

PROJECTS AT 2ND STREET COMMONS

JANUARY 2017

KITCHEN

- Re-design plan (think function, think eclectic!)
- List of needed items
- Cleaning-ONGOING
- Paint Floor
- BROOM CLOSET
 - Cleaning
 - Organization
 - Painting
 - Laminated 'Janitorial/ Electrical Room' sign

STAFF BATHROOM

- TP and PT holders
- Deep cleaning
- Decorating
- Laminated 'Staff Only' sign for door
- New Water Heater
- Venting for shower fan
- Raise floor

TOOL ROOM

- Organization
- Cleaning
- Shelving as necessary
- Venting for dryer
- Add lighting fixture
 - Metal conduit
- Lighting switch

BIG STORAGE ROOM

- Organization-ONGOING
- Garbage can
- Patch sheet rock
- Fold-up sorting table by window
- Light switch
- Laminated 'Staff Only' signs for doors
- Lever style door handle

- Take out AC unit and store
- Touch up paint in art corner (Lacey)
- Boot Drying area
- Hand rail on ramp
- Ramp floor (paint or?)
- FURNACE ROOM
 - Remove all items (no storage area)
 - Laminated 'Furnace Room (no storage)' sign
 - Fix furnace
 - Install ducting
- SMALL STORAGE ROOM
 - Clean and organize
 - Install storage shelving for private gear
 - Organize construction supplies

SOUTH SIDE

- Paint touch-up
- Cleaning/ dusting
- Arrange furniture up by heater
- Clean Chalkboard
- Fix broken furniture
- Clean furniture
- New lighting
- Ducting from furnace
- Poetry Wall- decorate
- People Wall- add picture of people
- Finish off/ decorate kid's reading area??
- Remove/Replace lighting fixtures

SOUTH BATHROOM

- Clean
- Laminate signage (sensitive plumbing, fuse box)
- Fix sheetrock
- Re-paint
- Fix storage door/ install locking hardware
- Re-decorate (rugs, art)
- Cleaning supplies in storage closet

SOUTH SITTING ROOM

- Touch up paint
- Cleaning/dusting
- Wash windows/ clean floor
- Install base molding
- Weatherize big windows
- Fix/Weatherize glass door
- Information area
- Re-decorate
- Cleaning furniture
- New electrical outlets
- Install heat ducting

MAIN LIVING ROOM

- Touch up paint
- Cleaning/dusting/cobwebs
- Clean/fix furniture
- Wash windows/ clean floor
- Weatherize big windows
- Window lettering (2nd St. Commons, KCS)
- Window bulletin board (Schedules, information, partners, et.)
- New electrical outlets
- Light bulbs for track lighting?

FRONT OFFICE AREA

- Touch-up paint in office
- Touch-up paint in Hallway
- Cleaning
- Organization
- Organize wires and cables
- Move one computer to Main Living Room
- Laminate all signage
- Mailbox system (convert closet?)
- Administrative area for forms, communication, binders, etc.
- Flooring (re-paint, or?)
- Re-decorate
- Remove and replace light fixture, from coffee area?

- New light switch

BACK OFFICE SPACE

- Re-decorate (art, project display wall)
- New Lighting
- Re-locate light switch
- Flooring (clic laminate, or?)
- Barn wood wains-coat
- Wall paper middle of walls
- Corrugated metal top of walls
- Furniture (3 wing back chairs, side tables, lamps)
- Big screen TV for presentations (possible shelf/ rolling cart for mobility?)
- Back storage organization
 - Storage shelving
 - New lighting

OTHER PROJECTS

- FIXING FURNACE
- RE-DUCTING COMMONS
- REMOVAL OF GAS HEATERS
- COMMERCIAL KITCHEN
- ADDING NEW BATHROOM/SHOWER ROOM
- WASHER DRYER AREA (DRYER DUCTING)
- BACK (FARWEST WALL) EXIT HALLWAY
- 2ND STREET COMMONS SIGN ABOVE DOOR
- AWNINGS
- SECURE WATER FAUCET OUT FRONT/IN BACK (FOR FLOWERS AND GARDEN)