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DATA PROTECTION POLICY STATEMENT

TXM Plant Limited needs to work with, collect and use certain types of information about people with whom it deals with in order to operate and carry out its legitimate business purposes. It is our policy not to use any of your data, or any other information provided during the course of our work, for anything other than the purpose for which it was collected. We will only use personal data for marketing and advertising purposes if you wish us to do so. We will not disclose any personal data to any other agencies without your prior permission.

We may occasionally be required to collect and use certain types of information of a sensitive nature. This data will be dealt with properly, however it is collected, recorded and used – whether on paper, on a computer, electronically, on the Internet or recorded on other material – and will be dealt with in accordance with the Data Protection Act 1998. TXM Plant Limited regards the lawful and correct treatment of all data collected during the course of its work as very important to successful operations, and to the maintenance of confidence between ourselves and those with whom we deal. We have put in place procedures to ensure that we treat such data lawfully and correctly.

Therefore TXM Plant Limited will, through appropriate management and the strict application of procedures and protocols:

- observe fully the conditions regarding the fair collection and use of personal data;
- meet its legal obligations to specify the purposes for which personal data is used;
- collect and process appropriate information, and only to the extent that it is needed to fulfil operational needs or comply with any legal requirements;
- take appropriate technical and organisational security measures to safeguard personal data;
- ensure that personal data is not transferred outside the European Economic Area without suitable safeguards.

We will not share any data with any other organisation or individual not specifically employed or directly contracted to TXM Plant Limited unless specifically required to by law. TXM Plant Limited is registered with the Information Commissioner according to the requirements of the Data Protection Act 1998.



Gareth Richardson
Managing Director

Review due by 31st January 2019

