

Lawyers for Justice in Libya

Job description: Head of Accountability and Transitional Justice

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Employer: Lawyers for Justice in Libya

Location: London

Duration: Full time; permanent

Salary range: £45,000 - £50,000 depending on experience

Posting period: 11 June 2019 – 14 July 2019

Start date: August 2019

OVERVIEW

Lawyers for Justice in Libya (LFJL) is a dynamic, progressive organisation with offices in Tripoli and London. The focus of our work is promoting rule of law and justice in Libya. We place the Libyan people at the heart of what we do, and employ a victim-centred approach to all of our work.

We are seeking an experienced, hard-working individual who can lead our accountability and transitional justice (A&TJ) work in Libya. The goal of our A&TJ programme is to promote the realisation of truth, justice, institutional reform and reparations in Libya. The common thread that runs through this work is strengthening and supporting lawyers and activists working on A&TJ in Libya and putting in place systems to support them.

The Head of A&TJ will report to LFJL's Executive Director and work closely with LFJL's Head of Advocacy and Outreach, Strategic Advisor for Litigation, Senior Legal Advisor, Head of Research and Capacity Building and Director of Programmes to develop dynamic, impactful projects that make a real difference to the lives of Libyan people.

RESPONSIBILITIES

The Head of A&TJ will be responsible for the following duties:

- Implement LFJL's current strategy on A&TJ in Libya, and further develop this strategy so that it remains responsive and tailored to the specific dynamics in Libya.
- Design, implement and coordinate capacity-building programmes and activities (including outreach, training workshops, seminars) to facilitate the implementation of strategies and actions plans in transitional justice and related areas, based on lessons learned and good practices and processes in other countries.
- Grow the A&TJ programme's resources through partnerships, securing financial support and hiring new staff.
- Devise and implement strategies to support LFJL's network of civil society activists in Libya.
- Ensure the integration of gender-sensitive victim perspectives in all areas of work.

- Serve as a team leader of the staff collaborating on A&TJ work, managing a growing team of four LFJL staff members.
- Coordinate administrative functions relating to the staff, planning and budget.
- Lead communication and relationship-building with donors, including overseeing all reporting (financial and narrative) to donors.
- Train and supervise new or junior staff.
- Perform other related duties as required.

COMPETENCIES

Professionalism: Has knowledge of transitional justice and accountability principles, in both theory and practice, and of the socio-political context in Libya; possesses excellent writing, reporting, organisational and communication skills; has a track record of successful project management; is conscientious and efficient in meeting commitments, observes deadlines and achieves results; shows persistence when faced with difficult problems or challenges; takes responsibility for incorporating gender perspectives and a general diversity approach to all projects and areas of work.

Teamwork: Works collaboratively with colleagues to achieve organisational goals; solicits input by genuinely valuing others' ideas and expertise; values and has experience of working with civil society organisations, particularly those working in unstable environments.

Planning and organising: Takes initiative and is excited about having ownership of, and growing, the A&TJ programme; develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing tasks; foresees risks and allows for contingencies when planning; monitors and adjusts plans as and when necessary; able clearly to communicate goals and timelines to colleagues, including those in Libya.

EDUCATION

Advanced university degree (master's degree or equivalent) in law, political science, international relations or a related field. A first-level university degree in combination with two additional years of relevant work experience can be accepted in lieu of the advanced university degree.

PROFESSIONAL EXPERIENCE

A minimum of seven years or progressively responsible experience in human rights, political affairs, international relations, law or a related area is required. Experience focussed on legal issues, in the area of human rights and international criminal law and related to transitional justice in a volatile environment, is highly desirable.

LANGUAGE

Fluency in English (both oral and written) is required. Fluency in Arabic (both oral and written) is highly desirable.

HOW TO APPLY

Please email a copy of your CV, a brief cover letter specifying your interest and availability and an unedited writing sample to jobs@libyanjustice.org by 14 July 2019. Please also include names and contact details of two referees, one professional and one academic.