



THE BRIDGE

Growth Group Leader Reimbursement Form

Please use this form to submit your Growth Group expenses including leader resources and any books that you have purchased for your group participants for which you were not reimbursed. Group participants are expected to pay for the full amount of the book that you have purchased for them, unless they request assistance from you in paying for the book. We ask that participants do reimburse you a minimum of \$5.

Group Leader's Name: _____

Cost and description of items purchased: _____

Reimbursement Payable to:

Name: _____

Address: _____

City: _____ State: _____

Zip: _____ Phone: _____

Total cost of items purchased	\$ _____ . _____
Subtract amount you have been reimbursed	- \$ _____ . _____
Total Requested Reimbursement	\$ _____ . _____

Please submit your receipt(s).

You can turn this form in at Next Steps or mail it to:
133 W 2nd St, Ottumwa, IA 52501.