



SUPERIOR STAGE CREW

QUALITY, KNOWLEDGE, EFFICIENCY

HEAT ILLNESS PREVENTION PLAN

Updated January 19, 2022

ACCESS AND LOCATION OF PLAN

The Heat Illness Prevention Plan will be **written** both in English and in the language understood by the majority of employees. The Plan will be available anytime, to all employees on the company's website (www.superiorstagecrew.com/team-hub) on the "Team Hub" page. All leads will have access to this plan in the "Lead" folder on dropbox.

RESPONDING TO A HEAT RELATED EMERGENCY

In the event of a heat-related emergency, employees should contact emergency medical services directly. If employee cannot reach emergency medical services directly they must contact their assigned Lead. The Leads phone number is provided in the employee's daily job information.

All Leads and supervisors will carry cell phones or other means of communication, to ensure that emergency medical services can be called. Checks will be made to ensure that these electronic devices are functional prior to each shift.

When an employee is showing symptoms of possible heat illness, steps will be taken immediately to keep the stricken employee cool and comfortable once emergency service responders have been called (to reduce the progression to more serious illness).

During a heat wave or hot temperatures, workers will be reminded and encouraged to immediately report to their supervisor any signs or symptoms they are experiencing.

Prior to assigning a crew to a particular worksite, efforts will be made to ensure that a qualified and appropriately trained and equipped person is available at the site to render first aid if necessary

ACCESS TO WATER

Access to drinkable water will be provided. At least one quart of water per employee, per hour will be available. This will be accomplished by using the job locations water sources, if available. If more drinking water were to be required, additional supplies will be obtained by the assigned Lead. The Lead may arrange to pick water up from the office in advance, or may purchase the water and submit receipts to the office for reimbursement. Water will be pure, suitably cool, and provided free to workers. The water will be located as close as practicable to where employees are working.

ACCESS TO SHADE

The location will be designated by the job Lead on a job-to-job basis. The Lead will advise the employees where the designated area is located. The shade area will not expose employees to unsafe or unhealthy conditions and does not deter or discourage access or use. Shade will be provided by using, First, what is already available on each job site. Second, the company has shade structures available at the office if needed.

Shade will be provided based on temperature as follows:

Above 80° F - When temperatures exceed 80 degrees Fahrenheit, shade will be provided for all workers on break, and for all those who take their meal periods onsite. The shade area will be large enough, so employees can sit in a normal posture fully in the shade without having to be in physical contact with each other.

95° F and Above (High-Heat Procedures) - When temperatures are 95 or above the employees will be observed for alertness and signs or symptoms of heat illness.

- One or more employees on each worksite will be authorized to call for emergency medical services, and allowing other employees to call for emergency services when no designated employee is available.
- Pre-shift meetings will cover high heat procedures, encourage employees to drink plenty of water, and remind employees of their rights to take a cool-down rest when necessary.
- We will ensure effective employee observation/monitoring by implementing one or more of the following:
 1. When 20 or fewer employees, the Lead will observe employees.
 2. Above 20 employees, employees will be paired up and trained to stay in contact, observe each other throughout the day, and immediately report any signs or symptoms of heat illness.
 3. Employees working alone will communicate with designee by radio or cell phone in locations where there is adequate coverage. The employee will be contacted regularly and as frequently as possible throughout the day.

Infeasibility- In situations where it is not safe or feasible to provide access to shade (e.g., during high winds), a note will be made of these unsafe or unfeasible conditions on the Lead Report, and of the steps that will be taken to provide shade upon request.

PREVENTATIVE COOL-DOWN REST

Employees will be allowed and encouraged to take a “preventative cool-down rest” in the shade when they feel a need to do so to protect themselves from overheating.

Workers who take cool-down rest breaks will be monitored and asked if they are experiencing heat illness symptoms. The employee will be encouraged to remain in the shade and will not be ordered back to work until any signs or symptoms of heat illness have abated, but in no event less than 5 minutes in addition to the time needed to access the shade. If the employee exhibits or complains of any sign or symptom of heat illness, first-aid procedures will be initiated without delay.

Any workers who display or report any signs or symptoms of heat illness, will not be left alone or sent home without being offered on-site first aid or emergency medical services.

Procedures for Monitoring the Weather (include but are not limited to): The Lead will be trained and instructed to check in advance the extended weather forecast. Weather forecasts can be checked with the aid of the internet (<http://www.nws.noaa.gov/>), or by calling the National Weather Service phone numbers (see CA numbers below) or by checking the Weather Channel TV Network as well as weather apps on your cell phones.

CALIFORNIA Dial-A-Forecast

Eureka 707-443-7062
Hanford 559-584-8047
Los Angeles 805-988-6610 (#1)
Sacramento 916-979-3051
San Diego 619-297-2107 (#1)
San Francisco 831-656-1725 (#1)

TRAINING

Employees and supervisors will be trained before they begin work that can reasonably be anticipated to exposure to heat illness. The training will cover the policies and procedures of this plan, so employees and supervisors can understand and implement this plan. The topics will include the added burden of heat load on the body caused by exertion, clothing and personal protective equipment; and for supervisors, how to monitor weather reports and respond to hot-weather advisories.

Additionally, employees and supervisors will be informed of common signs and symptoms of heat illness and appropriate first aid and/or emergency responses to the different types of heat illness and that heat illness may progress quickly and is life threatening.

**ACKNOWLEDGEMENT OF RECEIPT
AND REVIEW OF THE
HEAT ILLNESS PREVENTION PROGRAM**

EMPLOYEE SIGNATURE SHEET

After reading this document, please sign below and return this form to the Human Resources department.

I have read and understand the Superior Stage Crew, Inc. Heat Illness Prevention Plan.

Signed: _____

Date: _____

Print Your Name: _____

If you have any suggestions or recommendations for revision to the Heat Illness Prevention Plan, please comment below:

EMPLOYEE'S COPY

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