

Notice

Environmental Protection Act 1994 Annual return

This annual return is relevant to environmental authorities for resource activities or prescribed environmentally relevant activities under sections 308 and 309 of the Environmental Protection Act 1994.²

GUIDE

IMPORTANT: This is the period for which all of the questions within this return relate to.

If the anniversary day has changed you must ensure that there is no gap in reporting because of the change.

Annual return notices will be sent to the nominated holder or their identified financial contact. These can be updated at any time via Connect or by contacting the department.

All other correspondence will be sent to all holders. This information must be kept current as it is used for all ongoing correspondence in relation to your environmental authority.

If you require assistance in answering any part of this form, or have any questions about your application please contact Permit and Licence Management. Contact details are at the end of this form.

Annual return details

If you have registered your details in EHP's Connect you can now lodge your annual return online. If you haven't yet registered for Connect, you can do so at : <http://qld.gov.au/EnvironmentConnect>

1. Annual return period

FROM	23/06/2016
TO	22/06/2017

2. Environmental authority details

ENVIRONMENTAL AUTHORITY NUMBER	
EPPR00505713	
ENVIRONMENTAL AUTHORITY HOLDERS NAMES	
Napranum Aboriginal Shire Council	
NOMINATED HOLDER TO RECEIVE ANNUNAL RETURNS	
Napranum Aboriginal Shire Council	
REGISTERED ADDRESS	POSTAL ADDRESS
412 Moun-Ding Street NAPRANUM QLD 4874	PO Box 538 WEIPA QLD 4874
CONTACT PERSON	PHONE
Napranum Aboriginal Shire Council	07 4069 7855
FACSIMILE	MOBILE
40697445	40699829
EMAIL	

3. Have any of the activities on your environmental authority been altered?

Yes → Your environmental authority may need to be amended.

No

4. Have you fully complied with all of the conditions of your environmental authority (including if applicable the eligibility criteria)?

Yes

No → I/We have already provided all non-compliance information to the administering authority. No further documentation has been attached.

OR

I/We have not yet provided non-compliance information and have attached the following documentation.

- a) A statement describing the non-compliance/ incident including photographs where appropriate.
- b) A statement describing the environmental impacts resulting from the non-compliance/ incident.
- c) A statement describing the actions taken to repair any damage to the environment resulting from the non-compliance/incident.
- d) Details of any monitoring data which exceeded any of the environmental limits set out in the environmental authority.

An ineligible resource activity for CSG means one which is not subject to an ERA Standard and therefore does not have eligibility criteria and standard conditions.

Management criteria for CSG water would have been provided as part of the environmental authority application.

5. Is the environmental authority for an ineligible resource activity for coal seam gas (CSG)?

Yes
→

I/We have attached the following documentation.

- a) An evaluation of whether the management of CSG water has been effective when assessed against the management criteria.
- b) If the evaluation (mentioned above), determines that water has not been effectively managed against the management criteria, also include details of the action that will be taken to ensure that the water will be effectively managed in the future, including timeframes for action.

No

An ineligible resource activity for CSG means one which is not subject to an ERA Standard and therefore does not have eligibility criteria and standard conditions.

Management criteria for CSG water would have been provided as part of the environmental authority application.

5. Is the environmental authority for an ineligible resource activity for coal seam gas (CSG)?

Yes
→

I/We have attached the following documentation.

- a) An evaluation of whether the management of CSG water has been effective when assessed against the management criteria.
- b) If the evaluation (mentioned above), determines that water has not been effectively managed against the management criteria, also include details of the action that will be taken to ensure that the water will be effectively managed in the future, including timeframes for action.

No

If a plan of operations applies and financial years are used to align the plan this can be stated. Otherwise, state the period on which the plan is based (e.g. Jan 2009 to Jan 2010).

'Progressive certification' means that a particular area within a relevant tenure for a resource project has been rehabilitated under all relevant requirements as set out in section 318Z of the EP Act

Total area of remaining disturbance at the end of the period is the total area of disturbance prior to the period plus any additional disturbance less any areas rehabilitated and approved under progressive certification during the period.

To determine if you are eligible for a reduced annual fee, please refer to the information sheet "Paying a reduced annual fee" (ESR/2015/1723)⁴ which is available at www.qld.gov.au

6. Is the environmental authority for a resource activity?

- Yes → I/We have provided a summary of the onsite disturbance and rehabilitation in the table below based on the annual return period.
- OR
- I/We have provided a summary of the onsite disturbance and rehabilitation in the table below based on a period which aligns with a plan of operations being ____ to ____.

No

Area of disturbance/rehabilitation (hectares)	Planned <i>N</i>	Actual <i>A</i>
Total area of disturbance prior to reporting period		
Total area disturbed during the period		
Total area rehabilitated and approved under progressive certification during the period		
Total area of remaining disturbance (including rehabilitated areas that have not yet been progressively certified) at the end of the period		
Total area of ongoing (uncertified) rehabilitation for the period	<i>N</i>	<i>A</i>

7. Are you claiming a reduced annual fee?

- Yes → I/We have completed Attachment 1: Claiming a reduced annual fee.

No

Monitoring and reporting does not need to be resubmitted with this return, unless it is a specific requirement within the conditions of your environmental authority, in which case monitoring must be provided.

8. Does a condition of your environmental authority require you to carry out any monitoring and/or reporting?

- Yes → Go to question 9
- No

WaTERS is the Wastewater Tracking and Electronic Reporting System (WaTERS) database formerly known as the Point Source Database.

Important note: Only certain operations will submit data to the WaTERS database. If your site has not been implemented to WaTERS, select 'no' at question 9 and go to question 10.

For more information about WaTERS, email psd.help@qld.gov.au

9. Have you submitted the monitoring and reporting to the WaTERS database (formerly point source database)? – (if this annual return is for a mining lease, please select Not applicable)

- Yes → All monitoring and reporting has been submitted to WaTERS.
- OR
- Only some of the monitoring and reporting has been submitted to WaTERS. Go to question 10. Any data that has not been submitted to WaTERS needs to be detailed at question 11.
- No
 Not Applicable

10. Has all of the monitoring and reporting been carried out in accordance with your environmental authority? – (if this annual return is for a mining lease, please select Not applicable)

- Yes
- No → Please ensure question 4 is filled out correctly and includes all of the necessary details.
- Not Applicable

Monitoring and reporting does not need to be resubmitted with this return, unless it is a specific requirement within the conditions of your environmental authority, in which case monitoring must be provided.

8. Does a condition of your environmental authority require you to carry out any monitoring and/or reporting?

- Yes → Go to question 9
- No

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- Yes → All monitoring and reporting has been submitted to WaTERS.
- OR
- Only some of the monitoring and reporting has been submitted to WaTERS. Go to question 10. Any data that has not been submitted to WaTERS needs to be detailed at question 11.
- No
- Not Applicable

10. Has all of the monitoring and reporting been carried out in accordance with your environmental authority? – (if this annual return is for a mining lease, please select Not applicable)

- Yes
- No → Please ensure question 4 is filled out correctly and includes all of the necessary details.
- Not Applicable

Please do not submit the monitoring data or report(s) with this annual return.

You must keep reports so they can be accessed if requested. You may need to provide them following a request by an authorised officer or when surrendering or cancelling your environmental authority.

11. Provide a summary of your monitoring and reporting. – (if this annual return is for a mining lease, please select Not applicable)

REPORT AND/OR MONITORING DATA TITLE	PREPARED BY	DATES COVERED BY REPORT	LOCATION OF REPORT
CERT. OF Analysis	CMRMS REGIONAL COUNCIL	5-5-17	ESO OFFICE

Not Applicable

Declaration

Note: If you have not told the truth in this annual return you may be prosecuted.

- I/We, being the holders identified in question 2, acknowledge that all information supplied on or with this annual return may be made available upon request, subject to the provisions of the Right to Information Act 2009 and the Evidence Act 1977.
- I am the holder of or the appointed signatory for the environmental authority.
- I am aware that under section 480 of the Environmental Protection Act 1994, it is an offence to knowingly give information that I know is false, misleading or incomplete in any material particular.
- I have supplied all of the required information.

SIGNATURE <i>Trent Marshall</i>	
NAME OF SIGNATORY (IF APPLICABLE) <i>T. Marshall</i>	
POSITION OF SIGNATORY (E.G. DIRECTOR, CEO, MANAGER, OWNER, PARTNER) <i>Works Manager</i>	DATE <i>22-5-17</i>

Complete and submit the annual return by 23/06/2017 one of following methods:

Online via Connect (Preferred method)

Go online and complete the annual return via <http://qld.gov.au/EnvironmentConnect>

Further information about the department's digital platform for online services can be found at the link above.

Email palm@ehp.qld.gov.au

Post Permit and Licence Management

Department of Environment and Heritage Protection

GPO Box 2454 Brisbane QLD 4001

Privacy statement

The department is committed to protecting the privacy, accuracy and security of your personal information in accordance with the Information Privacy Act 2009. The information is being collected in accordance with sections 308–309 of the Environmental Protection Act 1994. The information will only be accessed by authorised employees within the department. Some of this information may be given to the Department of Natural Resources and Mines for the purpose of the joint regulation of mining activities. Your information will not be given to any other person or agency unless you have given us permission or we are authorised or required by law. All information supplied on this form may be disclosed publicly in accordance with the Right to Information Act 2009 and Evidence Act 1977. For queries about privacy matters email: privacy@ehp.qld.gov.au or telephone: (07) 3330 5436.

Applicant checklist

- Annual return signed and completed (all questions applicable are answered)
- Attachment 1—Reduced annual fee documentation attached (if applicable)
- Annual fee paid or enclosed (if applicable)

Attachment 1: Claiming a reduced annual fee

This attachment is to be used to claim a reduced annual fee under sections 121 to 127 of the Environmental Protection Regulation 2008 and is to be attached to the annual return for an environmental authority.

1. Eligibility for a reduced annual fee

Refer to the information sheet "Paying a reduced annual fee" (ESR/2015/1723) for details of the eligibility criteria for claiming a reduced annual fee and the information to accompany the annual return before completing this attachment.

A reduced annual fee of up to 50% is available if all of the following are met.

- The holder of the environmental authority has been operating under the environmental authority for at least one year.
- There has been no compliance action event for the holder in the past 3 years (or for the duration of the authority if it is less than 3 years old).
- No holder of the environmental authority has had a disqualifying event in the past year.
- The reduced annual fee will be paid by the due date.
- The annual return will be completed and submitted by the due date.
- All information required under section 2 (below) will be submitted by the due date.

2. Criteria for a reduced annual fee

I/We are claiming a reduced annual fee for the following criteria and have attached the documents as required.

- All holders of the environmental authority are approved partners of ecoBiz—10% discount

INSERT DATE OF MOST RECENT APPROVAL

N-A

- The environmental authority is operating under an environmental management system (EMS) certified by an accredited body as being compliant with ASNZ ISO: 14001: 2004 Environmental Management Systems—20% discount
 - I/We have included a statutory declaration, completed by a suitably qualified person, verifying that:
 - all the activities carried out under this environmental authority were carried out in accordance with the EMS last year; and
 - I am complying with the conditions of the environmental authority.
- The environmental authority is operating under the National Feedlot Accreditation Scheme, Rules of Accreditation published in 2011 by AUS-MEAT Limited ABN 44 082 528 881—20% discount
 - I/We have completed and included a statutory declaration⁹ verifying that:
 - all the activities carried out under this environmental authority were carried out in accordance with the EMS last year; and
 - I am complying with the conditions of the environmental authority.

Reduced emissions profile—20% discount

I/We certify that the relevant activity, or the activity with the highest aggregate environmental score (AES), has an **emissions score** that is at least 25% less than the **emissions score** stated to apply for the activity under the environmental emission profile.

Relevant resource activity environmental authority¹⁰—50% discount


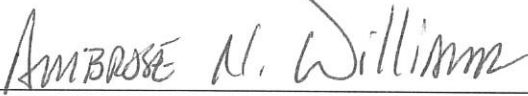
I/We have included a statutory declaration¹¹ verifying that:

- the holder has stopped extracting the resource that is the subject of the environmental authority and does not intend to recommence extracting the resource.
- the holder is currently carrying out rehabilitation of the land that is the subject of the environmental authority.

Declaration

Note: There are significant penalties under the Environmental Protection Act 1994 for supplying false and/or misleading information that will apply in relation to claiming reduced annual fees.

- I/We, being the holders identified in question 2, acknowledge that all information supplied on or with this annual return may be made available upon request, subject to the provisions of the Right to Information Act 2009 and the Evidence Act 1977.
- I am the holder of or the appointed signatory for the environmental authority.
- I am aware that under section 480 of the Environmental Protection Act 1994, it is an offence to knowingly give information that I know is false, misleading or incomplete in any material particular.
- I have supplied all of the required information.

SIGNATURE	
	
NAME OF SIGNATORY (IF APPLICABLE)	
	
POSITION OF SIGNATORY (E.G. DIRECTOR, CEO, MANAGER, OWNER, PARTNER)	DATE
ESSENTIAL SERVICES OFFICER	23-5-17

Checklist

- If claiming a reduced annual fee for environmental management system, the statutory declaration is attached.
- If claiming a reduced annual fee for a relevant resource activity¹⁰ environmental authority, the statutory declaration is attached.

Privacy statement

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Additional explanation of requirements for claiming a reduced annual fee

Definition of compliance action event

A **compliance action event**, for the holder of a relevant authority, means any of the following directly relating to an activity carried out or a thing omitted to be done under the authority:

- (a) the serving of an infringement notice, under the State Penalties Enforcement Act 1999, on the holder for an offence
- (b) the issuing of an environmental protection order to the holder
- (c) the holder:
 - (i) has voluntarily submitted a draft transitional environmental program
 - (ii) is acting under an approved transitional environmental program
 - (iii) is required to prepare a transitional environmental program, or
 - (iv) has, under section 350 of the EP Act, given the administering authority a program notice
- (d) the issue of a cost recovery notice to the holder unless—
 - (i) the amount claimed under the notice has been fully paid; or
 - (ii) the notice has been withdrawn or has otherwise stopped having effect
- (e) the holder has been issued with a direction notice under section 363B of the EP Act and:
 - (i) the holder complies with the notice, or
 - (ii) a proceeding for an offence against section 363E of the EP Act has not started
- (f) a proceeding for an environmental offence or an offence under section 363E⁶, 363I⁷ or 363L⁸ of the EP Act (a notice offence), is started or continued against the holder and has not finished
- (g) the holder is convicted of an environmental offence or a notice offence.

Guidance

If a suitable operator has two sites (e.g. Site A and Site B) and two separate environmental authorities, then a compliance event on Site A will not affect access to the discounts for the annual fee on Site B. If both Site A and Site B are licensed under a single environmental authority, a compliance action event at either site will render the suitable operator or environmental authority holder ineligible for a reduced annual fee.

Criteria for suitably qualified person

A suitably qualified person must have relevant qualifications and experience and be a member of one of the following organisations as set out in schedule 8 of the Environmental Protection Regulation 2008:

- Australasian Radiation Protection Society
- Australian Institute of Agricultural Science and Technology
- Australian Institute of Geoscientists
- Australian Society of Soil Science
- Engineers Australia
- Environmental Health Australia
- Environment Institute of Australia and New Zealand
- Institute of Explosives Engineers
- Institutions of Chemical Engineers Australia
- Institute of Engineering and Mining Surveyors Australia
- Planning Institute of Australia

- South Pacific Environmental Radioactivity Association
- The Australian Institute of Mining and Metallurgy
- The Institution of Surveyors Australia
- The Royal Australian Chemical Institute

For the approved EMS discount, the suitably qualified person should have demonstrated experience and qualifications that relate to the development and operation of environmental management systems, and the assessment of compliance with the conditions of a development approval or an environmental authority.

Information on the emissions score

The emissions score for a relevant activity, means the emissions score component of the aggregate environmental score (AES) for the activity. The AES is scheduled in the Environmental Protection Regulation 2008.

The AES is made up of two components:

- the emissions score; and
- the site attributes score.

The emissions score is the average annual emissions to air, land and water, and a detailed breakdown of contaminants and volumes is provided for each ERA in the "Environmental emission profiles" on the department's website www.ehp.qld.gov.au.

Data should be based on the annual average emissions for each contaminant in order to accommodate seasonality and other fluctuations. It does not matter how the emissions reduction is achieved or how many contaminants contribute to the overall reduction.

Data collection should be consistent with the guidelines and methodologies contained in:

- Air Quality Sampling Manuals and Water Quality Sampling Manuals prepared by the Queensland Government which are available on the department's website www.ehp.qld.gov.au.
- Annual reporting data from the National Pollutant Inventory for the previous reporting year.

² A failure by the administering authority to give this notice 20 business days before each anniversary day for the environmental authority does not invalidate or otherwise affect the validity of the notice.

³ These fees are included in the Federal Treasurer's Determination under Division 81 of A New Tax System (Goods and Services Tax) Act 1999. As such, the supplies are exempt from GST.

⁴ This is the publication number, which can be used as a search term to find the latest version of the publication at www.qld.gov.au.

⁵ Annual fees will apply as applicable under the regulation. Fees may not be applicable for all activities.

⁶ Section 363E (Offence not to comply with a direction notice).

⁷ Section 363I (Offence not to comply with clean-up notice).

⁸ Section 363L (Obstruction of recipient complying with notice).

⁹ This statutory declaration can be completed by the holder of the environmental authority and does not have to be completed by a **suitably qualified person**.

¹⁰ A relevant resource activity environmental authority means an environmental authority for a resource activity relating to a mining lease or a petroleum lease for which the aggregate environmental score stated for the activity in the section under schedule 2 or 2A of the EP Reg applying to the activity is 120 or more.

¹¹ This statutory declaration can be completed by the holder of the environmental authority and does not have to be completed by a **suitably qualified person**.