



Arts Council of Greater Lansing
Artists in the Community Grant Program
1208 Turner St., Lansing, MI 48906
(517) 853-7582 www.lansingarts.org

Application Guidelines

Application Submission Deadline: August 1, 2018

Founded in 1965, the Arts Council of Greater Lansing is a nonprofit arts organization dedicated to fostering arts and culture in the capital region by providing community arts leadership, funding, educational programs, and direct support services to local arts and cultural nonprofits and artists. Committed to empowering the creative community and to cultivating partnerships that stimulate community development through the arts, the Arts Council works to promote the value of the arts as essential to building a vibrant capital region.

Purpose:

The Artists in the Community Grant Program supports community-driven placemaking projects that capitalize on greater Lansing's assets, inspiration and potential, contributing to a "sense of place" for residents, businesses and visitors. These awards are funded by the Arts Council of Greater Lansing through its Arts Advancement Endowment Fund and places creativity at the center of community and economic development. The Arts Council provides individual grants up to \$4,000 to visual, performing or literary artists and/or artist-led teams that seek to engage the community through their artistic talents. No cash or in-kind match is required. Awards are competitive.

The program encourages individual artists to work within the region to provide free programming or artistic enrichment for the greater community. The Arts Council believes in the positive impact and influence individual artists make within the region, and encourages these artists to work in partnership with another organization to achieve the goals and objectives of the proposed project. Artists of all levels and disciplines are encouraged to apply.

Eligibility:

- Applicants must be current members of the Arts Council of Greater Lansing and be a **visual, literary, or performing artist** who lives, works or presents a significant amount of work in Clinton, Eaton or Ingham County.
- Activities must take place in the greater Lansing region between October 1, 2018 and September 30, 2019.
- Artists must apply as an individual and not as part of an organization or group.
- Only one project per artist per grant cycle will be awarded.
- Applicants with unmet obligations on prior grants i.e. late/incomplete reports, may not apply.

Grant Review Process:

- Applications will be reviewed by the Arts Council staff for eligibility.
- A community review panel will be appointed by the Arts Council and will consist of qualified artistic professionals selected on the basis of their familiarity with, and expertise in, a broad spectrum of artistic practices. During the review panel meeting, applications are discussed, evaluated and scored according to the guidelines and selection criteria.
- The panel may opt to recommend full or partial funding to any eligible applicant.
- Decisions of the panel may not be appealed.
- The Arts Council Board of Directors reviews and makes final decisions regarding the community review panel's recommendations prior to notification and announcement of grants.

Selection Criteria:

Selections for awards will be based on the following:

- Complete and descriptive Project Narrative including the who, what, where, when, why and how
- Artistic quality of the artist's work and the proposed project
- Merit of the proposed project's public component and its impact upon the local community
- Feasibility of project and ability of the individual to undertake and complete the project
- Practicality of project budget and if necessary, description of additional financial commitment

Awards: All applicants will be informed of the panel and board's decisions after August 31, 2018.

Application Process:

- Guidelines are available electronically at the Arts Council's website at www.lansingarts.org
- The application is available online at lansingarts.slideroom.com. A free applicant account is required to apply
- All applications must be submitted in its entirety by 11:59 p.m. EST on **August 1, 2018**.

Grant Contract Terms:

- All components of the project must take place between October 1, 2018 and September 30, 2019
- The project must be carried out according to the project description, budget and dates as described in the application.
- Access to local participation in the project will not be limited on the basis of age, sex, religion, race, color, creed, sexual orientation, national origin, or ability.
- The Arts Council of Greater Lansing retains the right to, at any time, audit the books, records, documents, and accounting procedures and practices of the artist relevant to the contract.
- The Arts Council of Greater Lansing logo and the following credit line must appear on all publicity related to the project:



"This activity is made possible in part by a grant from the Arts Council of Greater Lansing."

- For the artist to receive the final payment for project funding and so the Arts Council may evaluate the success of the project, the applicant must submit a final report along with attached financial information and documentation no later than October 31, 2019.
- Applicants who do not submit a timely final report are ineligible for any future Arts Council grant funding.

APPLICATION

I. ACG – Applicant Information

II. ACG – Project Information

III. ACG – Budget Information

IV. ACG – Required Attachments

- a. Project Narrative
- b. Budget
- c. Resume
- d. Letters of Support (from community partners)

GRANT APPLICATION MUST BE SUBMITTED IN ITS ENTIREITY BY 11:59PM EST August 1, 2018 at LansingArts.Slideroom.com

The e-grant system will not accept applications after this time. Incomplete applications will not be accepted by the e-grant system.