

Primary Location of Work: Fort St. John, BC & Grande Prairie, AB

Position: Project Coordinator – Remediation & Reclamation

As Prospect continues to grow, we are seeking an individual to support our project team in the field and in the office as a project coordinator for our rec/rem division. Experience in contaminated sites, remediation and ideally reclamation both in the field and office are required. Familiarity with the applicable legislation is necessary.

If you possess the skills listed below and are looking for an exciting change and the ability to grow with a great team, contact us today! Email resume to careers@prospectenv.ca.

The following are some of the responsibilities that may be associated with this role:

- Communicate and support management, supervisors, clients and colleagues as required
- Complete fieldwork for Stage/Phase 1s, spill response, sampling & remediation activities
- Supervise groundwater installation, monitoring and sampling
- Coordinate and supervise reclamation projects
- Prepare project cost estimates and work plans
- Write and review reports for the above noted projects
- Complete required updates to clients and management

A successful candidate will possess a combination of the following skills and qualifications:

- Relevant Canadian education (technical diploma or degree)
- Related field experience in Canadian environmental consulting or a related discipline
- Understanding of Canadian environmental regulations
- Understanding of spill reporting procedures
- Technical writing skills
- High competency in the suite of Microsoft Office programs
- The ability to multi-task and think outside the box

Safety Tickets

- H2S
- WHMIS
- eGSO
- First Aid
- TDG
- Drivers License

Prospect offers an excellent compensation package of competitive wages and benefits which will vary based on qualifications and experience. Thank you for your interest. Potential candidates will be contacted for interviews. *References are required.*

