



USPSA Member Participation Form for 501(c)(3) Umbrella Coverage

This service is provided to all USPSA members in good standing who do not have 501(c)(3) status the benefit of being able to umbrella under USPSA. This will create the opportunity to raise funds for programs through companies that require non-profit status. The following are guideline and expectations for the program.

OBLIGATIONS OF PARTICIPANT:

- Participating team or individual agrees to handle themselves in a professional manner in person and/or through all methods of communication with the potential donor.
- All requests for contributions must be for the sole purpose of your power soccer.
- All donor/contributor checks must be made out to USPSA and have designated team or individual's name stated.
- All money will remain in the USPSA checking account designated until funds are needed. This will be handled under the direction of the Treasurer.
- Participant must provide contact name and address of the donor for the purpose of replying with a thank you letter and a 501(c)(3) acknowledgement.
- All funds must be used for the sole purpose of power soccer. These funds can be used for registration fees, uniforms, equipment, facility rental, and travel to and from a tournament or games.
- All check requests must accompany an invoice or receipts. Payments will be made direct to vendor or an individual for reimbursement only if it is accompanied with proper receipts.
- If your team dissolves or you are no longer a member of a team and have money in your account, the funds must be redirected to another power soccer team or a 501(c)(3) adaptive sports association, such as the USPSA.
- Your team must keep a balance of at least \$5.00 in your account for it to remain active.
- After 12 months of dormancy, the bank will charge a fee of \$5.00 per month.

OBLIGATIONS OF ORGANIZATION:

- The USPSA will keep accurate records of your team's donations.
- All funds will be dispersed within 21 days after proper request.
- A monthly report will be sent to team contact with any new team donations. For accounts with no change, no statement will be sent.
- A thank you letter will be generated to the donor on behalf the recipient. The recipient will receive a copy.
- The recipient will receive a list of donors with contact information at the end of each season.
- The recipient will receive an annual report of donor activity at the end of each season.
- USPSA will charge a 5% fee on each donation, assessed quarterly.

I agree to the guidelines above and choose to use USPSA's non-profit status to raise funds for power soccer.

Authorized Person: _____ Please Print: _____
Team Name: _____ Date: _____
Address: _____ City: _____ State: _____ Zip: _____
Email: _____ Phone: _____

Please mail this signed original agreement to:

Jim Labas
8811 Amber Rd
Ft. Wayne, IN 46814