



625 N. Hedville Rd.
 Salina, KS. 67401
 (785) 827-9488

DATE: _____

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

NAME: _____
Last First Middle Initial

AGE: _____ (if less than 18 yrs. of age) SOCIAL SECURITY NO: _____ DATE AVAILABLE: _____

ADDRESS: _____
Street Address City State Zip Code

PHONE: _____ CELL PHONE: _____ E-MAIL: _____

POSITION APPLYING FOR: *(If you are interested in more than one area, please rate with 1 being your first choice)*

GIFT SHOP _____ TRAM DRIVER _____ RESTAURANT _____ LANDSCAPE _____
 CONFERENCE CENTER _____ PROGRAM LEADER (EDUCATION) _____ INTERN (UNPAID) _____

Can you perform the essential elements of the job you are applying for with or without accommodation? _____
 Have you ever been convicted of violating any laws other than minor traffic offenses? _____
 Have you ever been found guilty of, or are currently under investigation for violating wildlife regulations enacted by any of the various states or any agency of the US Government or those of a foreign nation? _____
 If yes, please explain: _____

I authorize Rolling Hills Zoo to conduct an investigation into my background to the fullest extent allowed by law including, but not limited to the following investigations:

Motor Vehicle Check DL # _____ State _____
 Criminal Background Check
 Employment History Check
 Credit Check

I release all parties from liability for any damage that may result from furnishing such information. I acknowledge that any information discovered as a result of these investigations may prevent my being hired. I certify that the facts contained in this application are true and complete to the best of my knowledge and understand if employed, falsified statements or an omission of pertinent information of this application shall be grounds for dismissal at any time during employment. I understand and agree that, if hired, my employment is for no definite time period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice. I further understand that this is an application for employment and that no employment contract is being offered.

Date: _____ Signature: _____

EDUCATION	NAME AND LOCATION OF SCHOOL	YEARS ATTENDED	GRADUATE (YES/NO)	SUBJECTS STUDIED
High School				
College				
Vocational				
Other				

List any other special skills or training (language, machine operation etc): _____

PREVIOUS EMPLOYMENT (*List most recent first*)

DATE	NAME/ADDRESS OF EMPLOYER	SUPERVISOR	SALARY	REASON FOR LEAVING
FROM:	NAME:	NAME:	BEG:	
TO:	ADDRESS:	PHONE:	END:	

Your position and responsibilities: _____

DATE	NAME/ADDRESS OF EMPLOYER	SUPERVISOR	SALARY	REASON FOR LEAVING
FROM:	NAME:	NAME:	BEG:	
TO:	ADDRESS:	PHONE:	END:	

Your position and responsibilities: _____

DATE	NAME/ADDRESS OF EMPLOYER	SUPERVISOR	SALARY	REASON FOR LEAVING
FROM:	NAME:	NAME:	BEG:	
TO:	ADDRESS:	PHONE:	END:	

Your position and responsibilities: _____

May we contact the employers listed above unless you indicate those you do not want us to contact? _____

"I understand that Rolling Hills Zoo has adopted a drug and alcohol abuse policy. Before being offered employment with Rolling Hills Zoo applicants may be required to undergo testing for the use of illegal drugs or alcohol. Employees of Rolling Hills Zoo may be required to undergo such testing on a random basis or for cause. Testing may be conducted for persons in or being considered for supervisory, animal keeper or cash-handling positions. Applicants or employees who test positive for alcohol or illegal drugs or refuse to undergo an alcohol and/or drug test, or who switch, dilute or in any manner tamper with their specimen or attempt to do so, will be given no further consideration for employment or will be terminated from employment, as appropriate, and as allowed by applicable local, state and federal laws."

DATE _____ SIGNATURE _____

REFERENCES

Name _____ Address _____ Phone # _____ Relationship to you _____

Name _____ Address _____ Phone # _____ Relationship to you _____

Name _____ Address _____ Phone # _____ Relationship to you _____

Have you ever applied to this company before? _____

If related to anyone in our employ state name and department: _____

Signature

Date