



COVENTRY VILLAGE SPECIAL IMPROVEMENT DISTRICT

AGENDA FOR GENERAL MEMBERSHIP MEETING

December 12, 2019

- Approval of Minutes of General Membership Meeting held on October 24, 2019
- November, 2019 Financial Statements
- Old Business
 - General Maintenance Issues
 - Executive Directors Report
- New Business
 - Approval of 2019 -- 2020 Annual Budget

Please note that the next meeting of the General Membership will be held at 9:00 A.M. on Thursday, February 13, 2019 at Tommy's.

Minutes of the General Membership Meeting of the
Coventry Village Special Improvement District
December 12, 2019

ATTENDANCE:

Michael Peterman	CoventrYard	mpeterman@npointe.com
Mary Trupo	City of Cleveland Heights	mtrupo@clvhts.com
Lewis Zipkin	Proxy to Michael Peterman	zfwlpa@aol.com
Mallory Phillips	Dreamhouse Marketing	mallory@dreamhouse.marketing
Tom Fello	Tommy's Restaurant	tommy@tommyscoventry.com
Suzanna Niermann O'Neil	City of Cleveland Heights	SNOneil@clvhts.com
Suzanne De Gaetano	Mac's Backs Books	suzanne@macsbacks.com
Debra Kenzler	Jimmy Johns + Panini's	debrakenzler@gmail.com
Tim Boland	City of Cleveland Heights	tboland@clvhts.com
Sahab Muhammad	Hanna / Courtyard	Coventry.Courtyard@gmail.com
Joel Negus	City Church	joel@citychurchcle.com
Matt Moore	City Church	matt@citychurchcle.com
Adam Waldbaum	Coventry Building	adamew@att.net

Mr. Peterman opened the Meeting at 9:15am.

Mr. Peterman asked for a Motion to approve the minutes from the October 24, 2019 General Meeting. Following a second to the motion, the Minutes were unanimously approved.

FINANCIAL REPORT:

Michael Peterman reported a positive cash balance at the end of November.
Sprinkler maintenance and repairs incurred in November.
Street Fair account received 7,887.42 in account.
30,022.52 in Public Art Account.

MAINTENANCE REPORT:

Christmas Lights

Late start but talking to Rich about last minute options.

Plantings

Fair season.

Insurance -

Mr. Tom Fello ordered 2 new poles and lights fixtures. Shipping the bolts by January 1st and the poles by June 6th. The poles cost \$4,150.00 each.

Brinsley (artist) is currently working on replacing the planter, improved to prevent damage from semi trucks. No timeline determined yet.

Sahab Muhammad will check to see if he has a concrete vendor / contractor.

Water Bill Issue -

Andy from Heights Hardware turned in a Shut Off notice that was delivered.

Tom Fello spoke with Adam about how to confirm which meters are being read.

Miscellaneous Maintenance issues:

Tommy talked to Paul Libby - estimate for bench refurbishing is \$4,000. Mr. Fello made a motion to refurbish the benches over winter. Motion was seconded by Mr. Negus.

Mallory Phillips will ask about Heights Arts and CIA about alternate bench art ideas.

Tommy will check with EB that we didn't pay for additional mums.

Mr. Fello reported that there has been a lot more poster/sticker graffiti on the street.

Mr. Fello wants to get the bubblegum machine repaired. Will talk to people downtown about it.

EXECUTIVE DIRECTOR REPORT

Mallory Phillips gave an update on past and upcoming events.

Miss Phillips updated on CAC Grant Application, Awarded on November 1st.

Miss Phillips will follow up with Chief and Tanisha.

Mr. Tom Fello moved for approval of CVSID Handbook by Elaine Schleiffer. Unanimously approved.

PUBLIC ART COMMITTEE

Suzanne DeGaetano reported about a meeting of Steve Presser, Kathy Blcakman, and ARTFUL meeting.

ECONOMIC DEVELOPMENT

Tim Boland reported Buckeye Relief is continuing their appeal process for American Apparel space for dispensary. And preparing for the next round of licences.

Debra Krenzler reported former Jimmy John's space has been leased to Soba. Hoping to open by May 2020.

Sahab Muhammad reported potential development on the build out of old Dobama space, with Theater / Circus concept.

Sahab Muhammad reported that Lewis Zipkin's upstairs space burger shop will be opening in March 2020.

Sahab Muhammad reported that Heights Burbon Lounge is looking at Coventry for a cigar lounge.

Following a Motion to adjourn which was seconded, Michael Peterman adjourned the meeting at 10:16am

The next General Membership & Annual Meeting will be held at 9:00 A.M. on Thursday, February 13, 2019 at Tommy's.

Respectfully submitted,

Mallory Phillips | Executive Director of CVSID