the statement of financial position date and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

## 2. Advances to related entity

The advances to the Foundation for Women in Film and Television-Toronto ("Foundation"), related by virtue of common board members, are non-interest bearing and have no fixed terms of repayment. The advances were collected subsequent to the year end.

During the year, the Association received grants and sponsorships of \$30,000 (2015 - \$30,000) from and paid \$40,000 (2015 - \$40,000) rent to the Foundation. The rent was a reimbursement of the office rent paid by the Foundation to a non-arm's length party.

These transactions are in the normal course of operations and have been valued in these financial statements at the exchange amount which is the amount of consideration established and agreed to by the related parties.

## 3. Capital assets

	2016		2015	
	Cost	Accumulated amortization	Cost	Accumulated amortization
Computer equipment	\$ 40,343	\$ 35,512	\$ 40,008	\$ 33,442
Furniture and fixtures	3,000	2,742	3,000	2,678
Computer software	1,053	1,053	1,053	526
	44,396	39,307	44,061	36,646
Net book value	\$ 5,089		\$ 7,415	

# WOMEN IN FILM AND TELEVISION - TORONTO INC.

Notes to Financial Statements  
For the year ended December 31, 2016

## 4. Deferred contributions

Deferred contributions will be utilized on various projects as specified by, or mutually agreed upon with the sponsors and members.

	Balance Beginning of year	Funding Received During year	Recognized as Revenue	Balance End of year
Bell Media	\$60,000	-	\$60,000	-
NBC Universal	-	\$145,000	\$75,000	\$70,000
Corus Entertainment	-	\$90,000	\$88,800	\$1,200
Other	\$4,220	-	\$4,220	-
<b>2016</b>	<b>\$64,220</b>	<b>\$235,000</b>	<b>\$228,020</b>	<b>\$71,200</b>
<b>2015</b>	<b>\$11,600</b>	<b>\$64,220</b>	<b>\$11,600</b>	<b>\$64,220</b>

## 5. Banking facilities

The Association has an operating credit facility of \$60,000 which bears interest at bank's prime rate plus 1.55% per annum and is secured by a general security agreement over the assets of the Association. The balance as at December 31, 2016 was Nil (2015- Nil).

## 6. Financial instruments

The Association is exposed to the following risk in respect of certain of the financial instruments held:

### Credit risk

Financial instruments that potentially expose the Association to concentrations of credit risk consist primarily of accounts receivable. The Association performs periodic credit evaluations of the financial condition of its members. If necessary, allowances are maintained for potential credit losses consistent with the credit risk of specific members.