



Work with Avy!

Avy is looking for an **Operations & Office Supporter** to join us on the ambitious mission we share!

Avy is an Amsterdam based startup that develops self-flying aircraft for a more sustainable future. Our ambitious mission is becoming a leading and innovative company that focuses on humanitarian, social and environmental applications. Currently, Avy is developing and using autonomous aircraft that fly with zero emissions for wildlife conservation in Africa, forest protection, the fire brigade and search & rescue missions. Avy is fostered by the ESA and backed on the technical front by the ESA and the TU Delft. Avy's team is young, driven, enthusiastic and ambitious. We host a very open and honest culture where trust and connection are at the base of working together.

Role description

You are the master of organizing. You are the spider in the Avy web and you know what's needed. You support the team, you manage the office and you organize events. You know how to improvise and you are flexible. Without you, Avy is nothing.

Job requirements

- Organisation skills
- Office support
- Knowledge of event management
- Affinity with finance & administration
- 4 half days a week (Monday till Thursday)

Soft skills

- You are positive, optimistic and solution-oriented
- You are structured and focused
- You have great social skills
- You know how to make the team thrive

We give you

- A job with a very high positive impact on the future
- Working in a company with a long-term vision and high ambitions
- The opportunity to develop yourself in your preferred areas of professional and personal interest
- The excitement and rapid growth of a tech startup from within
- A variety of challenging and innovative projects in the technical and business domain
- Becoming part of a diverse and professional team of colleagues and friends
- An environment where you learn a lot about different subject
- A work culture based on freedom and trust

Can't wait to get started? Send your cv together with a short motivation to hello@avy.eu and we will be in touch shortly. And if you want – big plus! – attach a video of max. 1 minute to tell us a bit more about yourself.