Print Form

ENERGYWISE
Use less. Spend less. Do more.

HVAC SYSTEM OPTIMIZATION EVALUATION

LETTER OF INTENT

This Letter of Intent notifies the electric utility of the Customer's desire to evaluate opportunities for energy efficiency upgrades to the Customer's HVAC system(s). The Letter of Intent is applicable to commercial buildings greater than or equal to 20,000 square feet. See the "HVAC System Optimization Program Guidelines" for more information.

Type of Evaluation (check one): (Contact Steve Zach at 402-563-5472 for assistance in making determination)

☐ Assessment (Used for most buildings)

☐ Comprehensive Study (Used for buildings with complex HVAC systems, such as hospitals)

Energy Performance Rating of the building (using ENERGY STAR's portfolio manager on-line tool): _____

Or, list the total annual energy usage in Btu/sqft: _____

By execution of this Agreement, I (Customer) agree to the following:

- To complete an Evaluation of my building's HVAC system(s) to determine Energy Conservation Measures (ECMs). The Service Provider(s) must be on the "List of HVAC System Optimization Service Providers" on the following website: http://www.nppd.com/energy_efficiency/energywise/business.asp

  Firm responsible for optimization: _____ Contact: _____

  Name of P.E. assigned to project: _____ Firm: _____

- To implement all Energy Conservation measures (ECMs) with a simple payback of two (2) years or less. It is understood that the determination of this simple payback may include a financial incentive, which will be determined by the electric utility upon their review of the evaluation. I will be responsible for the full cost of the evaluation in the event I elect not to implement ECMs, with financial incentive included, that have a simple payback of two (2) years or less.
- Implementation of ECMs with simple paybacks longer than two (2) years shall be at my discretion.
- There is potential for reasonable electric energy savings at my facility.

Attached is a copy of the proposal for the Evaluation (either Assessment or Comprehensive Study) which identifies the cost and scope of work. Cost of Evaluation: $ _____

By execution of this Agreement, I (Utility) agree to the following:

- Provide an agreement for a financial incentive (Incentive Agreement) commensurate with the electric energy saved as a result of the ECMs identified in the evaluation.
- Reserve the right to request changes to the evaluation, and/or to adjust incentive amounts accordingly.
- To be the sole judge of financial incentive amounts.
- To pay a financial incentive for the Evaluation equal to one half of the cost of the Evaluation, or $5,000, whichever is less, upon receipt of the signed Incentive Agreement from the Customer.

Customer: _____ Customer Account/Meter No: _____

Address: _____ Phone Number: _____

☐ Completed W-9 attached. *(Note: Incentive will not be processed unless W-9 is properly completed and attached.)*

Customer Contact: _____ (Print Name) _____ (Signature) _____ (Date)

Utility: _____ Phone Number: _____

Utility Contact: _____ (Print Name) _____ (Signature) _____ (Date)