



Welcome to NACE Corrosion RISK Management Conference being held **June 11-13, 2018** at the Houston Marriott Westchase in Houston, Texas.

This document is meant as an exhibitor planning tool for the event. If you have any additional questions or concerns regarding exhibits, please contact David Briley ([david.briley@nace.org](mailto:david.briley@nace.org)).

Additional information can be found on the **RISK 18 Website**:  
<http://corrosionrisk.nace.org/>

## CONFERENCE LOCATION

Houston Marriott Westchase  
2900 Briarpark Dr.  
Houston, TX 77042  
Phone: 1-800-452-5110

## EXHIBIT HOURS & EVENTS

### Monday, June 11th

Exhibitor Set-Up	9:00am – 12:00pm
Exhibit Hall Open	1:00pm – 5:00pm

### Tuesday, June 12th

Exhibit Hall Open	9:00am – 5:00pm
-------------------	-----------------

### Wednesday, June 13th

Exhibit Hall Open	9:00am – 12:00pm
Exhibitor Tear Down	12:00pm – 3:00pm

## EXHIBITOR INFORMATION

### Exhibit Space includes:

- 8 x10 exhibit space (6 ft. skirted table and (2) chairs)
- One booth attendant with full conference registration
- One tent card displaying your company name
- Company name listed on conference website
- Recognition on marketing collateral

\*Additional booth attendant may register for the \$300.00 booth attendant fee.

*\*\*Please note that there is an additional charge for electrical, \$55.00+ per day for standard plug (Advanced Order Price). Please see below:*

### Electricity and Audio Visual:

Electrical and Internet are available through the hotel. Please see the form on page 4.

### Material Handling and Shipping:

#### Shipping Address:

Houston Marriott Westchase

Attn.: Romy Botello

2900 Briarpark Dr.

Houston, TX 77042

Hold for: NACE Corrosion RISK Management Conference

Show Dates: 6/11–13/18

Guest Name: \_\_\_\_\_

Guest Arrival Date: \_\_\_\_\_

Guest Cell Number: \_\_\_\_\_

Exhibitor company name: \_\_\_\_\_

Booth number: \_\_\_\_\_

Box(es): \_\_\_\_\_ of \_\_\_\_\_ (for multiple boxes)

*\*Please note:* The hotel will start accepting shipments one week prior to conference date.

## **LODGING**

### **Houston Marriott Westchase**

2900 Briarpark Dr.

Houston, TX 77042

Phone: 1-800-452-5110

**Reservations:** Deadline for hotel registration is **April 6, 2018.**

<b>Room Type</b>	<b>Rate</b>
Single/Double	\$159 per night
Triple/Quad	\$179 per night

[To reserve your hotel room click here.](#)

### **Hotel Parking**

- Hotel self-parking is complimentary.

*\*These charges are subject to change without notice.*

FOR ACCOUNTING ONLY:  
 FOLIO \_\_\_\_\_  
 REF # \_\_\_\_\_  
 POST amount date pmnt type initial  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



2900 Briarpark Dr. □ Houston, Texas 77042  
 Ph. 713-978-7400 □ Fax 713-735-2734

**PLEASE PRINT OR TYPE**

EVENT: _____	COMPANY/CLIENT: _____
EVENT DATES: _____	STREET: _____
C/S CATERING CONTACT: _____	CITY: _____
EXHIBIT ROOM: _____	STATE/ZIP: _____
BOOTH NUMBER(S): _____	PHONE: _____
	FAX: _____
AUTHORIZED SIG: _____	PRINT AUTHORIZED SIG: _____

**METHOD OF PAYMENT: (ALL PREPAID SERVICES WILL BE FIRST PRIORITY)**

<b>CREDIT CARD:</b>	# _____	EXP _____	SIGNATURE _____
			NAME (please print) _____
<b>MASTER ACCT:</b>	ACCT NAME _____		ACCT # _____
<b>CHECK:</b>	CHECK # _____	AMOUNT _____	DATE _____
<b>CASH:</b>	AMNT _____	DATE _____	REC. BY _____

*please make checks payable to: HOUSTON MARRIOTT WESTCHASE*

**POWER OUTLETS**

_____	20 amp 1 ph/115v circ. @	\$55.00 \$	_____
_____	30 amp 1 ph/115v circ. @	\$70.00 \$	_____
_____	40 amp 1 ph/208v circ. @	\$160.00 \$	_____
_____	40 amp 3 ph/208v circ. @	\$240.00 \$	_____
_____	50 amp 1 ph/208v circ. @	\$190.00 \$	_____
_____	50 amp 3 ph/208v circ. @	\$285.00 \$	_____
_____	60 amp 1 ph/208v circ. @	\$240.00 \$	_____
_____	60 amp 3 ph/208v circ. @	\$360.00 \$	_____
_____	100 amp 1 ph/208v circ. @	\$380.00 \$	_____
_____	100 amp 3 ph/208v circ. @	\$540.00 \$	_____
_____	200 amp 1 ph/208v circ. @	\$420.00 \$	_____
_____	200 amp 3 ph/208v circ. @	\$540.00 \$	_____

**ACCESSORIES & SERVICES**

_____	Extension Cord @	\$20.00 \$	_____
_____	Power Strip @	\$35.00 \$	_____
_____	Power Box @	\$85.00 \$	_____
_____	Additional Outlets @	\$55.00ea \$	_____
_____	Hang Banner @	\$35.00ea \$	_____
_____	Labor Charge@	Varies \$	_____

**AMOUNT TOTALS**

SUBTOTAL	\$	_____
INCLUDE 8.25 % SALES TAX	\$	_____
TOTAL DUE	\$	_____

FOR CANCELLATION POLICY, GENERAL CONDITIONS, LABOR RATES & OTHER SERVICES, PLEASE SEE BELOW  
**CREDIT CARD VOUCHERS MUST BE SIGNED WHEN SERVICES ARE RENDERED**

Exhibit booths will be inventoried at the show site and any additional wattage used will be added to the invoice and priced as a floor order.  
 Rates include bringing the circuits to the rear of the exhibit booth or one side of an island booth unless specified otherwise.  
 The straight time rate for an electrician is \$48.00 per hour. There will be one half hour minimum for such time and material work.  
 1 1/2 time rate applies before 8:00 am and after 4:30 pm Monday through Friday, and all day Saturdays, Sundays, and holidays.  
 Any and all material and additional work must be requested by the exhibitor at the service desk.  
 Supervision time will be charged at the rate of one half hour for every four hours of labor.  
 Any work not covered under the above unit-price schedule will be done on a time and material basis.  
 Exhibitors requiring 24-hour service, clean or dedicated lines must give special notice to the service desk and will be charged regular rates plus 25%.  
**ELECTRICAL LABOR MUST BE ORDERED 24 HOURS IN ADVANCE**

# Marriott®

## HOUSTON WESTCHASE

2900 Briarpark

Houston, Texas 77042

Tel: (713) 978-7400

Fax: (713) 735-2727

# TELEPHONE ORDER FORM

EVENT: \_\_\_\_\_

COMPANY: \_\_\_\_\_

BOOTH/ROOM: \_\_\_\_\_

Set Up Date : \_\_\_\_\_ Set Up Time: \_\_\_\_\_

End Date: \_\_\_\_\_ End Time: \_\_\_\_\_

### COMPANY INFORMATION

.....  
Company Name (PRINT)

.....  
ON-SITE CONTACT NAME

.....  
ADDRESS

.....  
CITY, STATE AND ZIP

### PAYMENT/TERMS/CONDITIONS

A REPRESENTATIVE MUST BE IN YOUR BOOTH TO SIGN FOR DELIVERY OF EQUIPMENT.

ALL EQUIPMENT MUST BE RETURNED TO PBX IN THE SAME CONDITION IT WAS AT THE TIME OF DELIVERY, NORMAL WEAR AND TEAR IS EXCLUDED.

COMPANY AGREES TO BE BILLED FOR ANY DAMAGES OR LOSS OF EQUIPMENT WHILE IN EXHIBITORS CARE OR CONTROL.

SPECIAL ASSISTANCE CALL 713-978-7400

### PAYMENT:

\_\_\_ CREDIT CARD \_\_\_ CHECK \_\_\_ MASTER

MASTER ACCT. NUMBER: \_\_\_\_\_

Cardholders name as shown on card

Account number

expire date

Authorized signature

Telephone number

DESCRIPTION	QTY	RATE	#DAYS	TOTAL
WIRELESS INTERNET	_____	@ <b>\$12.95</b>	_____	= _____
<b>DIRECT INWARD DIAL LINES</b>	_____	@ <b>\$75.00</b>	_____	= _____
COMMONLY USED FOR FAX MACHINES AND DIRECT INCOMING CALLS LINE CAN BE ACCESSED DIRECTLY FROM THE OUTSIDE THROUGH ITS INDEPENDENT NUMBER. YOU MUST DIAL 9 FOR OUTWARD ACCESS ON THIS LINE.				
<b>Wired Internet (1 LINE ONLY)</b>	_____	@ <b>\$250.00</b>	_____	= _____
DIGITAL SPEED LINE FAST INTERNET CONNECTIONS ARE PROVIDED BY THIS SERVICE. WE PROVIDE THE ROUTER AND ISP FOR THIS LINE. YOUR COMPUTER WILL NEED EITHER AN ETHERNET CARD OR NETWORK CARD IN ORDER TO USE THIS SERVICE.				
<b>HOUSE PHONE</b>	_____	@ <b>\$25.00</b>	_____	= _____
IN HOUSE PHONE ACCESS ONLY. NO CALLS OUTSIDE THE HOTEL FROM THIS TYPE OF LINE.				
<b>SPEAKER PHONE</b>	_____	@ <b>\$175.00</b>	_____	= _____
<b>OTHER SERVICES</b>	_____	@ _____	_____	= _____
<b>HARD WIRE SERVICE FOR ANY OF THE ABOVE SERVICES DIRECT TO GUESTS ROOM. (FOR INSTALLATION ONLY)</b>				
		@ <b>\$200.00</b>		= _____
<b><u>Please be sure to add this installation fee into your subtotal</u></b>				
<b><u>ALL PRICES LISTED ABOVE ARE PER DAY/ PER LINE. TO THE ABOVE CHARGES, WE BILL FOR LOCAL AND LONG DISTANCE CALLS.</u></b>				

### TOTAL COST:

TOTAL ABOVE: \_\_\_\_\_

SUBTOTAL: \_\_\_\_\_

8.25 Sales Tax \$ \_\_\_\_\_

GRAND TOTAL \$ \_\_\_\_\_

LOCATION: \_\_\_\_\_ JACK #: \_\_\_\_\_

EXTENSION: \_\_\_\_\_