



## COVID-19 IN AFRICA CONTINUING AND MAINTAINING ACTIVITIES

For an organisation to limit the impact of the spread of COVID-19, it is necessary to design and implement a series of actions which allow teams to react quickly and protect employees while maintaining critical activities. Business Continuity Plans (BCPs) achieve this by helping organisations adapt to changing circumstances and continue operations until a return to normal can be achieved.



Prevention measures should be put in place and emergency contact numbers provided within an organisation.



Record absenteeism rates remain one of the main consequences for organisations and should be planned for.



Supply chains face major disruption and require adapted responses in the short and long term.



## Organisation



- Anticipate potential impacts on business activities and consider post-event risks and opportunities
- Prioritise critical tasks
- Review working conditions, including working hours, breaks, working time, teleworking, etc.
- Provide consistent logistical advice and direction, including accommodation solutions and provision of additional equipment (computers, mobiles, etc.).
- Design external communication plans



## Protection

- Comply with national law
- Identify potential risks for employees, contractors and partners
- Organise internal communication plans and raise awareness among all staff members
- Create psychological support networks for employees
- Make use of available government support