

**NEW OPPORTUNITIES ORGANIZATION, INC.  
BOARD OF EDUCATION SPECIAL MEETING**

**Meeting Location**

**Family First Charter School  
4953 Marine Avenue, Room C2, Lawndale CA 90260**

**THURSDAY, MAY 17, 2018  
CLOSED SESSION AT 5:30 P.M.**

**OPEN SESSION FOLLOWS AT APPROXIMATELY 6:30 P.M.**

(Prepared and distributed: 5/16/18)

**This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.**

**NOTICE OF INTENT TO RECORD**

This meeting will be tape recorded for purposes of recording the minutes. In consideration of others, please turn off all electronic devices before the start of the meeting.

**MEETING AGENDA & RELATED MATERIALS**

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting the office of the Executive Director at 4953 Marine Ave., Lawndale, CA 90260, (310) 355-0001, at least 48 hours prior to the meeting.

**FOR MORE INFORMATION**

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**1. CALL TO ORDER: \_\_\_\_\_ PM**

- a. FLAG SALUTE
- b. ROLL CALL

Board Members:	Present	Absent
Bernie Konig, President	_____	_____
Mary Agnes Erlandson, Clerk	_____	_____
Francisco Carrillo, Treasurer	_____	_____
Lulu Camberos, Member	_____	_____

**2. APPROVAL OF AGENDA**

Motion:  
Second:  
Vote:

Member	Aye	Nay	Abstain
Konig			
Erlandson			
Carrillo			
Camberos			
Vacant			

**3. RECESS TO CLOSED SESSION**

- a. Conference with Legal Counsel – Existing Litigation (Pursuant to Subdivision (a) of Section 54956.9)(Hilger v. NOO ET AL.)
- b. Conference with Legal Counsel – Anticipated Litigation (Significant exposure pursuant to Subdivision (b) of Section 54956.9.): 1 Potential Case
- c. Public Employee Evaluation – Executive Director pursuant to Section 54957(b)(1).

**4. RECONVENE TO PUBLIC SESSION**

Public Session to make disclosures of action taken in closed session, if any, as required by Government Code Sections 54957.7 and 54957.1.

**5. PUBLIC COMMENTS**

**6. CONSENT AGENDA**

Please note: all matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board’s vote on them.

- a. CHECK REGISTER(S): January-April 2018
- b. CREDIT CARD REGISTERS: January-April 2018
- c. MINUTES: February 8, 2018

Motion:  
Second:  
Vote:

Member	Aye	Nay	Abstain
Konig			
Erlandson			
Carrillo			
Camberos			
Vacant			

**7. INFORMATIONAL ITEMS**

- a. Financial Presentation – EdTec
- b. Update – Reentry – Mariya Bauer
- c. Update - CASAS and WASC – Dr. Everardo Carvajal
- d. Update – Community Sites – Mr. Robert Pena
- e. Update – New Lawndale location – Mr. John Vargas

**8. DISCUSSION & ACTION ITEMS**

- a. Approval of the 2<sup>nd</sup> Interim Audit for New Opportunities Charter School

Motion:

Second:

Vote:

Member	Aye	Nay	Abstain
Konig			
Erlandson			
Carrillo			
Camberos			
Vacant			

- b. Approval of the 2<sup>nd</sup> Interim Audit for Family First Charter School

Motion:

Second:

Vote:

Member	Aye	Nay	Abstain
Konig			
Erlandson			
Carrillo			
Camberos			
Vacant			

- c. Approval of Certification of Signatures New Opportunities Charter School

Motion:

Second:

Vote:

Member	Aye	Nay	Abstain
Konig			
Erlandson			
Carrillo			
Camberos			
Vacant			

- d. Approval of Certification of Signatures Family First Charter School

Motion:  
Second:  
Vote:

<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Konig			
Erlandson			
Carrillo			
Camberos			
Vacant			

e. Ratification of Engagement Agreement with Peter L. Weinberger & Associates

Motion:  
Second:  
Vote:

<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Konig			
Erlandson			
Carrillo			
Camberos			
Vacant			

f. Approval of proposed Family First Charter School instructional calendar

Motion:  
Second:  
Vote:

<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Konig			
Erlandson			
Carrillo			
Camberos			
Vacant			

**9. BOARD MEMBER REPORTS**

**10. EXECUTIVE DIRECTOR REPORT**

- a. Executive Director Report to the Board.

**11. ADJOURNMENT**

Motion:  
Second:  
Vote:

<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Konig			
Erlandson			
Carrillo			
Camberos			
Vacant			

**Next Board Meeting: June 7, 2018**

**NEW OPPORTUNITIES ORGANIZATION, INC.  
BOARD OF EDUCATION MEETING**

**Meeting Location**

**Family First Charter School  
4953 Marine Avenue, Room C1, Lawndale CA 90260**

**THURSDAY, FEBRUARY 8, 2018  
CLOSED SESSION AT 11:30 AM;  
OPEN SESSION FOLLOWS AT APPROXIMATELY 12:30 PM  
(Prepared and distributed: 2/5/18)**

**This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.**

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- 1. CALL TO ORDER:** President Konig called the meeting to order at 11:35 am.
  - a. FLAG SALUTE – President Konig led the flag salute.
  - b. ROLL CALL – All members were present except Member Camberos, who had an excused absence.
  
- 2. APPROVAL OF AGENDA –** The Agenda was approved with the following changes item 3 became item 5, item 4 became number 3, and item 5 became number 4.

MINUTES MINUTES MINUTES MINUTES MINUTES MINUTES MINUTES MINUTES

Motion: Carrillo  
Second: Erlandson  
Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

**3. RECESS TO CLOSED SESSION**

a. Conference with Legal Counsel – Anticipated Litigation pursuant to subdivision (b) of Government Code Section 54956.9.

**4. RECONVENE TO PUBLIC SESSION**

**Public Session** to make disclosures of action taken in closed session, if any, as required by Government Code Sections 54957.7 and 54957.1. – President Konig reported that a process to evaluate the Executive Director would be established.

**5. PUBLIC COMMENTS:** 3 minutes per speaker – Jeff Hilger requested to address the board. He requested to receive copies of insurance policies and board meeting materials via email 72 hours prior to board meetings; he asked the board to stick to the published schedule as much as possible. Mr. Hilger provided a copy of what he called a courtesy copy of a complaint, he asked to approach the board, and mentioned the complaint had not been filed, but would be that same afternoon, about a first public act records request which was not responded to, he apologized for naming individual board members, and said his legal counsel and himself did not understand how decisions are being made so they were hoping to discover that. He then asked Salomon Zavala, New Opportunities Organization legal counsel, who was present at the board meeting, if he would accept service on behalf of the organization, or if he would prefer for them to have this sent to everyone’s home or business address and potentially have that added to the costs the organization would face if found to be added to attorney’s fees. Mr. Zavala responded that Mr. Hilger was familiar with the Service process outlined with the Secretary of State, so he would accept service on behalf of the organization when it is formally filed. Mr. Hilger then asked Mr. Zavala if we would accept service by email, Mr. Zavala responded by delivery.

**6. CONSENT AGENDA**

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- a. CHECK REGISTER(S): November - December 2017
- b. CREDIT CARD REGISTERS: November - December 2017
- c. MINUTES: December 22, 2017

Motion: Carrillo  
 Second: Erlandson  
 Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

**7. INFORMATIONAL ITEMS**

- a. Financial Presentation – EdTec – Dorothy Lee from EdTec introduced herself to the board and reported she would be assisting Chau Lam during the financial presentation. She guided the board on a detailed review of the pdf presentation in the board’s epackets. She started with New Opportunities Charter mentioning revenues would be reduced because a higher unduplicated count had been projected, and now it needed to be adjusted back down. President Konig asked Mr. Guzman for clarification. Mr. Guzman mentioned it had been the charter schools intention to report all free and reduced lunch qualifying students, however the State requested for the charters to first seek approval from Auditors, and Auditors recommended to report those students when the regular documentation was obtained. Ms. Lee then provided a similarly detailed presentation of Family First Charter. Continuing with the presentation she went over ADA trends for both charters, financial forecasts with the decreased operating incomes, and reported New Opportunities Charter had a healthy 10 month cash reserve, and Family First Charter also had a healthy 8 month cash reserve.
- b. 2017-18 Board Meeting Calendar – Carmen Rosas explained that as the new Website was developed, it was noticed the wrong calendar year was posted to it, and this notification was to confirm that the calendar now on the webpage was the calendar with approved dates by the board since June 2017. President Konig asked if the dates were subject to change, Ms. Rosas responded dates are subject to change if there is a lack of quorum. President Konig took the opportunity to ask all board members present for potential conflict dates. The board had a small discussion regarding the time of the meetings.
- c. Form 700 – Carmen Rosas reminded the Board that Form 700 was due by end of March, and that she would reach out to them via email to assist them in the timely completion of their forms.
- d. Lawndale Campus New Facility Update – Robert Pena gave a detailed presentation of the site Family First Charter School was in negotiations for and responded to questions from the Board. President Konig asked some questions including whether the appropriate financial analysis of the impact to the budget was done. Mr. Guzman addressed the question and reported that yes, financial impact was being considered, including the possibility of continuing the Security Officers contract with Centinela Valley. Clerk Erlandson asked if Mr. Guzman knew what plans CV had regarding the current charter facilities. He responded he did not know.

**8. DISCUSSION & ACTION ITEMS**

- a. Approval of 2017-18 One-Time Use Funds - \$46,699 for Family First, \$54,367 for New Opportunities – Dorothy Lee reported the specifics about these funds that are already part



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of each charter’s budget, except the State needed for boards to approve that funds would be used for one-time expenses only.

Motion: Carrillo  
 Second: Erlandson  
 Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

b. Approval of New Opportunities’ 2016-17 SARC

Motion: Erlandson  
 Second: Carrillo  
 Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

c. Approval of Family First’s 2016-17 SARC

Motion: Carrillo  
 Second: Erlandson  
 Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

**9. BOARD MEMBER REPORTS** – President Konig asked the board members if they had anything to report. Mr. Konig took the opportunity to ask when would the board see the new planned facilities. He had drove around the area, but was not clear what the exact location was. He asked how long would it take for the move. Mr. Guzman reported about a month. Mr. Konig also asked if there were nearby bus stops, which there are.

**10. EXECUTIVE DIRECTOR REPORT** – Mr. Guzman reported on the new approach to professional development starting with the recent PD day at the return from winter break. All leadership got together and changed the top-down approach, and now all staff are given the opportunity to present workshops. Mr. Guzman said he started the PD day with a simple budget review,

including challenges faced and why the charters maintain a reserve. On a separate note Mr. Guzman reported that attendance at the East L.A. community site kept steadily increasing. Inglewood community site was more stable. President Konig asked about the new Gardena community site. Mr. Guzman said the new site would take some time to build up.

**11. ADJOURNMENT** – President Konig adjourned the meeting at 1:14 pm.

Motion: Konig  
Second: Carrillo  
Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

**Next Board Meeting: April 12, 2018**

*Respectfully submitted,*

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*Mary Agnes Erlandson, Clerk*