



Project Planning Worksheet

1. **Brainstorm on the Family Worksheet, Decide on Your Project, Pick a Date**
2. **Make a List of Action Items and/or Supplies**
3. **Spread the Word** – send invitations / make signs / post on social media
4. **Execute Your Plan**
5. **Turn in Your Donations** and Share Your Story and pictures with The Lunch Project at info@thelunchproject.org

Our Project is: _____ Date: _____

Action Items:	Supplies	Expenses
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Contributions Collected	\$ _____
- Total Expenses	\$ _____
<hr/>	
= Total Donation to TLP	\$ _____
- 9 cents =	
Number of Lunches Funded by Your Project! _____	

