

**PONTOTOC TECHNOLOGY CENTER  
DISTRICT #14**

**Board of Education  
Regular Meeting Agenda  
Thursday, July 09, 2020 6:00 p.m.  
Board Room  
601 West 33<sup>rd</sup> Ada, OK 74820**

The Board may discuss, make motions, and vote upon all matters appearing on this agenda. Such vote may be to adopt, reject, table, reaffirm, rescind, or take action on any agenda item.

1. Call to order and roll call of Board Members to establish quorum.

2. Moment of Silence

3. Proof of Notice

**4. Consent Agenda:**

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration and approval of the following items:

- A. Agenda as part of minutes
- B. Minutes of the June 11, 2020 Regular Board Meeting
- C. Treasurer's Report through June 30, 2020
- D. Activity Fund Report through June 30, 2020
- E. Activity Fund Transfers through June 30, 2020
- F. Surplus property
- G. Short Term and Business & Industry Instructors
- H. Vote to approve resolution to allow Treasurer to invest funds
- I. Vote to approve Citizens Bank of Ada as fiscal year 2021 depository of school funds
- J. Vote to approve Activity Fund sub-accounts for fiscal year 2021 and establish Petty Cash sub-account
- K. Approve June 2020 Encumbrances and Change Orders
- L. Approve July 2021 Encumbrances and Change Orders

Vote to approve or disapprove the consent agenda.

5. Superintendent's Report

6. Take necessary action on requisitions exceeding \$12,500.00.

7. Take necessary action regarding resignations received to date.

8. Take necessary action to adopt hours method for SDE Accreditation.

9. Take necessary action to approve donation to Automotive program.

10. Take necessary action to approve Business and Industry job descriptions.

11. Proposed executive session to discuss: employment of cosmetology instructor; employment of heavy equipment instructor; employment of business and industry coordinator; employment of business and industry safety coordinator; employment of full time teacher's assistant and employment of part time staff [25 O.S. Section 307].
  - A. Vote to convene executive session.
  - B. Acknowledge the Board's return to open session.
  - C. Statement of Minutes of Executive Session.
12. Take necessary action regarding employment of cosmetology instructor.
13. Take necessary action regarding employment of heavy equipment instructor.
14. Take necessary action regarding employment of business and industry coordinator.
15. Take necessary action regarding employment of business and industry safety coordinator.
16. Take necessary action regarding employment of full-time teacher's assistant.
17. Take necessary action regarding employment of part time staff.
18. Board Discussion
19. New Business ("Any matter not known about or which could not have been reasonably foreseen prior to the time of posting." [25 O.S. §311])
20. Adjourn

Posted by \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_

Place Pontotoc Technology Center administration  
office & entrance doors and [www.pontotoctech.edu](http://www.pontotoctech.edu)