

SCHEDULE 3

NGO Performance Framework Report Certification:

Performance Report for the period: July 2016 to December 2016

Please provide this report to: The Director – Community Services Funding Branch
 Healthcare Purchasing and System Performance Division
 Queensland Health
 GPO Box 48
 BRISBANE QLD 4001

or to Email: CommunityFunding@health.qld.gov.au

Organisation:	Napranum Aboriginal Shire Council	Org Id:	3499
Service Provider:	Napranum Aboriginal Shire Council	SP Id:	5903
Project (Title name for the Services)	Aboriginal and Torres Strait Islander Public Health Program	Project Id:	71400
Service Period:	1 July 2016 – 30 December 2016	File No:	QCOS/16571

PERFORMANCE REPORT CERTIFICATION

We, hereby certify that:		
1. The information contained in the attached Performance Report reflects the performance of the organisation;		
2. Funds have been used for the purposes for which they were provided;		
3. All terms and conditions of the Service Agreement have been complied with; and		
4. The undersigned are authorised to sign on behalf of the organisation.		
Signature:		
Print Full Name:		
Position:		
	(Print title of Authorised Officer)	
Date:/...../.....	

SCHEDULE 3

(ii) PERFORMANCE REPORT

Org Id:	3499	Organisation:	Napranum Aboriginal Shire Council
SP Id:	5903	Service Provider:	Napranum Aboriginal Shire Council
Project Id:	71400	Project Title (Name for the Services):	Aboriginal and Torres Strait Islander Public Health Program
File No:	QCCOS/16571	Service period:	1 July 2016 – 30 December 2016

For period: 1 January 2016 to 30 June 2016.

Use the table(s) below to describe results achieved and issues encountered under the Agreement for the previous six months.

A general description is required for *Employment and Recruitment*, then reference the Environmental Health determinants identified in the previously submitted Council-prepared Work Plan or Annual Work Plan.

Perspective 1

Employment and recruitment	Ambrose Williams - Essential Services Officer Charles Mene – Animal Management Worker Jerry Burke – Environmental Health Worker
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Environmental Health determinant	Strategy / Activity (Taken from Annual Work Plan) Describe the activities you have undertaken including how often, numbers involved and any other relevant information.	Results Describe the results of your activities – any non-compliance and how it was addressed, any particular achievements or changes that have resulted from the activities.	Issues Describe any difficulties or constraints encountered and how you resolved these, or of action taken e.g. escalated to another authority
Environmental Health			
Food safety	Raise food safety awareness through providing information to community food handlers / personnel to improve their knowledge of food safety Follow up inspection with QLD Health officers during community visits	3x complaints investigated 3x visual inspection carried out Advice community members the appropriate person to contact regarding food safety and to check use by dates and best before purchasing products	Acquiring resources ie: thermometer

Annual Activity	Strategy / Activity (Taken from Annual Work Plan) Describe the activities you have undertaken including how often, numbers involved and any other relevant information.	Results Describe the results of your activities – any non-compliance and how it was addressed, any particular achievements or changes that have resulted from the activities.	Issues Describe any difficulties or constraints encountered and how you resolved these, or of action taken e.g. escalated to another authority
Water and sanitation	ESO to monitor community water supply quality.	<p>Water sampling carried out by the ESO.</p> <ul style="list-style-type: none"> • Water quality testing for pH, chlorine and ecoli • 5x bacteriological samples tested weekly in house • 4x samples sent to Cairns for bacteriological analysis <p>Maintaining and monitoring the community water supply and infrastructure are done by ESO/AMO</p> <p>No water quality or supply disruption has occurred.</p>	NIL
Waste management	<p>Monitor community waste collection</p> <p>Maintain and distribute wheelie bins</p> <p>Monitor community litter issues</p> <p>Provide community education</p> <p>Arrange quarterly community clean ups</p>	<p>Regular monitoring of dump site (now closed) and illegal dumping site</p> <p>Report on illegal dump areas and to whom was responsible for dumping rubbish</p> <p>Continue to clean dumping areas this is ongoing when machinery becomes available work to these areas are done</p> <p>With the assistance of WPH&S officer all chemicals stored at farm chemical storage shed have been packed and remove by Remondis</p> <p>Respond to community complaints, wheelie bin damage</p>	<p>Illegal dumping still continues</p> <p>Lack of machinery and funding's</p> <p>Lack of personnel to carry out clean up operator</p> <p>Community as a whole (Weipa) to respect our cleanup operations</p> <p>Address through Monthly reports to the Council</p> <p>No by-laws to implement local laws</p>

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Sewage	Public education / promotion about the use of household system to reduce foreign objects / blockages / loadings ESO to ensure effective sewerage treatment is maintained .	Clean sewer ponds of floating grass ESO/AMO undertake daily monitoring and maintaining the community sewerage system.	Nil
Hygiene	Monitor that suitable waste management provisions and cleansing services are in place for public areas including camping grounds, public toilets and general community environs Roles and responsibilities of personnel for maintenance and cleansing services are identified, negotiated and communicated across partnering agencies (e.g. Ranger program and Community Employment Agency (CEA)) Development of appropriate hygiene resource and information for distribution to visitors and community members	Respond to community complaints of damage wheelie bins and reassure community members on what procedures are in place eg: ph Housing Dept ESO continue supervise to maintain curbside, bulk waste collection	Changing worker and community attitude to responsibly dispose waste Getting stakeholders to help out with cleansing program
Disaster Management	Liaise with appropriate stakeholders to prepare and respond to incidents	ESO to attend meetings when become available. Assist Animal Management Worker when required eg: retrieve and dispose of dead animal Conduct Mosquito control awareness throughout the community (house to house)and issue tenants with Dengue information Pamphlets with verbal information as well Mosquito Larvae collection with Bio security Assist QLD Health officers at a number of sites around community mosquito larvae collection which are sent to D.A.R.T at Cairns for identification Application sent to obtain PML(Pest Management License)	Getting stakeholders to meet
Vector/pest control	Identify and remove breeding sites of (mosquitoes, flies, ants, fleas, ticks and vermin) Carry out community education/awareness programs targeting local pests within the community through the distribution of flyers and verbal awareness activities Carry out pest monitoring and arrange pest control treatments.		Funds to purchase equipment to carry out work when P M License is received

Environmental Health determinant

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Domestic animals	Animal Management Local Laws are implemented Staff are authorized by the Council to enforce local laws Perform regular community patrols to monitor animals in the community Animal census surveys are conducted biannually in conjunction with pre/post vet visit planning	Daily community patrols monitor animal populations Monthly Ivormec treatment within the community 4x Houses have been treated with (Roban) to reduce rodent population Respond to follow up numerous community complaints about: <ul style="list-style-type: none"> • 3- Horse - 2 - Dog • 1- Dingo - 1- Snake • 1- Pig - 4- Crocodile sightings • 1- Foul odor Croc sighting were report appropriate gov dept and local community Rangers Euthanize Animals <ul style="list-style-type: none"> • 13X Female dog • 3x dog male Disposed Animals <ul style="list-style-type: none"> • 17x Male dogs • 11x Female dogs • 1x Cat male 	Secure funds for pound/area Training to undertake some AMO requirements
Animal health and welfare	Incidents of animal cruelty are reported to appropriate support agencies All sick animals that are beyond cost effective animal health care treatment are humanely euthanized with the approval of the owner/authorized officer The provision of medical treatments under the supervision of a qualified Vet Maintain regular animal health worming, flea and tick programs for local residents	Continue to utilize partnership with MASC / AMO for treatment with animal related issues	Dog ownership Await Pest Management License to undertake pest management Driving conditions to Mapoon Training for AMO No by-laws to implement local laws

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Animal Management			
Visiting Vet programs	<p>Negotiate provisions of biannual vet services that focus on animal desexing vaccinations, general animal health treatments and euthanasia</p> <p>Promote the Vet visit through local communication networks including door to door surveys and community notices</p> <p>Identify a Vet visit wait list of pet owners and the animal treatment requirements</p>	<p>No Vet visit</p> <p>Take animals out to Mapoon where MASC/AMO provides assistance euthanize animals and other animal issues</p> <p>Cetregen Treatment (open wound)</p> <ul style="list-style-type: none"> • 1x Horse • 2x Male dog • 5x Female dog 	<p>Funding's available to get Vet in community</p> <p>Drive to Mapoon regardless of weather condition</p> <p>Training for AMO</p>
Community awareness	<p>Work with the CEO and Council to prepare, endorse and gazette local Animal Management Laws for the Napranum Shire</p> <p>Campaign local laws as agreed by Council (e.g: animal registration, micro-chipping and animals per household)</p> <p>Manage/resolve conflicts and provide solutions to sensitive / cultural issues through individual consultations with pet owners</p> <p>Provide Animal Management awareness presentations/resources for the benefit of new staff, Councilors, Local agencies/organizations and the wider Napranum Community</p>	<p>Attend Queensland health AMO/EHW workshop at Bamaga 17/10/2016 to 21/10/2016 workshop based on animal related issues</p> <p>When required too, assist WTA Weipa Town Authority (Pound) regarding community dogs</p>	<p>Public awareness of dog ownership</p> <p>Funds available to have a Vet visit</p> <p>Increase in animal population</p>
Pound	<p>Identify a suitable site to construct a pound / Vet treatment room that is endorsed by Council and Napranum traditional owners</p>	<p>Occasionally visit and liaise with WTA dog pound to extend partnership</p>	<p>Unable to hold or keep unwanted animals</p> <p>No area for Veterinary services when we do have VET visit</p>

Additional Activities outside of the Annual Work Plan	Provide details of any additional activities undertaken for the program, outside those referenced in the Annual Work Plan			
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		Relocation of Animals <ul style="list-style-type: none"> • 1x Snake • 3x Female kitten to Mapoon • 2x Puppy to (WTA) pound 	