paris EDO

Enterprise-class electronic document production for email, fax and archive

xl print software

The Paris Enterprise **Electronic Document Output** (EDO) module, from XLPrint, allows Paris users to seamlessly and automatically distribute their enterprise-class variable data documents electronically by email or fax in addition to archiving perfect copies to a Document Management System.

Overview:

The **Paris Enterprise Electronic Document Output (EDO)** module extends your Paris output to include email, fax and archive functionality.

With this module, Paris Enterprise becomes a true multi-channel document creation and delivery platform allowing users to deliver any Paris document physically or electronically or any combination of each.

Email & Fax:

Electronic delivery of business documents is now being expected by more and more companies and it is very likely that your customers have made this request many times.

The **Paris Enterprise EDO Email & Fax** solution allows you to generate electronic copies of your transaction documents as either PDF or TIFF and automatically email them to your recipients without generally having to change your existing processes.

Our solution allows you to extract the target email address (or addresses) from the data file or, if not there, to look it up in an external table based on a key such as a customer number. Our solution may also be configured to fax the document if there is no email address available. The advantages are:

Immediate, automated email delivery of customer documents.
Target email address determined automatically from the data file or via look-up.
Add "Carbon Copy" and "Blind Copy" addressing.
Attach perfect electronic document as PDF or TIFF.
Insert personalized data into email body and subject line.
Optionally fax the document if no email address available.

Archive:

Most companies currently produce multiple physical copies of their transaction documents and then separate the copies and manually file their archive copy in a physical file cabinet.

There are many drawbacks to this:

It is a very manual process, taking time and effort.
It is difficult to secure.
The cabinets and folders take up valuable office space.
Retrieving documents requires access to the physical cabinets and folders.
It is easy to miss-file documents.
Documents are not available immediately.
When a document is retrieved, it is not available for anyone else who requires it.
Cataloging and indexing is manual, slow and primitive.
Filed copies are often poor quality and not a true facsimile of the customer's copy.
Being physical paper, copies are expensive.
There is no simple way to "retire" older records.
Quality may degrade over time or the document could be lost.

In contrast, our solution can be configured to automatically generate a perfect electronic copy of each document, index it and file it in the appropriate location for easy, immediate retrieval.

EDO features at a glance:

Fully Automated Multi-Channel delivery.
Perfect electronic documents.
Eliminate physical effort and cost.
Respond to your customer's needs.
Save money and paper.
Get documents to their destination immediately.
Ideal for targeted marketing.
Streamline business processes.
Plugs directly into your existing Paris system.

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