

## Global Health Visions

Contractor Work Description: Senior Consultant: Strategy, Planning, and Management

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### *Description of Work*

**Global Health Visions (GHV) is actively seeking a senior consultant to support one of the world's largest philanthropies' policy and advocacy initiatives.** You may be a strong fit if you are: (i) passionate about global health and development, (ii) experienced in strategy, planning, and management, and (iii) able to work at a high level on short deadlines independently and as part of a larger GHV project team.

This work involves joining a preexisting GHV team that is managing and advancing multiple deliverables and workstreams, including: sharpening client strategy through working groups and senior leader engagement; providing project management to advance workstreams on deadline; and providing thought partnership in collaboration with key decision-makers while simultaneously advancing concrete projects and deliverables.

Specific components of the work may include:

- **Strategic Guidance:** Support and guide the partner's development of strategic planning efforts. Identify challenges and opportunities that may offer new approaches for the partner and explore research and information needed to guide opportunistic decision-making and/or organizational shifts.
- **In-Depth Research:** Provide research, analysis, insights, and recommendations on requested topics to inform and guide approaches to key issue areas impacting the work of the partner. As relevant to the partner, map, analyze, and derive insights from (i) current, past, and potential work; (ii) human capital potential and team structures; (iii) advocacy priorities and levers; and (iv) advocacy and accountability best practices.
- **Partner Guidance and Project Management:** Help the partner develop and execute key projects, including offering best practices to achieve desired outcomes and taking the initiative to assist and guide the partner to reach these outcomes. The consultant should be decisive, resourceful, and able to keep multiple projects moving forward simultaneously, even when there are gaps in information.
- **Stakeholder Engagement:** Undertake targeted outreach to stakeholders to collect information through interviews, surveys, and facilitated workshops, analyzing inputs and deriving insights and recommendations as needed. As this is a change management project, it will be critical to help the partner build buy-in for strategy and process changes to ensure success.
- **Writing, PowerPoint, Communications:** Complete briefings, reports, PowerPoint 'decks', messaging, and strategies informed by background research that effectively communicates the approach and work of the portfolio or project.

### **Required Skills**

Global Health Visions is an entirely virtual consulting organization. We pride ourselves on meeting the needs of our partners through highly skilled, motivated, and knowledgeable consultants. In some circumstances, consultants work independently on projects. In most cases, including this one, we have a consulting team that is led by a senior GHV leader with additional consultants in supporting roles or with specific additional areas of expertise.

This senior consultant position requires specific skills and experience including:

#### *Education and Sector Knowledge*

- Master's degree in public policy or administration (MPP/MPA) or business administration (MBA) preferred and/or minimum of 10 years of related experience.
- Prior philanthropy and Foundation and/or management consulting experience required.

- Demonstrated and specific knowledge and experience in internationally focused policy, advocacy, and/or communications required; understanding of global health and development preferred.

### *Analysis and Communications*

- Experience in research and analysis, project management, strategy development, and partner management required.
- Demonstrated research and critical analysis skills along with the ability to identify new questions and develop innovative ideas to guide the partner's strategies and decisions.
- Exceptional writing and communication (written and spoken) skills; ability to provide concise analysis/summary/visual representation of complex topics (particularly in PowerPoint); ability to adapt communications for different, specific audiences.

### *Speed, Ownership, and Independence*

- Must be able to work quickly and deliver projects under short deadlines, developing an outstanding product for the partner which exceeds expectations and requires little to no modification.
- Ability to coordinate with others on a consulting team, be efficient with time, provide feedback to those working on the same project, and execute according to the timeline of the project.
- Ability to work independently with minimal guidance. Must be highly organized, resourceful, self-motivated, project confident, detail- and deadline-oriented, flexible in approach and process, and adept at multi-tasking and prioritizing.
- Must be willing and able to take ownership of a project and manage it with minimal supervision, providing strategic advice and updates to the partner as required for project success. Must be collaborative and motivated to deliver superior results with little supervision.

### *Technology*

- Proficiency of Microsoft Office tools and platforms preferred. Knowledge of Excel and Teams highly preferred. Ability to use PPT with skill and deep understanding required.

### ***Time Requirement and Location***

- Flexible hours per week depending on projects, estimated 40hrs/week
- Start date - as soon as possible
- Consultant will work from their own location, with the willingness to collaborate across time zones with GHV colleagues and clients

### ***Application Instructions***

As an ever-evolving company, we have made a steadfast commitment to actively work to implement justice, equity, diversity, inclusion, and anti-racism practices into every aspect of our business. We know that this commitment will strengthen our internal structure and culture, and enhance the products and services we deliver to our partners. At the center of our JEDI policy is our company's adherence to a non-discrimination policy. These tenants are central to our mission, culture, and vision, driving meaningful change and sustainable progress both within our organization and across our network of partners. With that said, women and minority candidates are encouraged to apply.

Interested candidates should submit a resume, writing, and PowerPoint or another visualization sample to [hireing@ghvisions.com](mailto:hireing@ghvisions.com) for consideration with 'Senior Consultant Strategy, Planning, and Management - March 2022' as the subject.

