

Volunteer Development Program

Role	Artist Management Volunteer
Area of Interest	Music, Festivals, Project Management, Artist Liaison, Stage Management, Administration
About Pangaea Festival	Pangaea Festival is a student led music festival which provides both a variety of music and value for money for students. The upcoming festival is due to include 4 indoor/outdoor stages for artists and will aim to attract 4500 students for a spectacular production.
Description of Role	You will be responsible for supporting in the planning and delivery of Pangaea Festival in June 2018 as an active member of the Artist Management Volunteer Team. This role involves contributing to programming the festival line up to allow you to gain experience of artist bookings and liaison. You will report to the Head of Artist Management Volunteers who will work closely with the Activities Officer and Students' Union Events Team to ensure you are fully supported and have suitable guidance to fulfil this role.
Reports to	Head of Artist Management Volunteers
Volunteer Tasks	<p>Liaising with the Head of Artist Management Volunteers with updates of task progress</p> <p>Gathering feedback on artists & music genres students would like to see at Pangaea (from our collated rosters & individual research) to influence the festival line up</p> <p>Conducting event research of competing events such as The Warehouse Project and Parklife Festival to conclude which artists could not perform at Pangaea</p> <p>Attending regular bookings meetings with your Volunteer Team, Activities Officer and the Students' Union Events Team to discuss stage programming and artist budgeting</p> <p>Creating professional and student artist itineraries for the festival</p> <p>Assisting with the administration of student performer applications and influencing the student line up for various stages</p> <p>The opportunity to become part of the Artist Liaison or Stage Management Team for the live event</p>
Desirable Skills and Qualifications	No skills or qualifications needed, just lots of enthusiasm! Although an interest in music or festivals would be a bonus!
Benefits	<p>Gain insight into the current music industry</p> <p>Developing knowledge around artist bookings</p> <p>Learn to adapt to real-time event challenges</p> <p>Develop confidence in a professional workplace environment</p> <p>Collaborate with other enthusiastic students on fun, challenging and rewarding mini-projects</p> <p>Demonstrate your level of dependability to key industry professionals and University</p>

Volunteer Development Program

staff alike

Learn the importance of meeting key deadlines

Feel highly rewarded for contributing to the success of the largest student led event on campus

A free ticket to Pangaea Festival (subject to completing volunteer hours)

The opportunity to make new friends

Volunteer Location

Based at University of Manchester Students' Union Building, however lots of tasks can be completed on/off site.

Are volunteer expenses available?

No, however you will be entitled to a free Pangaea Festival ticket if you complete your volunteering hours.

Duration of role

Ongoing

Start date

February 2018

End date

May 2018 – Re-elections of Head Roles
June 2018 - Handover

Opportunity times

Flexible – volunteering hours can be arranged with Pangaea's Volunteer Management team throughout the year to suit you.

Please note there will be busier periods leading up to the event. A project timeline will be provided to you with key tasks relevant to your area of interest.

Minimum Hours Commitment

12 hours in total – you are more than welcome to complete more hours if you wish.

Remember, completing the minimum number of hours also entitles you to a free ticket to Pangaea Festival.